



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

*706-878-2733—main*

*706-878-1655—fax*

**TUESDAY, FEBRUARY 23, 2021  
PLANNING AND DESIGN REVIEW BOARD  
AGENDA**

*Building & Zoning:*

*Darrell Westmoreland*

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES FROM January 26, 2021 MEETING**

*Chairman:*

*Helen Wilkins*

**SIGNS**

*Board Members:*

*David Greear*

*Linda McAllister*

*Ralph Hofer*

*Charlie Knowles*

*Dona K Burke*

*Chris Williams*

- A. Paul's Steakhouse, Ron Turner requests approval for a permanent structure to be built in the parking lot where the tent is located. It will match his existing building and the size will be 10' x 10'.
- B. Bruce Pomeroy along with other businesses are requesting that the city place the green directional signs across from Chattahoochee Street at the expense of the business owners. The commission approved the idea with the approval of the PDRB.



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TUESDAY, JANUARY 26, 2021  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 1

*706-878-2733—main*

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The Planning and Design Review Board met on Tuesday, January 26, 2021 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Linda McAllister, Chris Williams, and David Greear.

***Building & Zoning:***

***Darrell Westmoreland***

Approval of agenda; Motion to approve the agenda made by member David Greear, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

***Chairman:***

***Helen Wilkins***

Approval of minutes from the January 12, 2021 meeting with one correction was made by member Chris Williams, 2nd by member Linda McAllister. Motion approved by vote of members present.

### SIGNS

***Board Members:***

***David Greear***

***Linda McAllister***

***Ralph Hofer***

***Charlie Knowles***

***Chris Williams***

***Dona K Burke***

- A. Helen Hat Company, presented a sculpture bench for the front patio for approval. After discussion the PDRB made a recommendation that the structure be a bear or some other sculpture. Member David Greear made a motion to send to commission for a variance with recommendations from the Board. 2<sup>nd</sup> made by member Linda McAllister. Motion approved by unanimous vote of members present.

### PLAN SUBMITTALS

- A. Fred Garmon presented plans for approval to build a business duplex on Lot 9, Narr Weg. After discussion of plans, motion to approve was made by member Chris Williams, 2<sup>nd</sup> by member David Greear. Motion approved by unanimous vote of all members present.



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JANUARY 26, 2021  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

Motion to adjourn at 9:33 am made by member Linda McAllister, 2nd by member David Greear. Motion approved by unanimous vote of members present.

**Building & Zoning:**

**Darrell Westmoreland**

**Chairman:**

**Helen Wilkins**

APPROVED BY:

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Charlie Knowles**

**Dona K Burke**

**Chris Williams**

*Helen Wilkins* *Feb. 23, 2021*  
CHAIRPERSON, Helen Wilkins DATE

PREPARED BY  
*Darrell Westmoreland* *2/23/2021*  
B & Z ADMINISTRATOR, Darrell Westmoreland DATE