



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

**Tuesday, March 14th, 2023
Planning and Design Review Board**

706-878-2733—main

706-878-1655—fax

Agenda

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

1. Call meeting to order

2. Approval of Agenda

3. Approval of minutes from February 28th, 2023

4. Special Events:

A. Brett Welch requests approval for 3 special events. (Songwriters Festival, 100 person wedding, and the Harpfest Music Jam)
He is requesting a tent from April 18th to May 22nd to cover all 3 events. (At his place in town)

5. Signs:

A. White Smoke Vape and Tobacco requests approval to update the existing sign at 8660 North Main St.

B. Johnny Freeze, Charles Taylor requests approval for a new sign for the ice cream shop at 705 Brucken Strasse.

C. Claudia Wessel requests approval for a sign on the outside of the building at Wonderlust Adventure Tours on 0 Tannen Weg.
This is only a pickup spot, all other business will be done online.



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Tuesday, March 14, 2023 Planning and Design Review Board Minutes of previous meeting (pg. 1)

The PDRB met on Tuesday, March 14th, 2023 at Helen City Hall with Chairman Helen Wilkins calling the meeting to order at 9:00 am. Board members present were Linda McAllister, David Greear, Ralph Hofer, Chris Williams, and Mervin Barbree.

Approval of Agenda; motion to approve the agenda was made by Ralph Hofer, 2nd by David Greear. Motion was approved by all members present.

Approval of the minutes from the Feb 28th, 2023 meeting was motioned by Linda McAllister, 2nd by David Greear.

Special Events

A. Brett Welch requested approval for 3 special events. (Songwriters Festival, 100 person wedding, and the Harpfest Music Jam). Motion to approve was made by Mervin Barbree, 2nd by Chris Williams. This motion was approved by all members present.

Signs

A. White Smoke Vape and Tobacco requested approval to update their existing sign at 8660 North Main St. Motion to approve was made by Mervin Barbree, 2nd by Helen Wilkins. This motion was approved by all members present.



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Tuesday, March 14, 2023 Planning and Design Review Board Minutes of previous meeting (pg. 2)

B. Johnny Freeze, Charles Taylor requested approval for a new sign for the Cream Ice shop at 705 Brucken Strasse. Motion to approve was made by Mervin Barbree, 2nd by Chris Williams. This motion was approved by all members present.

C. Claudia Wessel requested approval for a sign on the outside of the building for Wanderlust Adventure Tours on 0 Tannen Weg. Motion to approve was made by Chris Williams, 2nd by Mervin Barbree, with conditions that the outside of said structure was improved. This motion was approved by all members present.

Adjourn

The motion to adjourn the meeting was made by Chris Williams, 2nd by Mervin Barbree at 9:28 am. This motion was approved by all members present.

APPROVED BY:

Helen Wilkins

CHAIRPERSON:
Helen Wilkins

Mar. 28, 2023
DATE

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:
Jonah Casper

3-28-2023
DATE