

**CITY OF HELEN
COMMISSION MEETING
MARCH 15, 2016
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM MARCH 1, 2016
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. PUBLIC HEARING FOR THE ZONING OF THE ELITE HOTEL MANAGEMENT PROPERTY (PROPOSED FOR ANNEXATION) AS C-3 (HIGHWAY COMMERCIAL)
10. ADMINISTRATIVE
 - A. FINANCIAL REPORT
 - B. DISCUSSION FOR APPROVAL OF CITY HALL BANK RESTORATION PROJECT
 - C. CONSIDERATION FOR THE PURCHASE OF A SEWER JETTER THRU FUNDING OF GEFA
11. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
14. PURCHASES AND BIDS: NONE
15. ORDINANCES; SECOND READING OF ORDINANCE 16-3-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO ANNEX PROPERTY INTO THE CITY OF HELEN, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA

ANNOTATED; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER REQUIREMENTS REGARDING THE ANNEXATION

16. RESOLUTIONS: NONE

17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

THIS AGENDA WAS POSTED MARCH 11, 2016 @ 11:00 A.M.

THIS AMENDED AGENDA WAS POSTED MARCH 11, 2016 @ 3:00 P.M.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.

**CITY OF HELEN
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MINUTES OF MEETING**

The Helen City Commission met on Tuesday March 15, 2106 in the Commission Chambers at Helen City Hall with Mayor Fred Garmon calling the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Helen Wilkins, Mayor Fred Garmon, Commissioner Judy Holloway, Commissioner Jeff Ash.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens , Fire Chief Jody Prickett, Public Works Director Ross Hewell. Building & Zoning Director Larry Krul.

Pledge of Allegiance to the Flag was given.

APPROVAL OF AGENDA; City Manager Jerry Elkins asked to Amend the Agenda by adding under Administrative as item D. Consideration of Ground-Water Services, Inc. doing a Geophysical Survey for a new well site. Motion to amend and approve the Agenda by Adding as item D. Consideration of Ground-Water Services, Inc. doing a Geophysical Survey for a new well site made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

Approval of Minutes from March 1, 2016; Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Petitions and Communications from the Public; None

Alpine Helen/White County CVB Monthly Report; Report included as an integral part of the Minutes. Director Jerry Brown was present an gave a verbal report as well.

Helen Chamber of Commerce Monthly Report; Report included as an integral part of the Minutes. Director Renee Chacon was present and informed the Commission of the upcoming events at the Fest Hall.

PUBLIC HEARING FOR THE ZONING OF THE ELITE HOTEL MANAGEMENT PROPERTY (PROPOSED FOR ANNEXATION) AS C-3 (HIGHWAY COMMERCIAL); Motion made at 3:15 p.m. to go out of the regular Commission meeting and into the Public Hearing made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Mayor Fred Garmon asked if anyone wanted to make any statements or if anyone has any concerns; there were none. City Attorney Carl Free stated that a motion should be made to Zone the property as C3.

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Commissioner Jeff Ash made a motion to Zone the property as C3 and to go out of the Public Hearing at 3:17 p.m., 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Administrative

A. Financial Report; City Manager Jerry Elkins went over the report with the Commission and reported that Hotel/Motel taxes are up as well as Sales Tax, and that financially everything is looking good.

B. Discussion for Approval of City Hall bank restoration project; City Manager Jerry Elkins informed the Commission about the project. Motion to approve starting the project and allow the City to spend up to \$20,000.00 then to evaluate any additional cost made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

C. CONSIDERATION FOR THE PURCHASE OF A SEWER JETTER THRU FUNDING GEFA; City Manager Jerry Elkins explained to the City Commission the Willow Pond Sewer project came in under the original project projection approximately \$82,000 and the additional GEFA funds could be used for an additional Sewer project or to purchase safety equipment or other equipment for maintenance and upkeep of the sewer system. Motion to purchase the Sewer Jetter up to a cost of \$75,000.00 made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

D. Consideration of Ground-Water Services, Inc. doing a Geophysical Survey for a new well site. City Manager Jerry Elkins told the Commission the Survey would be to find a location for a new well site. Mayor Fred Garmon stated with all the new Hotels being built that more water would be needed. Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Police Department Monthly Report; Report included as an integral part of the Minutes. Police Chief Brian Stephens was present and went over the report as well.

Fire Department Monthly Report; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was present and also gave a verbal report on the number of calls.

Public Works, Water and Waste Water Monthly Report; Report included as an integral part of the Minutes. Public Works Director Ross Hewell stated they are working on getting the remainder of the benches installed at the City Park, and have also been doing cutting and chipping.

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Building and Zoning Department Monthly Report; Report included as an integral part of the Minutes. Director Larry Krul stated the Holiday Inn is moving along that the rough in plumbing is being done, that the Red Roof Inn is hoping to be open by April 15, 2016, and stated that David Greear from the PDRB asked if there was some way to ban flip flops from the river. Attorney Carl Free stated he did not know of a law that would allow banning flip flops from the river.

Purchases and Bids; None

ORDINANCES; SECOND READING OF ORDINANCE 16-3-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO ANNEX PROPERTY INTO THE CITY OF HELEN, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER REQUIREMENTS REGARDING THE ANNEXATION; Motion to approve the second reading made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

Resolutions; None

City Commission Comments; None

Adjournment; Motion to adjourn at 3:53 p.m. made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN