

**CITY OF HELEN  
COMMISSION MEETING  
APRIL 18, 2017  
3:00 P.M.  
AGENDA**

1. CALL TO ORDER BY MAYOR HELEN WILKINS
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM APRIL 4, 2017
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
  - A. CINDY BAILEY TO DISCUSS TOUR OF GEORGIA EVENTS AT CITY PARK ON MAY 7, 2017
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE
  - A. FINANCIAL REPORT
  - B. CONSIDERATION OF RE-APPOINTMENT OF GREG (MULLY) ASH TO THE WHITE COUNTY WATER AUTHORITY BOARD
  - C. CONSIDERATION FOR APPROVAL OF THE 2017 SOUTHEAST VICTORY RALLY ON JUNE 1ST - 4TH, CLOSING NARR WEG STREET DURING THE EVENT, AND TO ALLOW RUNNING THE DYNO MACHINE FROM 7 A.M. TO 7 P.M. DAILY
  - D. DISCUSSION OF REQUEST FOR FUNDING FROM THE HELEN ARTS AND HERITAGE CENTER
  - E. CONSIDERATION OF FENCE ENCROACHMENT AGREEMENT BETWEEN ESCOWEE PROPERTY HOLDINGS, LLC AND THE CITY OF HELEN
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT

13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT

14. PURCHASES AND BIDS

15. ORDINANCES

A. 17-04-01; SECOND READING OF 17-04-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND THE OFFICAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER SIX OF THE HELEN MUNICIPAL CODE: ALCOHOLIC BEVERAGES

16. RESOLUTIONS

A. 17-04-01; A RESOLUTION OF THE CITY OF HELEN, GEORGIA AUTHORIZING A COMPREHENSIVE ADJUSTMENT TO FISCAL YEAR 2016-2017 BUDGETARY APPROPRIATIONS

17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

**THIS AGENDA WAS POSTED APRIL 14, 2017 @ 1:00 P.M.  
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE  
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN  
COMMISSION MEETING  
APRIL 18, 2017  
MINUTES OF MEETING**

The Helen City Commission met on Tuesday April 18, 2017 in the Commission Chambers at Helen City Hall with Mayor Pro Tempore Jeff Ash calling the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Fred Garmon, Commissioner Judy Holloway, Commissioner Jeff Ash. Mayor Helen Wilkins was absent.

Also attending were City Manager Jerry Elkins, City Clerk Marilyn Chastain, Police Chief Brian Stephens , Fire Chief Jody Prickett , Building & Zoning Director Larry Krul, City Attorney Carl Free, Finance Officer Debbie Gerchman. Public Works Director Ross Hewell was absent.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPROVAL OF AGENDA;** Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

Mayor Pro Tempore introduced State Representative Matt Gurtler who was present for the meeting. Mr. Gurtler gave an update on recent Bills passed at the Capitol and of those that did not, he also invited anyone to personally call or email him with any concerns they think need to be addressed at the State level.

**APPROVAL OF MINUTES FROM APRIL 4, 2017;** Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved. Commissioner Jeff Ash and Commissioner Judy Holloway abstained from voting because of not attending the April 4, 2017 commission meeting.

**PETITIONS AND COMMUNICATIONS FROM THE PUBLIC;** None

**ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT;** Report included as an integral part of the Minutes. Director Jerry Brown was absent, the White County Chamber of Commerce Director Cindy Bailey informed the Commission of upcoming events.

A. CINDY BAILEY TO DISCUSS TOUR OF GEORGIA EVENTS AT CITY PARK ON MAY 7, 2017. Cindy Bailey informed the Commission of the upcoming event and explained that participants would be given tokens for beer or wine that would be donated for the event and is asking for permission to be allowed to serve them with their meal at no charge during the event at the City Park. There were no objections by the Commission.

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HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Report included as an integral part of the Minutes. Director Renee Chacon was present gave a verbal report as well.

ADMINISTRATIVE

A. FINANCIAL REPORT; Motion to approve the Financial Report made by Commissioner Judy Holloway, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission present.

B. CONSIDERATION OF RE-APPOINTMENT OF GREG (MULLY) ASH TO THE WHITE COUNTY WATER AUTHORITY BOARD; Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission present.

C. CONSIDERATION FOR APPROVAL OF THE 2017 SOUTHEAST VICTORY RALLY ON JUNE 1ST - 4TH, CLOSING NARR WEG STREET DURING THE EVENT, AND TO ALLOW RUNNING THE DYNO MACHINE FROM 7 A.M. TO 7 P.M. DAILY; After discussion, Commissioner Fred Garmon made a motion to allow closing Narr Weg Street during the event at the requested times and to allow the Dyno Machine to run only during the hours of 9:00 a.m. to 5:00 p.m. per day for this event and for any future event that has a dyno machine, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

D. DISCUSSION OF REQUEST FOR FUNDING FROM THE HELEN ARTS AND HERITAGE CENTER; Director Nancy Ackerman was present and gave a brief report on what the Arts Center provides to the area and stated she feels that the Arts Center is a Community Center. Commissioner Fred Garmon made the motion to table the discussion until the next Commission meeting to have more time to consider the request, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

E. CONSIDERATION OF FENCE ENCROACHMENT AGREEMENT BETWEEN ESCOWEE PROPERTY HOLDINGS, LLC AND THE CITY OF HELEN; Copy of agreement included as an integral part of the Minutes. Motion to approve made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission present.

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POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Brian Stephens gave a verbal report of all calls responded to and informed the Commission of upcoming classes the Police Department will be conducting for the Community, such as free fingerprinting/DNA for children, and a free Identity Theft/Scam awareness class at City Hall in May.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett gave a verbal report of recent calls worked and informed the Commission that he had gotten 6 Narcan kits that can be used on overdose calls, also that he is still checking hydrants and had given a speech at the new Holiday Inn to the State Fire Marshalls.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Public Works Director Ross Hewell was absent.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Building and Zoning Department Director Larry Krul was present and gave a verbal report.

PURCHASES AND BIDS; None

**15. ORDINANCES**

A. 17-04-01; SECOND READING OF 17-04-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND THE OFFICAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER SIX OF THE HELEN MUNICIPAL CODE: ALCOHOLIC BEVERAGES; Mayor Pro Tempore Jeff Ash read the Ordinance by Title. Motion to approve the second reading made by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

**16. RESOLUTIONS**

A. 17-04-01; A RESOLUTION OF THE CITY OF HELEN, GEORGIA AUTHORIZING A COMPREHENSIVE ADJUSTMENT TO FISCAL YEAR 2016-2017 BUDGETARY APPROPRIATIONS; Mayor Pro Tempore Jeff Ash read the Resolution. Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission present.

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CITY COMMISSION COMMENTS; Commissioner Jeff Ash stated that Commissioner Fred Garmon had done a great job overseeing the new addition at City Hall.

ADJOURNMENT; Motion to adjourn at 4:20 p.m. made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

**RESPECTFULLY SUBMITTED BY CITY CLERK MARILYN CHASTAIN**