



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



The City of Helen is an equal opportunity provider and employer

NOVEMBER 6, 2018 PLANNING AND DESIGN REVIEW BOARD MINUTES OF MEETING

706-878-2733—main

706-878-1655—fax

The Planning and Design Review Board met on Tuesday, November 6, 2018 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:02 am. Board members present were Linda McAllister, Catherine Cleiman, Charlie Knowles, Chris Williams and David Greear. Absent was Ralph Hofer.

Building & Zoning:

Darrell Westmoreland

Approval of agenda; Motion to amend the agenda with an addition discussing a previous sign approval. 2nd by member David Greear. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Approval of meeting minutes from the October 16, 2018 meeting made by member Catherine Cleiman, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Chris Williams

Ralph Hofer

Charlie Knowles

Catherine Cleiman

Linda McAllister

Signs:

1. Brickhouse Burgers, Pizza and Pasta. 8759 N. Main St. requested approval for the submitted signs. After a discussion, a motion was made by Member Catherine Cleiman to approve with the understanding that a frame be placed around the gable sign and to match the front sign to surrounding area signs. 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

2. After discussion of the sign place on building by The Escape Room, a motion was made by Catherine Cleiman to ask the owner to review the approval and place a frame to match exterior area around new sign. 2nd by member David Greear. Motion approved by a unanimous vote of members present.

Motion to adjourn at 09:52am made by David Greear. 2nd by Linda McAllister.

Approved by:

Helen Wilkins
Chairperson, Helen Wilkins

Nov. 20, 2018
Date

Prepared by:

Darrell Westmoreland
Darrell Westmoreland
Building and Zoning

11/20/2018
Date