

**CITY OF HELEN
COMMISSION MEETING
APRIL 5, 2016
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM MARCH 15, 2016
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. CONSIDERATION OF ALCOHOL LICENSE APPLICATION FOR PALVA SUPIKOVA D/B/A BOHEMIAN BAKERY CAFE', LLC. LOCATED AT 8735 NORTH MAIN STREET HELEN, GEORGIA 30545 FOR BEER ON PREMISES, WINE ON PREMISES, AND SUNDAY SALES.
 - B. CONSIDERATION FOR APPROVAL OF THE CONSTRUCTION OF PUBLIC WORKS BUILDING ON DANDY LANE.
8. POLICE DEPARTMENT OPERATIONS
9. FIRE DEPARTMENT OPERATIONS
10. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
11. BUILDING AND ZONING OPERATIONS
 - A. VARIANCE REQUEST FROM JT GANGWAL FOR PROPOSED WOOD FENCING AND COLOR OF FENCING LOCATED AT 8100 SOUTH MAIN STREET FOR THE NEW HOLIDAY INN EXPRESS
12. EXECUTIVE SESSION TO DISCUSS PERSONNEL
13. PURCHASES AND BIDS
14. ORDINANCES
15. RESOLUTIONS

16. CITY COMMISSION COMMENTS

17. ADJOURNMENT

**THIS AGENDA WAS POSTED APRIL 1, 2016 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
APRIL 5, 2016
MINUTES OF MEETING**

The Helen City Commission met on Tuesday April 5, 2016 in the Commission Chambers at Helen City Hall with Mayor Fred Garmon calling the meeting to order at 10:00 a.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Helen Wilkins, Mayor Fred Garmon, Commissioner Judy Holloway, Commissioner Jeff Ash.

Also attending were City Manager Jerry Elkins, City Clerk Marilyn Chastain, Police Chief Brian Stephens , Fire Chief Jody Prickett, Building & Zoning Director Larry Krul. Absent were City Attorney Carl Free, and Public Works Director Ross Hewell.

Pledge of Allegiance to the Flag was given.

Approval of Agenda; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

Approval of Minutes from March 15, 2016; Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Petitions and Communications from the Public; None

Administrative Operations

A. Consideration of Alcohol License application for Palva Supikova D/B/A Bohemian Bakery Café, LLC. located at 8735 North Main Street, Helen, GA 30545 for Beer on Premises, Wine on Premises, Sunday Sales. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

B. Consideration for approval of the Construction of Public Works building on Dandy Lane. Mayor Fred Garmon corrected the road name to Blumen Weg. Motion to allow the construction with a cost of up to \$120,000.00 with the funds coming from SPLOST and other Capitol Projects made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Police Department Operations; Police Chief Brian Stephens stated the new Patrol vehicle is ready to be picked up, that the call volume has picked up with more people coming to town and that he has resumed the Coffee with a Cop program.

**CITY OF HELEN
COMMISSION MEETING
APRIL 5, 2016
MINUTES OF MEETING
Page 2**

Fire Department Operations; Fire Chief Jody Prickett stated that things are picking up call wise for the Fire Department, that they had completed checking all 122 fire hydrants with no issues.

Public Works, Water and Waste Water Operations; City Manager Jerry Elkins reported that Public Works had been doing pressure washing at City Hall getting prepared to paint the building, and also at the Riverside Park Pavilion getting ready to re-stain. He reported that all of the new Park benches and all but 2 of the Swings had been installed.

Building and Zoning Operations; Director Larry Krul stated that permits have picked up a little and gave an update on the Holiday Inn progress. Also present for the meeting to give an update on the fire at the WilderForest Condos were Judith Vickers of Bench Mark Public Adjustment group and Ray Payne from Auto Owners Insurance, and Marion Edwards representing WilderForest. Ms Vickers stated that there had been inspections done as well as clean up of the units and were waiting on reports from the structural engineer to begin the rebuilding process. Ray Payne stated the demolition should start on April 11, but they had also been waiting on the structural report to see when the demolition could start.

A. Variance request from JT Gangwal for proposed wood fencing and color of fencing located at 8100 South Main Street for the new Holiday Inn Express. Motion to approve the variance request and allow the construction and natural color as submitted made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

EXECUTIVE SESSION TO DISCUSS PERSONNEL. Motion to go into Executive Session at 10:30 a.m. made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Motion to come out of Executive Session at 11:07 a.m. made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Motion to resume the regular Commission meeting at 11:08 a.m. made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Motion as a result of the Executive Session made by Commissioner Jeff Ash to increase the hourly salary of City Attorney Carl Free to \$135.00 hourly starting at the next Commission meeting, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

**CITY OF HELEN
COMMISSION MEETING
APRIL 5, 2016
MINUTES OF MEETING
Page 3**

Purchases and Bids; None

Ordinances; None

Resolutions; None

City Commission Comments; None

Adjournment; Motion to adjourn at 11:14 a.m. made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN