

**CITY OF HELEN
COMMISSION MEETING
APRIL 2, 2013
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR LYNN WHITENER
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM MARCH 19, 2013
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. Consideration of Alcohol License for Rodolfo Sotelo Valadez d/b/a Old Heidelberg, located at 8660 White Horse Square. For Beer on Premises, Wine on Premises, Liquor Pouring, Sunday Sales.
 - B. Consideration of Alcohol License for Michael Joseph Lizdas d/b/a Discount Spirits of Helen, located at 50 Yonah Strasse. For Beer Package, Wine Package, Liquor Package.
 - C. Consideration to allow Cynthia Morris of Helenbach located at 8650 North Main Street to be allowed to move alcohol License to her former location at 8660 North Main Street, exempting additional fees except for the legal advertisement fee of \$40.00. Public hearing requirements and final Commission approval will remain in effect because of Alcohol License being location specific.
 - D. Discussion of funding for events for Centennial Celebration
 - E. Consideration of participating in Clean Up Day on April 19, 2013
8. POLICE DEPARTMENT OPERATIONS
9. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
10. BUILDING AND ZONING OPERATIONS
11. ORDINANCES
12. RESOLUTIONS
13. PURCHASES AND BIDS

Page 2
Agenda
April 2, 2013

14. CITY COMMISSION COMMENTS

15. ADJOURNMENT

THIS AGENDA WAS POSTED MARCH 29, 2013 AT 12:30 P.M.

**CITY OF HELEN
COMMISSION MEETING
APRIL 2, 2013
10:00 A.M.
MINUTES OF MEETING**

The Helen City Commission met on Tuesday April 2, 2013 at 10:00 a.m. in the Commission Chambers at Helen City Hall.

Mayor Lynn Whitener called the meeting to order at 10:00 a.m. City Clerk Marilyn Chastain called the roll and the following were present: Commissioner Judy Holloway, Commissioner Helen Wilkins, Mayor Lynn Whitener, Commissioner Dona K Burke, and Commissioner Jeff Ash. Also present were City Manager Jerry Elkins, City Attorney Carl Free, Police Chief Jim Couch, and City Clerk Marilyn Chastain. Absent were Public Works Director Ross Hewell, and Building and Zoning Administrator Randy DeShon. Firefighter Lee Poteat arrived after the meeting had started.

Approval of Agenda. City Manager Jerry Elkins requested to add two items which were as 6-A. Speaker Margaret McLean Director of Babyland General Hospital, and as item 7-F. Request of the Helen Chamber of Commerce to use the City of Helen's Centennial seal for t-shirts. Motion to approve the Agenda with changes made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway.

Motion approved with a unanimous vote of the Commission.

Approval of Minutes from March 19, 2013. Commissioner Judy Holloway made the motion to approve the Minutes of March 19, 2013, 2nd by Commissioner Helen Wilkins.

Motion approved with a unanimous vote of the Commission.

Petitions and Communications from the Public.

- A. Margaret McLean Director of Corporate Communications for BabyLand General Hospital was present and informed the Commission that the White County Chamber plans to sponsor a Georgia Mountains Art & Soul International Game Fair Gala and that Babyland General plans to hold a similar 2nd event during their Appalachian Christmas event that will combine two popular legacies the Cabbage Patch Kids and the drama series Downtown Abbey.

**CITY OF HELEN
COMMISSION MEETING
APRIL 2, 2013
MINUTES OF MEETING
PAGE 2**

Administrative Operations.

- A. Approval of Alcohol License for Rodolfo Sotelo Valadez d/b/a Old Heidelberg, located at 8660 White Horse Square for beer on premises, wine on premises, liquor pouring, and Sunday sales. Commissioner Judy Holloway made a motion to approve the Alcohol License for Rodolfo Sotelo Valadez , 2nd by Commissioner Helen Wilkins.
Motion approved with a unanimous vote of the Commission.
- B. Approval of Alcohol License for Michael Joseph Lizdas d/b/a Discount Spirits of Helen, located at 50 Yonah Street for beer package, wine package, and liquor package. Commissioner Jeff Ash made a motion to approve the Alcohol License for Michael Joseph Lizdas, 2nd by Commissioner Dona K Burke.
Motion approved with a unanimous vote of the Commission.
- C. Approval to allow Cynthia Morris of Helenbach located at 8650 North Main Street to move her alcohol License and waive additional fees except for the \$40.00 advertising fees to 8660 North Main Street. Commissioner Dona K Burke made a motion to approve allowing Cynthia Morris to move License and waive fees except for the \$40.00 advertising fee, 2nd by Commissioner Jeff Ash.
Motion approved with a unanimous vote of the Commission.
- D. City Manager Jerry Elkins explained to the Commission that the CVB had agreed to fund the Lumber Jack event for the Centennial Celebration, and that the flags and signs had been ordered.
- E. Consideration to participate in annual clean up day on April 19, 2013 at 10:00 a.m. Commissioners agreed to help. No motion was made.
- F. City Manager Jerry Elkins said that the Chamber of Commerce would be providing the Centennial T shirts and needs approval from the Commission to use the City of Helen's Centennial seal. Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Dona K Burke.
Motion approved with a unanimous vote of the Commission.

**CITY OF HELEN
COMMISSION MEETING
APRIL 2, 2013
MINUTES OF MEETING
PAGE 3**

City Manager Jerry Elkins said he had talked with Police Chief Jim Couch and Public Works Director Ross Hewell about the possibility of having no left turns painted on Chattahoochee Street by Parker Striping and changing the sign to be more visible. Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Dona K Burke. Motion approved with a unanimous vote of the Commission.

Police Department Operations. Police Chief Jim Couch stated that the painting of the Police department offices was complete and there were a couple of large investigations being done and is expecting a busy year, also that all of the patrol cars except for the new one that had not been delivered yet had the new decals and hoped the Commission liked them. Commissioner Judy Holloway stated she was not pleased with the small size of the word Polizei.

Public Works, Water and Waste Water operations. City Manager Jerry Elkins told the Commission that the Department had been cleaning sidewalks, and painting the handicap ramps.

Building and Zoning Operations. City Manager Jerry Elkins told the Commission that the restroom remodeling was going slow and was doubtful that they would be completed by the deadline of April 15, 2013. Commissioner Dona K Burke asked why, and if there was a penalty if not complete. City Manager Jerry Elkins said that workers had not been showing up and there had not been a penalty added to the contract.

Ordinances: None
Resolutions: None
Purchases and Bids: None

City Commission Comments: Mayor Lynn Whitener asked why the public restrooms at the Public Works building were not open. City Manager Jerry Elkins explained they were winterized for the cold and would reopen when warmer.

Adjournment: Commissioner Dona K Burke made a motion to adjourn at 10:37 a.m., 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Respectfully Submitted,

Marilyn Chastain City Clerk