

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 10, 2019
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM NOVEMBER 12, 2019 COMMISSION MEETING
APPROVAL OF MINUTES FROM OCTOBER 23, 2019 CALLED MEETING
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. PUBLIC HEARING FOR ANNEXATION OF PROPERTY LOCATED AT 53 COMER CIRCLE
8. HELEN/WHITE COUNTY CVB MONTHLY REPORT
9. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
10. ADMINISTRATIVE OPERATIONS
 - A. UPDATE FROM CITY MANAGER ON CURRENT PROJECTS
 - B. FINANCIAL REPORT
 - C. APPROVAL OF ALCOHOL LICENSE FOR SIRILAK MOONPORN D/B/A/ SPICE 55 THAI SUSHI BAR LOCATED AT 705 BRUCKEN STRASSE FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, SUNDAY SALES
 - D. APPROVAL OF ALCOHOL LICENSE FOR NICOLE SPIVEY D/B/A BRICKHOUSE BURGERS PIZZA & PASTA LOCATED AT 8759 NORTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, SUNDAY SALES
 - E. DISCUSSION FOR APPROVAL 2020 ALCOHOL LICENSE RENEWALS
11. POLICE DEPARTMENT MONTHLY REPORT
 - A. RECGONITION OF OFFICERS
12. FIRE DEPARTMENT MONTHLY REPORT

13. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
14. BUILDING AND ZONING MONTHLY REPORT
 - A. CONSIDERATION OF ANNEXATION AND ZONING TO C3 OF PROPERTY LOCATED AT 53 COMER CIRCLE
 - B. CONSIDERATION OF ALLOWING ADRIAN DIACONU TO HAVE A BOOTH AND SIGN IN PAY PARKING LOT AT 8717 NORTH MAIN STREET FOR CAR RENTALS.
15. PURCHASES AND BIDS; NONE
16. ORDINANCE 19-11-01; SECOND READING; AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER 67, HORSE DRAWN CARRIAGES FOR HIRE

ORDINANCE 19-12-01; FIRST READING; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO ESTABLISH A UNIFORM SYSTEM FOR THE ADDRESSING OF E-911 NUMBERS AND THEIR LOCATIONS

ORDINANCE 19-10-01; FINAL APPROVAL; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO ANNEX PROPERTY INTO THE CITY OF HELEN, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER REQUIREMENTS REGARDING THE ANNEXATION.
SECOND READING WAS DONE AT THE NOVEMBER 12, 2019 MEETING AND TABLED FOR FINAL APPROVAL DUE TO REQUIREMENTS OF ZONING PROCEDURES
17. RESOLUTIONS; NONE
18. EXECUTIVE SESSION TO DISCUSS PROPERTY ACQUISITION AND POSSIBLE LITIGATION
19. CITY COMMISSION COMMENTS
20. ADJOURNMENT

**THIS AGENDA WAS POSTED DECEMBER 7, 2018 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 10, 2019
MINUTES OF MEETING**

The Helen City Commission met on Tuesday December 10, 2019 in the Commission Chambers at Helen City Hall with Mayor Cinnamon Spurlock calling the meeting to order at 10:00 a.m.

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Present were Mayor Cinnamon Spurlock, Commissioner Jeff Ash, Commissioner Steve Fowler, Commissioner Geneva Elwell, and Commissioner Lee Landress.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Finance Officer Mona Wood, Police Chief Brian Stephens, Fire Chief Jody Prickett. Public Works Director Ross Hewell, and Building & Zoning Director Darrell Westmoreland were absent from the meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA; Motion to amend and approval of the Agenda with the addition as item 10-B Budget Adjustment to 2018/2019 and to remove as item 11-A Recognition of Officers made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM NOVEMBER 12, 2019 COMMISSION MEETING; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM OCTOBER 23, 2019 CALLED MEETING; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; None

PUBLIC HEARING FOR ANNEXATION OF PROPERTY LOCATED AT 53 COMER CIRCLE; Motion to go into the Public Hearing at 10:04 a.m. made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission. Local Historian and part time resident Matt Gedney addressed the Commission as told what he knew of the cemetery located on the property. City Attorney Carl Free stated he knows there are procedures that will need to be followed as the property is developed.

Motion to come out of the Public Hearing at 10:13 a.m. made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

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HELEN/WHITE COUNTY CVB MONTHLY REPORT; Director Jerry Brown was present and gave a verbal update. Report is included as an integral part of the Minutes. Present also was Will Wagner from the Hardman Farm and he gave an update on the number of people walking the Helen to Hardman Farm being 6,000 to 7,000 per month and informed the commission of the upcoming 11 mile hiking event that will start at Unicoi's Anna Ruby Falls and end at the Hardman Farm. Jerry Brown also stated another film company is in the area filming a Hallmark movie and to remind everyone that the Lifetime movie "Christmas Letter" is to air on December 21, 2019.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Chamber Director Renee Green was present and gave a verbal report. Report is included as an integral part of the Minutes. Director Renee Green reminded everyone of the "Dropping of the Edelweiss" on New Year's Eve.

ADMINISTRATIVE OPERATIONS

UPDATE FROM CITY MANAGER ON CURRENT PROJECTS; City Manager Jerry Elkins stated the current projects are still the Concrete Water Tank, property acquisition, and lighting.

FINANCIAL REPORT; City Manager Jerry Elkins read the Budget Adjustment Resolution for the 2018/2019 budget. Copy included as an integral part of the Minutes. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

City Manager Jerry Elkins went over the Financial Report stating that revenues are up on Hotel/Motel taxes as are SPLOST, and Sales Tax. Motion to approve the Financial Report made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

APPROVAL OF ALCOHOL LICENSE FOR SIRILAK MOONPORN D/B/A/ SPICE 55 THAI SUSHI BAR LOCATED AT 705 BRUCKEN STRASSE FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, SUNDAY SALES; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

APPROVAL OF ALCOHOL LICENSE FOR NICOLE SPIVEY D/B/A BRICKHOUSE BURGERS PIZZA & PASTA LOCATED AT 8759 NORTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, SUNDAY SALES; Motion to approve made by Commissioner Lee Landress, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

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DISCUSSION FOR APPROVAL 2020 ALCOHOL LICENSE RENEWALS; Motion to approve license renewals that have paid and 1 license that is currently not paid if paid with certified funds before December 31, 2019 made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Brian Stephens gave a verbal report as well.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett gave a verbal report as well.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Director Ross Hewell was absent.

BUILDING AND ZONING MONTHLY REPORT; Report included as an integral part of the Minutes. Director Darrell Westmoreland was absent.

Commissioner Lee Landress voiced concerns about standards for remodeling projects and would like to look at regulations that will retain the Alpine theme on Commercial buildings.

CONSIDERATION OF ANNEXATION AND ZONING TO C3 OF PROPERTY LOCATED AT 53 COMER CIRCLE; Item moved to approval with second reading of Ordinance 19-10-01.

CONSIDERATION OF ALLOWING ADRIAN DIACONU TO HAVE A BOOTH AND SIGN IN PAY PARKING LOT AT 8717 NORTH MAIN STREET FOR CAR RENTALS. City Manager Jerry Elkins told the Commission of the proposed location being on the property of the Phillips, that the proposed cars would have state permits to be allowed on streets. There was discussion of the requirements for the pay booth. Motion to approve made by Commissioner Lee Landress, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

PURCHASES AND BIDS; NONE

ORDINANCE 19-11-01; SECOND READING; AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER 67, HORSE DRAWN CARRIAGES FOR HIRE; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

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ORDINANCE 19-12-01; FIRST READING; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO ESTABLISH A UNIFORM SYSTEM FOR THE ADDRESSING OF E-911 NUMBERS AND THEIR LOCATIONS; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

ORDINANCE 19-10-01; FINAL APPROVAL; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO ANNEX PROPERTY INTO THE CITY OF HELEN, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER REQUIREMENTS REGARDING THE ANNEXATION. SECOND READING WAS DONE AT THE NOVEMBER 12, 2019 MEETING AND TABLED FOR FINAL APPROVAL DUE TO REQUIREMENTS OF ZONING PROCEDURES; Motion to approve made by Commissioner Lee Landress, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

RESOLUTIONS; NONE

EXECUTIVE SESSION TO DISCUSS PROPERTY ACQUISITION AND POSSIBLE LITIGATION; Motion to go into Executive Session at 11:35 a.m. made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

Motion to resume the regular Commission meeting at 12:01 p.m. made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

There were no motions as a result of the Executive Session.

CITY COMMISSION COMMENTS; Commissioner Jeff Ash stated it had been a good year for the City and wishes everyone a Merry Christmas, Commissioner Geneva Elwell agreed and enjoyed working with everyone very much, Commissioner Steve Fowler hopes everyone has a Happy Holiday and stated it has been a privilege working with everyone, Mayor Cinnamon Spurlock stated it has been a pleasure working with everyone and will be back on the ballot in 2 years.

ADJOURNMENT; Motion to adjourn at 12:10 p.m. made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN

