



***City of Helen***  
***Planning, Design and***  
***Review Board***

**P. O. Box 280**  
**Helen, GA 30545**



***The City of Helen is an equal  
opportunity provider and employer***

**PLANNING AND DESIGN REVIEW BOARD**  
**TUESDAY, JULY 25, 2017**

**AGENDA**

***706-878-2733—main***

***706-878-1655—fax***

***Building & Zoning:***

***Jerry Elkins***

***Chairman:***

***Catherine Cleiman***

***Board Members:***

***David Greear***

***Steve Fowler***

***Ralph Hofer***

***Charlie Knowles***

***Linda McAllister***

***Lee Landress***

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES FROM JULY 11, 2017**

**4. SIGNS**

**A. North Georgia Customs, Inc., 705 Brucken Strasse, Nicholas Goodwin. 1 - 6" x 2.5' single sided mounted, 1 - 1' x 4' Marquee. Move Marquee from center of island area to mall entrance closest to Main Street.**

**B. Helen Waterpark & Tubing, 222 Edelweiss St., Lesia Long. 2 - 6' x 4' double sided freestanding sign, 1 - 6' x 2' Directional Sign replacing existing signs. (Previously tabled.)**

**C. Helen Arts and Heritage Center, 8100 South Main Street, Banner request. (Amendment to the agenda)**

**POSTED JULY 21, 2017 AT 2:30 p.m.**



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## *Planning, Design and Review Board*

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PLANNING AND DESIGN REVIEW BOARD  
JULY 25, 2017  
MINUTES OF MEETING pg 1

*706-878-2733—main*

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*Building & Zoning:*

*Jerry Elkins*

The Planning and Design Review Board met on Tuesday, July 25, 2017 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 a.m. Board members present were David Greear, Linda McAllister, Lee Landress, Charlie Knowles, and Ralph Hofer.

*Chairman:*

*Catherine Cleiman*

Approval of Agenda: Member Ralph Hofer made the motion to approve the agenda with the amendment of 4C - Helen Arts and Heritage Center banner request, 2nd by Member Lee Landress. Motion was approved by a unanimous vote of all members present.

*Board Members:*

*David Greear*

*Steve Fowler*

*Ralph Hofer*

*Charlie Knowles*

*Linda McAllister*

*Lee Landress*

Approval of Minutes from the July 11, 2017 meeting: Motion to approve made by Member David Greear, 2nd by Member Lee Landress. Motion approved by a unanimous vote of members present.

### SIGNS

A. North Georgia Customs, Inc., 1 - 6" x 2.5' single sided mounted sign: Motion to approve made by Member David Greear, 2nd by Member Charlie Knowles. Motion was approved by a unanimous vote of all members present. 1 - 1' x 4' sign on Marquee: Motion to approve made by Member Ralph Hofer, 2nd by Member Lee Landress. Motion was approved by a unanimous vote of all members present. Move Marquee from center of island area to mall entrance closest to Main Street: Mr. Goodwin answered questions regarding appearance and location of marquee. Board clarified new location would not hinder visibility of traffic. Motion to approve made by Member David Greear with the understanding the marquee would be set back enough so it would not hinder the view of traffic, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all members present.

B. Helen Waterpark & Tubing, 2 - 6' x 4' double sided freestanding sign, 1 - 6' x 2' Directional Sign replacing existing signs: Motion was made by Member Ralph Hofer to disapprove the signs because they do not meet the City Code, 2nd by Member David Greear. Motion approved by a unanimous vote of all members present.

C. Helen Arts and Heritage Center(HAHC), banner request, (Amendment to the agenda). The HAHC request a banner to be hung at the Holiday Inn to advertise

