

**CITY OF HELEN
COMMISSION MEETING
MAY 2, 2017
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR HELEN WILKINS
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM APRIL 18, 2017
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. CONSIDERATION OF PURCHASING A DIESEL TOWABLE AIR COMPRESSOR, 90 LB HAMMER, AIR HAMMER AND BITS FROM NEFF RENTALS.
 - B. DISCUSSION OF FUNDING FOR THE HELEN ARTS AND HERITAGE CENTER THAT WAS TABLED FROM THE APRIL 18, 2017 COMMISSION MEETING
8. POLICE DEPARTMENT OPERATIONS
9. FIRE DEPARTMENT OPERATIONS
10. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
11. BUILDING AND ZONING OPERATIONS
12. PURCHASES AND BIDS
13. ORDINANCES
14. RESOLUTIONS
15. CITY COMMISSION COMMENTS
16. ADJOURNMENT

**THIS AGENDA WAS POSTED APRIL 28, 2017 @ 9:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
MAY 2, 2017
MINUTES OF MEETING**

The Helen City Commission met on Tuesday May 2, 2017 in the Commission Chambers at Helen City Hall with Mayor Helen Wilkins calling the meeting to order at 10:00 a.m.

City Clerk Marilyn Chastain called the roll and the following were present: Commissioner Cinnamon Spurlock, Commissioner Fred Garmon, Mayor Helen Wilkins, Commissioner Judy Holloway, and Commissioner Jeff Ash.

Also attending were City Manager Jerry Elkins, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Building & Zoning Director Larry Krul, Fire Chief Jody Prickett, City Attorney Carl Free, absent was Public Works Director Ross Hewell.

Pledge of Allegiance to the Flag

APPROVAL OF AGENDA; Motion to amend the Agenda by adding an Executive Session to discuss Personnel after Resolutions made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Motion to approve the amended Agenda made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM APRIL 18, 2017; Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; None

ADMINISTRATIVE OPERATIONS

A. CONSIDERATION OF PURCHASING A DIESEL TOWABLE AIR COMPRESSOR, 90 LB HAMMER, AIR HAMMER AND BITS FROM NEFF RENTALS. Motion to approve allowing City Manager Jerry Elkins authority to make purchase with implements in amount of up to \$11,000.00 made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

B. DISCUSSION OF FUNDING FOR THE HELEN ARTS AND HERITAGE CENTER THAT WAS TABLED FROM THE APRIL 18, 2017 COMMISSION MEETING; After some discussion, Commissioner Fred Garmon made a motion to approve funding \$30,000.00 to the Arts Center for 1 year, 2nd by Commissioner Jeff Ash. The remaining Commissioners were not in favor of funding until further information on the Center's budget could be provided.

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After more discussion Commissioner Fred Garmon withdrew his motion until more of the research information requested from the Arts Center is obtained, and until after looking at the City's upcoming new budget for 2017/2018 is considered.

POLICE DEPARTMENT OPERATIONS; Police Chief Brian Stephens informed the Commission of an upcoming Identity Theft and Security Internet Awareness class he will be conducting on May 8th at City Hall for local citizens and that he will conduct more of this type classes during the summer months. He then informed the Commission of minor damage to 2 of the patrol cars.

FIRE DEPARTMENT OPERATIONS; Fire Chief Jody Prickett stated he is still finishing up on needed items for the ISO rating and informed the Commission of a house fire in the City on Hex Strasse. He stated that due to the sharp turn getting to the fire a light on the fire truck had been damaged and will need replacing.

PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS; Public Works Director Ross Hewell was not present for the meeting but was informed by City Manager Jerry Elkins that Ross had returned to work after being out following surgery, he also stated that 80% of the roadside beautification project is complete.

BUILDING AND ZONING OPERATIONS; Building and Zoning Director Larry Krul was present and informed the Commission that he had gotten drawings for the 5 bungalows that are to be built at the Valhalla Resort. He informed the Commission that his last day on the job would be May 12, 2017 and that he had accepted a job working with the State. Commissioner Jeff Ash stated the appreciated the job that Larry had done for the City and will be sorry to see him go. City Manager Jerry Elkins stated that he had talked with Wayne Polston and Tom Obryant from White County and they had agreed to do inspections for the City until a replacement is found and that some of the discussion for the Executive would cover more detail.

PURCHASES AND BIDS; None

ORDINANCES; None

RESOLUTIONS; None

EXECUTIVE SESSION TO DISCUSS PERSONNEL; Motion to go into Executive Session at 11:15 a.m. made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

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Motion to return to the regular Commission meeting at 11:27 a.m. made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

Motion as a result of Executive Session; Motion to allow Building Zoning Director Larry Krul to remain as a part time employee to complete current project inspections made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

CITY COMMISSION COMMENTS; Commissioner Cinnamon Spurlock stated there needs to be a street light installed on Main Street at the crosswalk in front of Pies & Pints. Mayor Helen Wilkins stated the annual tomato plant would be Friday at United Community Bank.

ADJOURNMENT; Motion to adjourn at 11:30 a.m. made by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN