



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

TUESDAY, JUNE 18, 2019
PLANNING AND DESIGN REVIEW BOARD
AGENDA

1. CALL MEETING TO ORDER

Building & Zoning:

2. APPROVAL OF AGENDA

Darrell Westmoreland

3. APPROVAL OF MINUTES FROM JUNE 4, 2019 MEETING

SIGNS

Chairman:

A. Alpine dispensary, 8580 N. Main Street. Requests approval for (1) 6 sq. ft. hanging sign and window /door sign to replace the existing signs.

Helen Wilkins

SPECIAL EVENTS

Board Members:

A. Helen Duck Race, Family Promise of White County. Requests a Special event permit for their annual race on October 19, 2019.

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Dona K Burke

Chris Williams



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PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 1

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Building & Zoning

Darrell Westmoreland

The Planning and Design Review Board met on Tuesday, June 4, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Dona K Burke, Linda McAllister, Chris Williams and Ralph Hofer.

Chairman:

Helen Wilkins

Approval of agenda; Motion to approve the agenda made by member Dona K Burke, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Motion to approve the minutes from the May 7, 2019 meeting with the recommendation of one correction, was made by member Linda McAllister, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Dona K Burke

Chris Williams

SIGNS

A. Yonah Coffee, 8650 N. Main St., Requested approval for 2 signs. Motion to approve made by member Ralph Hofer, 2nd by member Dona K Burke. Motion approved by unanimous vote of members present.

B. David Wilkins, 8016 S. Main Street, Requested approval to replace the freestanding marque sign on Edelweiss Strasse. Motion to approve made by member Chris Williams, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

C. Lost Room Escape Adventures, 8016 S. Main street. Requested approval for 24 sq. ft. sign and one marque sign on road front. Motion to approve was made by member Ralph Hofer, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.



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MINUTES OF MEETING
PAGE 2

Building & Zoning:

PLANS:

Darrell Westmoreland

- A. Helen Chamber of Commerce, 1074 Edelweiss Strasse. Requested approval to change color of an existing fence to an approved deep brown. Motion to approve was made by member Chris Williams, 2nd by member Dona K Burke. Motion to approve by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to adjourn at 9:24am made by member Ralph Hofer, 2nd by member Dona K Burke. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Dona K Burke

Chris Williams

APPROVED BY:

Helen Wilkins *June 18, 2019*
 CHAIRPERSON, Helen Wilkins DATE

PREPARED BY:

Darrell Westmoreland *6/18/19*
 BUILDING & ZONING ADMINISTRATOR DATE
 Darrell Westmoreland