



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, SEPTEMBER 18, 2018
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER

Building & Zoning

2. APPROVAL OF AGENDA

Darrell Westmoreland

3. APPROVAL OF MINUTES FROM SEPTEMBER 4, 2018 MEETING

Chairman:

4. SIGNS

Helen Wilkins

A. It's just Peachy, 60 Chattahoochee Street. Mary Sesam. Requests approval for a 54" x 66" vinyl window cling. Name and phone number displayed only.

Board Members:

5. SPECIAL EVENTS

David Greear

A. Arts and Crafts Festival, Robin Roberts Promotions LLC. Requests permit to hold festival at Unicoi Hill Park on September 28 - 29, 2019.

Linda McAllister

Ralph Hofer

6. NO PLANS SUBMITTED

Charlie Knowles

Chris Williams

Catherine Cleiman

POSTED SEPTEMBER 14, 2018



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SEPTEMBER 18, 2018
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING

706-878-2733—main

706-878-1655—fax

Building & Zoning:

The Planning and Design Review Board met on Tuesday, September 18, 2018 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Linda McAllister, Ralph Hofer, Charlie Knowles, David Greear and Chris Williams. Catherine Cleiman was absent.

Darrell Westmoreland

Approval of agenda; Motion to approve the agenda made by member Ralph Hofer, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to approve the minutes from the September 4, 2018 meeting made by member Linda McAllister, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Chris Williams

Catherine Cleiman

SIGNS

A. "It's Just Peachy", Mary Sesam requested approval for a vinyl window cling with the business name and phone number. Motion to approve was made by member David Greear, 2nd by member Ralph Hofer. Motion approved by unanimous vote of all members present.

SPECIAL EVENTS

A. Robin Roberts Promotions LLC requested a permit to have their annual Arts and Crafts Festival on September 28 - 29, 2019 at Unicoi Hill Park. After some discussion on parking a motion was made by member David Greear to approve the permit with the exception that the Promoters hire an officer to control the traffic. 2nd by member Chris Williams. Motion was approved by unanimous vote of members present.

Motion to adjourn at 09:15 AM was made by member Ralph Hofer, 2nd by member Linda McAllister. Motion approved all members present.



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SEPTEMBER 18, 2018
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

Building & Zoning:

APPROVED BY:

Darrell Westmoreland

Helen Wilkins
CHAIRPERSON, HELEN WILKINS

Oct. 16, 2018
DATE

Chairman:

Helen Wilkins

PREPARED BY

Board Members:

Darrell Westmoreland
DARRELL WESTMORELAND, BUILDING & ZONING ADMIN.

David Greear

Ralph Hofer

Oct. 16, 2018
DATE

Charlie Knowles

Linda McAllister

Chris Williams

Catherine Cleiman