



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**CITY OF HELEN
COMMISSION MEETING
JULY15, 2025
10:00 A.M.
AGENDA**

Commissioners:

Lee Landress
Steve Fowler
Mervin Barbree
Cliff Hood
Helen Wilkins

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Finance Director:

Mona Wood

Chief of Police:

Aletha Barrett

Clerk of Court:

Jaclyn Burke

**Building and Zoning
Administrator:**

Jonah Casper

Public Works

Director:

Jack Morgan

Fire Department

Chief:

Jody Prickett

1. CALL TO ORDER BY MAYOR CLIFF HOOD
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM JUNE 17, 2025
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE
 - A. CITY MANAGER UPDATE
 - B. INTERGOVERNMENTAL AGREEMENT BETWEEN WHITE COUNTY AND CITY OF HELEN AS THE CITY OF HELEN OFFICIAL BOUNDARY
 - C. FINANCIAL REPORT
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
14. PURCHASES AND BIDS
15. ORDINANCES
16. RESOLUTIONS

17. EXECUTIVE SESSION FOR PERSONNEL

18. CITY COMMISSION COMMENTS

19. ADJOURNMENT

THIS AGENDA WAS POSTED JULY 11, 2025 @ 10:15 A.M.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.



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**CITY OF HELEN
COMMISSION MEETING
JUNE 17, 2025
MINUTES OF MEETING**

Commissioners:

Lee Landress
Steve Fowler
Mervin Barbree
Cliff Hood
Helen Wilkins

The Helen City Commission met on Tuesday, June 17, 2025, in the commission chambers at Helen City Hall. Mayor Cliff Hood called the meeting to order at 10:00 a.m. City Clerk Marilyn Chastain called the roll. The following commissioners were present: Mayor Cliff Hood, Commissioner Helen Wilkins, Commissioner Steve Fowler, Commissioner Lee Landress, and Commissioner Mervin Barbree.

City Manager:

Darrell Westmoreland

Also, in attendance were City Manager Darrell Westmoreland, Finance Director Mona Wood, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Building & Zoning Director Jonah Casper, and Fire Chief Jody Prickett. Public Works Director Jack Morgan were absent.

City Clerk:

Marilyn M. Chastain

Pledge of Allegiance was given.

Finance Director:

Mona Wood

APPROVAL OF AGENDA; Motion to remove item A. under Building and Zoning Department and replace with variance sign request for Helen Indoor Pickle Ball. Motion to amend and approve made by Commissioner Helen Wilkins, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

Chief of Police:

Aletha Barrett

Clerk of Court:

Jaclyn Burke

APPROVAL OF MINUTES FROM MAY 20, 2025; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

**Building and Zoning
Administrator:**

Jonah Casper

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; Pam Summers addressed the Commission and asked for the City to again sponsor the t-shirts to benefit the White Christmas for Kids campaign. The Ads on the shirts will be sold to local restaurants for the Keg Tappings and the shirts will be sold to raise money for the campaign. Motion to donate \$1,500 made by Commissioner made by Commissioner Mervin Barbree, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

**Public Works
Director:**

Jack Morgan

**Fire Department
Chief:**

Jody Prickett

ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was absent.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Member Judy Holloway was present and gave a verbal report.

PUBLIC HEARING FOR DISCUSSION OF THE 2025/2026 CITY OF HELEN BUDGET; Motion to go into the Public Hearing made by Commissioner Steve Fowler, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

**CITY OF HELEN
COMMISSION MEETING
JUNE 17, 2025
MINUTES OF MEETING
PAGE 2**

There were no questions or comments from the Public regarding the Budget.

ADMINISTRATIVE

CITY MANAGER UPDATE; City Manager Darrell Westmoreland stated the sidewalk project had been completed and has already seen a lot of use. He informed the commission that there is damage to the lower parking lot at City Hall from the recent heavy rain run off and that our Engineering Firm had looked at it and recommended what to do to it to make the repairs. He stated that our Public Works Department will be doing the work. Fletcher Holiday of EMI went over his monthly engineering report a copy will be made an integral part of the Minutes. He commented that the sidewalk project is completed and had gone slightly over budget by right at \$5000. Due to unknown utilities underground. He stated they will be getting bids shortly for the new water line and well house.

FINANCIAL REPORT; Report included as an integral part of the Minutes. Finance Director Mona Wood gave a verbal report. Motion to approve the Financial Report made by Commissioner Steve Fowler, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Aletha Barrett gave a verbal report. She asked the Commission to approve a Proclamation for Pastor Jim Holmes for 25 years as Pastor of Helen First Baptist. Motion to approve made by Commissioner Mervin Barbree, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett gave a verbal report and stated that the new Fire Truck will be delivered in August and that the addition to the Fire Department should be completed in a couple of weeks.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Building and Zoning Director Jona Casper was present and went over the report.

**CITY OF HELEN
COMMISSION MEETING
JUNE 17, 2025
MINUTES OF MEETING
PAGE 3**

A. SIGN VARIANCE REQUEST FOR ALPINE INDOOR PICKLE BALL; Motion to approve as recommended by the PDRB made by Commissioner Mervin Barbree, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

PURCHASES AND BIDS; None

ORDINANCES; None

RESOLUTIONS: RESOLUTION 25-06-01; RESOLUTION APPROVING A FLOST INTERGOVERNMENTAL AGREEMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

EXECUTIVE SESSION TO DISCUSS: PENDING/POTENTIAL LITIGATION, PERSONNEL, AND REAL ESTATE ACQUISITION; Motion to go into Executive Session at 11:14 a.m. made by Commissioner Lee Landress, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

Motion to come out of Executive Session at 11:40 a.m. made by Commissioner Mervin Barbree, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

No action was taken as a result of the Executive Session.

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 11:41 a.m. made by Commissioner Steve Fowler, 2nd by Commissioner Mervin Barbree. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY SUBMITTED BY CITY CLERK MARILYN CHASTAIN





Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

CVB Report June, 2025

ADVERTISEMENTS:

- LRC Social Media report – attached.
- GPB Next Magazine.
- Georgia EMC Magazine.
- Blue Ridge County Magazine – Best list – Helen was voted Best Tubing River in the South.
- South Carolina Living Magazine.
- Atlanta Magazine.
- N.C. EMC Magazine.
- Group Tour Magazine.
- North Georgia Living Magazine.
- Atlanta Home Magazine – Regional Co-Op – Helen.
- World Atlas.com – 9 Most Hospitable Towns in the Southern U.S. – Helen. 6.1 million, with an estimated value of \$56,846.
- Southern Living Magazine – 9 Easy day trips from Atlanta that feel like a mini vacation – Helen. 670,724 Impressions, with an estimated value of \$ 6,204.
- World Atlas.com – 8 Prettiest Downtown strips in Georgia – Helen. 6.1 million Impressions, with an estimated value of \$56,846.
- Times Entertainment.com – 10 Charming U.S. spots that feel more European than Europe – Helen. 30 million Impressions, with an estimated value of \$277,500.
- World Atlas.com – These Georgia Towns throw legendary 4th of July Celebrations – Helen. 6.1 million Impressions, with an estimated value of \$56,846.
- Savannah Morning News, Augusta Chronicle, Athens Banner Herald and Yahoo Lifestyles – 11 Gorgeous GA waterfalls to take in this summer From Explore Georgia – Anna Ruby – Helen and Raven Cliff Falls. 373 million Impressions, with an estimated value of \$3.4 million.
- Southern Living.com – 28 Small Towns in Georgia for a quaint escape – Helen. 670,724 Impressions, with an estimated value of \$ 6,204.
- Blueridge Outdoors.com – Alpine Adventures in Helen, GA – 58,000 Impressions, with an estimated value of \$2,650.



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WELCOME CENTER:

- 3,326 Visitors stopped by the Welcome Center in June.
- Helen Travel Guides delivered over 333 cases of the new guides YTD, Mailed out an additional 125 Travel Guides by request in June. We had 130 Travel Guide downloads.
- Website visits for the month of June 121,000. with 118,000. Unique/new visitors. 3.71 page visits with over 438,000. page views with duration of 2.44 minutes per view. Bounce rate 48.70%.

TRAVEL SHOWS/MEETINGS:

- June 2nd – Executive Director Brown met with Lee McKinstry of Overlook Helen development.
- June 3rd - Executive Director Brown completed the monthly report for May.
- June 11th – Executive Director Brown conducted the N.E.G.M.T.A. Board meeting prior to the membership meeting.
- June 12th – Executive Director Brown met with Advance Travel & tourism to go over May's reporting. Engagement numbers continue to be strong with our messaging.
- June 14th – 19th – Executive Director Brown and Board member Josh Luke attended the U.S. Travel annual International Travel/ Trade Show in Chicago.
- June 23rd – 26th – Executive Director Brown and LRC's Ruth Carter welcomed and toured two travel writers through White County's attractions and other tourism offerings.
- June 27th – Executive Director Brown attended a meeting with Gwen Beckham with the AJC to discuss the new contract for 2024/2025.

7/25

Water/Wastewater - Infrastructure Projects Update - City of Helen

Groundwater Development:

The hydrogeologist retained by the City has identified four potential sites for groundwater exploration. The City has elected to proceed with development at the Lenzen Property site. Additional locations will be evaluated and recommended following initial development activities. Concurrently, EMI is preparing an ARC grant application to support future groundwater well projects. The City will need to complete a procurement process for engineering services. EMI is reaching out to GMRC for assistance.

Main Street Sidewalk Improvements:

Project is completed, close out procedures are being finalized.

Well No. 11 (Lenzen Property):

The proposed water line route has been staked and communicated to the City. The easement route has been approved, and easement drawings have submitted to the City for review. Design is underway for both the well structure and the associated water line extension.

Sanitary Sewer Evaluation Survey (SSES):

All scheduled sanitary sewer point repairs, manhole sealing, and CIPP (cured-in-place pipe) work have been completed. Additional point repairs are planned for later this year.

Land Application System (LAS) Improvements:

Solids removal from the large pond is scheduled for later this summer. Repairs have been completed in Spray Fields 1, 2, and 3. Design work for Spray Fields 4 and 5 is finalized, pricing from the contractor will follow shortly thereafter.

Capital Improvement Plan (CIP):

A draft CIP has been presented to the City, which includes a recommendation for a rate increase. Additional initiatives moving forward include the LAS vegetation management plan, installation of a telescopic valve, and implementation of zone metering.

**INTERGOVERNMENTAL AGREEMENT AS TO ANNEXED PROPERTY
AND
THE MUNICIPAL BOUNDARIES OF THE CITY OF HELEN, GEORGIA
BETWEEN WHITE COUNTY, GEORGIA AND CITY OF HELEN,
GEORGIA**

THIS INTERGOVERNMENTAL AGREEMENT is entered into, July of 2025, between White County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Helen, Georgia ("City"), a municipal corporation lying wholly within the County.

WHEREAS, the parties to this Agreement are governmental units within the State of Georgia; and

WHEREAS, the City of Helen, Georgia was originally incorporated and chartered by Act of the Georgia General Assembly in 1913; rechartered by Act of the Georgia General Assembly in 1969; and rechartered by Act of the Georgia General Assembly in 1986; and

WHEREAS, the center point of the City of Helen, Georgia was identified in the original 1913 charter as the northwest corner of the Bank of Helen bank building; and whereas, that center point remained the same through subsequent charters extending the corporate limits a radius of one-half mile from said point; and

WHEREAS, through the passage of time, small variances occurred between the City and County Maps with regard to said radial circumference; and

WHEREAS, through cooperative efforts of the City and County, the County GIS Mapping Department has produced the Map attached hereto as "Exhibit A" which shows and extends the radial circumference ½ mile from the point above; which the City and County agree is a correct representation of same based upon required measurements to establish the City boundary line and properties that have been annexed into the City;

WHEREAS, the attached map includes properties that have been annexed into the City of Helen since its original incorporation through O.C.G.A. 36-36-1 et. seq., or predecessor annexation statutes in title; and

WHEREAS, specifically, White County Tax Map H04E, Parcels 13, 14, 15, and 16 were annexed by the City of Helen Georgia by Ordinance adopted on October 21, 1997, and have remained on the City of Helen Map, but were inadvertently omitted as being within the City on the County Map; and

WHEREAS, specifically, White County Tax Map H04D-074; H04F-012 and H04F-013 were annexed into the City by Ordinance adopted by the City of Helen on October 18, 2022, and were added to the City of Helen Map on such date, but were inadvertently omitted from the City Limits on the County Map.

NOW THEREFORE, in consideration of the foregoing, and with the desired goals of both governmental entities of confirming the agreed to corporate boundary of the City of Helen, Georgia, and to achieve an agreement regarding annexed property, the County and City agree as follows.

ARTICLE I AGREEMENT AS TO OFFICIAL MAP

The map attached hereto as “Exhibit A” and identified as “Official Boundary Map – City of Helen” prepared by White County GIS First Adopted July 2025 represents a correct boundary map of the City of Helen, Georgia. City and County agree that the attached Official Boundary Map – City of Helen represents the correct boundary map of the City Helen. City and County agree to maintain the attached as the Official Boundary Map of the City of Helen, Georgia subject to future annexations and deannexations pursuant to OCGA §36-36-1, et seq.

ARTICLE II ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County.

ARTICLE II SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of White County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

**ARTICLE III
BINDING EFFECT**

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

**ARTICLE IV
COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the City Commission of Helen, Georgia and the White County Board of Commissioners have approved this Agreement through their duly authorized officers on the dates written below.

White County, Georgia (SEAL)

By: Travis Turner, Commission Chair

Attest: _____
Clerk

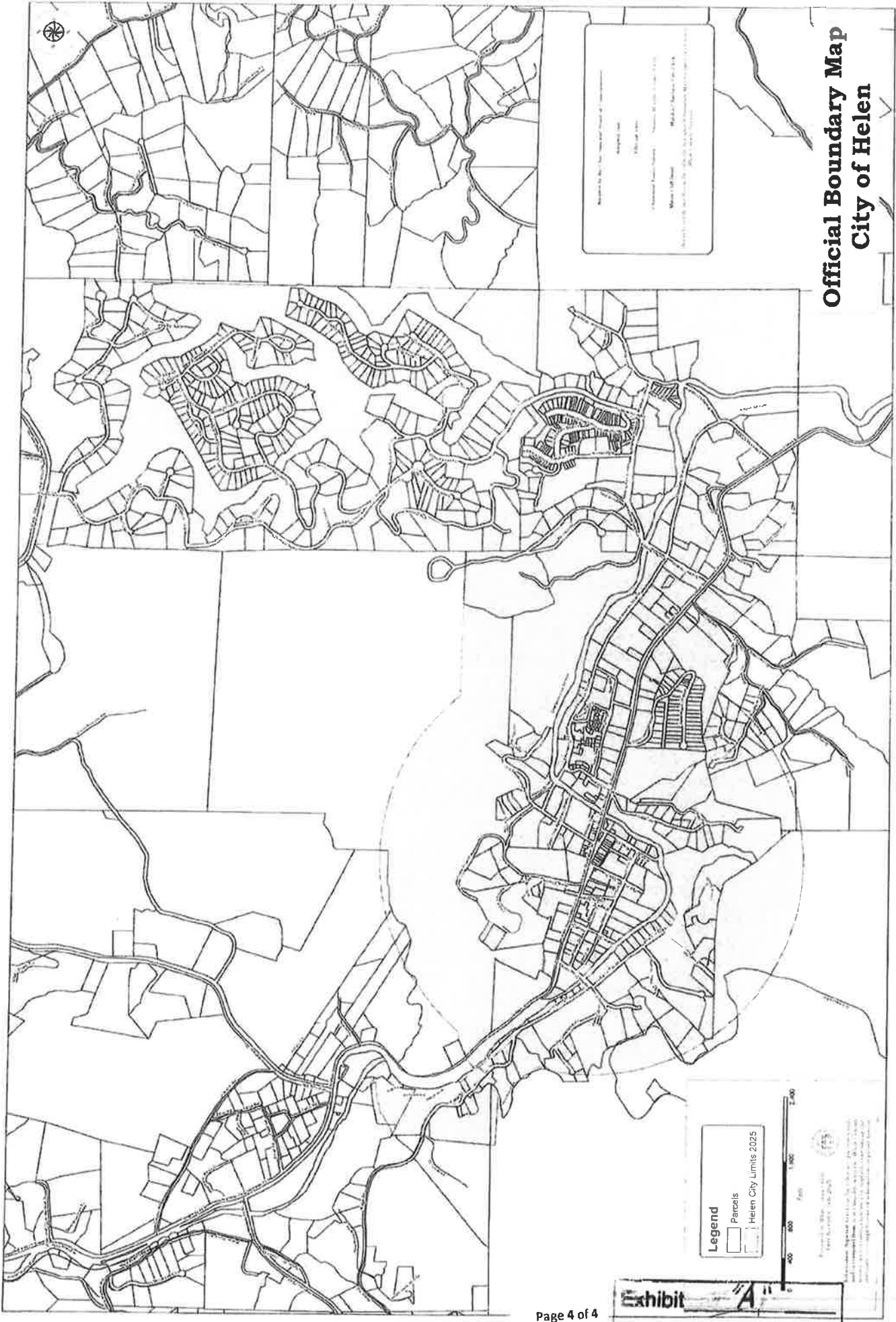
DATE: _____

Helen, Georgia (SEAL)

By: Cliff Hood, Mayor

Attest: _____
Clerk

DATE: _____



Official Boundary Map City of Helen

Approved by the City Council and Mayor of the City of Helen, Georgia
City Manager
City of Helen, Georgia
Helen, Georgia 30141
Phone: 706.336.1234
Fax: 706.336.1235
Email: citymanager@cityofhelen.org
Website: www.cityofhelen.org

Legend
Parcels
Helen City Limits 2025



Prepared by: City of Helen
Date: 10/20/2025

This map is a representation of the City of Helen's jurisdictional limits as of 10/20/2025. It is not intended to be used for legal purposes. The City of Helen is not responsible for any errors or omissions on this map.



CITY OF HELEN
FINANCIAL REPORT SUMMARY
TWELVE MONTHS ENDED JUNE 30, 2025
TAX REVENUES SUMMARY COMPARISON

TAX REVENUES

HOTEL/MOTEL TAX FUND

Monthly Comparison

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
227,231	224,439	-2,792	-1.23%

Fiscal YTD Comparison - Twelve Months Ended 6/30/25

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
2,975,992	2,898,348	-77,644	-2.61%

SALES TAX

Monthly Comparison

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
134,106	136,650	2,544	1.90%

Fiscal YTD Comparison - Twelve Months Ended 6/30/25

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
1,594,025	1,663,180	69,155	4.34%

BEER/WINE/LIQUOR EXCISE TAX

Monthly Comparison

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
16,492	12,641	-3,851	-23.35%

Fiscal YTD Comparison - Twelve Months Ended 6/30/25

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
185,303	163,041	-22,262	-12.01%

MIXED DRINK TAX

Monthly Comparison

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
9,550	9,218	-332	-3.48%

Fiscal YTD Comparison - Twelve Months Ended 6/30/25

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
117,790	111,561	-6,229	-5.29%

2020 SPLOST

Monthly Comparison

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
132,764	135,284	2,520	1.90%

Fiscal YTD Comparison - Twelve Months Ended 6/30/25

<u>Jun-24</u>	<u>Jun-25</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
1,577,331	1,646,572	69,241	4.39%

Fiscal YTD Comparison - Twelve Months Ended 6/30/25/25

<u>Budget</u>	<u>Actual</u>	<u>% Inc(Dec)</u>
1,595,000	1,646,572	103.23%

<u>Cumulative #55</u>	<u>Estimated 2020</u>	<u>Difference</u>	<u>% of Estimate</u>
6,863,530	5,600,000	-1,263,530	122.56%



Unaudited Draft

2021 Construction Fund

Account Summary

Date Range: 08/01/2021 - 6/30/25

	Budget	To Date 6/30/25	Available @ 6/30/25
HEX STRASSE WELL	250,000	80,471	169,529
LENZEN PROPERTY WELL #11	495,000	160,307	334,693
MAIN LIFT STATION	1,450,000	1,295,230	154,770
SSSES IMPROVEMENTS	1,500,000	945,003	554,997
CHATTAHOOCHEE RIVER SEWER LINE	375,000	239,360	135,640
GROUND WATER DEVELOPMENT	25,000	37,569	(12,569)
METER REPLACEMENT	595,000	409,286	185,714
WWTF SOLIDS REMOVAL	425,000	558,379	(133,379)
LAS IMPROVEMENTS	875,000	960,827	(85,827)
	<u>5,990,000</u>	<u>4,686,432</u>	<u>1,303,568</u>



**CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS
AS OF JUNE 30, 2025**

Unaudited Draft

<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES & VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
TOTALS FOR					
<u>6 YEAR PERIOD</u>	1,300,000.00	1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
<u>CURRENT ESTIMATE</u>					
REVENUE					
ACTUAL RECEIVED	1,593,048.81	2,328,830.08	2,573,861.71	367,890.63	6,863,631.23
INTEREST EARNED	96,040.30	140,398.43	155,170.68	22,179.06	413,788.47
EXPENSES					
PRIOR YEARS TOTALS	642,819.58	506,575.64	728,770.22	115,628.57	1,993,794.01
CURRENT YEAR TOTALS	639,328.00	111,933.33	420,433.65	16,678.95	1,188,373.93
BANK FEES	0.00	0.00	0.00	0.00	0.00
2020 SPLOST AVAILABLE	406,941.53	1,850,719.53	1,579,828.52	257,762.18	4,095,251.76
				Ladder Truck Restricted	750,000.00
					4,845,251.76



City of Helen Debt Service as of June 30, 2025

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802	3.060	47,721	January*	91,234	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	281,000	0.500	2,401	Monthly	38,283	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,041	0.660	2,662	Monthly	55,564	Mar-27
				<u>52,784</u>		<u>185,081</u>	

Debt Service 2021 Construction Bond \$ 5,811,700

Helen Police Department

Monthly Report



June 2025

<u>Arrests- 3</u> - Felony- 0 - Misdemeanor- 2 - FVA- 1 - VGCSA-0	<u>2024 –</u> 15 - Felony- 3 - Misdemeanor- 6 - FVA- 1 - VGCSA- 5	<u>Citations</u> 263	<u>2024</u> 169
<u>Security Checks</u> 448 Downtown businesses 71 (1,704)	<u>2024</u> 2,007 *Downtown businesses 71 (8,023)	<u>Calls for Service</u> 716	<u>2024</u> 737
<u>Foot Patrol Hours</u> 71	<u>2024</u> 43	<u>Accident Reports</u> 10	<u>2024</u> 6
<u>Criminal Trespass</u> 1 <u>2024</u> 10	<u>Arrest Summary</u> <u>2024</u> - Felony – 10 - Misdemeanor – 133 - FVA – 22 - VGCSA – 33	<u>Year to Date</u> - Arrests –78 - Security Checks – 7,394 - Foot Patrol – 287 - Criminal Trespass – 23 - Citations –1,729 - Calls for Service – 3,612 - Accidents - 41	<u>2024</u> - Arrests – 198 - Security Checks – 111,368 - Foot Patrol – 470 - Criminal Trespass – 57 - Citations – 3,282 - Calls for Service – 8,098 - Accidents - 108

Calls for Service

911 Accidental/Open Line/Hang	19	Fight	1	Road Rage	
Abandoned Vehicle	5	Fire Calls		Security / Business Check	10
Active Shooter		Flag Down	5	Sexual Assault Reported	
Alarm Calls	5	Follow up Report	3	Shots Fired	
Amber/Levi/Matties Call/Alert		Foot Patrol	71	Special Detail	11
Animal Call	5	For Your Information	5	Speeding Vehicle	
Apparent Death		Forgery		Stalking	
Armed Robbery		Fraud	2	Subject Screaming	
Assault		Harassment		Suicide (attempt or threat)	1
Assist Fire / LEO	3	Hit and Run	3	Suspicious Person or Vehicle	25
Assist Motorist	11	Hostage Situation		Taking Report	5
Assistance Needed		Improperly Parked Vehicle	44	Temporary Protection Order	
Attempting to Stop		In the Area	1	Test Call	
BOLO		Intoxicated Driver/ Ped.	4	Theft Report	2
Bomb Threat		Indecent Exposure		Threats	
Bond	1	Juvenile Problem	2	Traffic Accident	13
Burglary	14	Kidnapping		Traffic Hazard	
Call by Phone	1	Lines Down		Traffic Stop	289
Car Jacking		Loitering		Tree Down/ Across Roadway	3
Chase in Progress		Lost/Found Item or Person	15	Trespassing	
Child Abuse/ DFCS	1	Mechanical Breakdown	2	Problem Unknown	
City/County Ordinance Violation	36	Medical Calls	12	Vandalism	
Court Detail	1	Meet in Person	9	Vehicle Lock Out	
Criminal Trespass	1	Mental Subject		Vehicle Registration Info.	4
Damage to Property	5	Missing Person		Vehicle Taken without Permission	
Debris in Roadway		Noise Complaint	1	Vin Verification	1
Deliver Message		Not Otherwise Specified	4	Walk Thru	7
Direct Traffic	1	Open Door		Wanted Person/Warrant	2
Dispute	8	Overdue Motorist	3	Wanted/Stolen Indicated	
Disturbance	3	Pandering		Welfare Check	5
Domestic	5	Pick up Prisoner/ Subject	1	School Crossing/ Traffic	
Driver/Criminal History Requested		Possible Dam Failure		Subject in Custody	
Driver's License Info.	1	Prowler		Wrecker needed	
Drug Suspect		Public Assist	3	Civil Process	
Emergency Road Repair		Reckless Driving		Illegal Dumping	
Entering Auto		Refusing to Leave	4	Unknown Problem	4
Escort	5	River Patrol	3	Calls for Water Dept Problems	
Extra Patrol	5	Road Blocked		Walk In Report	1

Total call for service: 716

Total "911 Responses" = 87 / Year to Date = 380

Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	2024 Monthly Comparison
Fires	0	1
Overpressure rupture, explosion, overheat (No Fire)	1	1
Rescue & Emergency Medical Service	44	59
Hazardous Condition (No Fire)	3	1
Service Call	24	17
Good Intent Call	10	11
False Alarm & False Call	5	3
Severe Weather & Natural Disaster	0	0
Special Incident Type	0	0
TOTAL	87	79

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2024	40	55	53	61	79	93	116	76	74	76	64	66	853
2025	65	50	47	52	79	87							380
Difference	+25	-5	-6	-9	0	-6							-1

Count of Aid Given and Received for Incidents for Date Range		# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	7	10	4	12	8	7	26	20
Aid Received	4	Busiest Hours for Date Range						
None	76	1200-2059						

Average Response Time for Non-Aid Incidents for Date Range		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	4:46	35

Apparatus Responses: This chart identifies our busiest apparatus for the Month

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	53
Engine 32	1997 Ferrara "Spartan"	2
Truck 31	2002 Ferrara "Igniter Series"	7
Rescue 31	2000 Ford "F-650"	10
301	2016 Ford "F-150"	20
ATV 31	2016 Polaris "Ranger"	10

Training Hours for April

Fire Department completed a total of **76.52** hours of classroom and practical training



Incident Types by Month Breakdown

[illegible]



Group Summary

Group	Issued	Completed	Voided	New
1ST AVAILABLE	51	46	3	1
CHIPPING	1	0	0	0
WATER	4	3	1	0
Grand Totals	56	49	4	1

Staff Summary

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	14	13	1	0
CHRIS ESTES	2	1	0	1
EDWARD SALWAY	32	28	3	0
JACK MORGAN	2	1	0	0
JACOB WESTMORELAND	1	1	0	0
JARED TURNER	1	1	0	0
JIMMY ROGERS	1	1	0	0
PW TEAM	2	2	0	0
SUSIE SANDERS	1	1	0	0
Grand Totals	56	49	4	1

Job Code Summary

Job Code	Issued	Completed	Voided	New
CHIPPING - CHIPPING	1	0	0	0
DELIVER CAN - DELIVER CAN	7	6	0	1
DISCONNECT & READ - DISCONNECT & READ	2	1	1	0
END SUSP - END SUSPEND	1	0	1	0
LEAK CK - LEAK CHECK	2	1	1	0
LOCK NON PAYMENT - LOCK NON PAYMENT	10	10	0	0
MISC - MISC	5	4	0	0
PULL DATA - PULL METER DATA	8	8	0	0
READ - READ	1	1	0	0
READ TO TRANSFER - READ TO TRANSFER	5	5	0	0
REINSTATE - REINSTATE	5	5	0	0
RE-READ IN BILLING - RE-READ IN BILLING	8	8	0	0
SET METER - SET METER	1	0	1	0
Grand Totals	56	49	4	1

Action Summary

Action	Issued	Completed	Voided	New
Disconnect	2	1	1	0
Re-Read	8	8	0	0
Occupant Change	5	5	0	0
Miscellaneous	17	14	1	0
Cutoff	10	10	0	0
Reinstate	5	5	0	0
Service Action	8	6	1	1
End Suspend	1	0	1	0
Grand Totals	56	49	4	1

Issued by User

User	Issued
Katie	3
Mirinda	3
Susie	50
Grand Totals	56

Completed by User

User	Completed
esalway	40
ksutton	1
ssanders	8
Grand Totals	49



**City of Helen
Georgia's Alpine
Village**

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706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

Commissioners:

Steve Fowler
Helen Wilkins
Cliff Hood
Mervin Barbree
Lee Landress

City Manager:

Darrell Westmoreland

City Clerk:

Marilyn M. Chastain

Clerk of Court:

Jaclyn Burke

City Finance Director:

Mona Wood

Chief of Police:

Aletha Barrett

Building and Zoning

Director:

Jonah Casper

Fire Chief:

Jody Prickett

Public Works

Director:

Jack Morgan

BUILDING AND ZONING MONTHLY REPORT

June 2025

PERMITS

Building: 0

Electrical: 1

Mechanical: 0

Plumbing: 0

Demo: 0

Sign: 1

Special Event: 0

INSPECTIONS

Permitted: 21

Builder and Architect consultations: 11

CERTIFICATES ISSUED

Residential: 0

Commercial: 0

**AFFIDAVIT FOR CLOSED MEETING OF
THE CITY OF HELEN, GEORGIA
PURSUANT TO O.C.G.A. §50-14-4(b)**

Personally appeared before the undersigned officer duly authorized by law to administer oaths, Cliff Hood, who after being duly sworn, deposes and says as follows:

1. That the undersigned presided over a meeting closed to the public pursuant to the laws of the State of Georgia.
2. That said meetings was conducted on the 15 day of July, 2025.
3. at 10 o'clock m. at Helen City Hall, City of Helen, Georgia.
4. That the specific relevant exception(s) are checked below:

- A. To discuss the future acquisition of real estate; O.C.G.A. §50-14-3(4).
- ✓ B. To discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action, or periodic evaluation or rating of a public officer or employee; O.C.G.A. §50-14-3(6).
- C. To consult or meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the City or an officer or employee or in which the officer or employee may be directly involved; O.C.G.A. §50-14-2 and O.C.G.A. §50-18-72(e).
- D. Staff meeting held for investigative purposes under duties or responsibilities imposed by law; §50-14-3(1).

5. That this affidavit is made pursuant to O.C.G.A. §50-14-4(B) and is intended to comply with the provisions of said statute,

Sworn to and subscribed
before me this 15 of
July, 2025

Marilyn M Chastain
Notary Public
My Commission Expires 7-18-26

[Signature]
Affiant
Title: Mayor
Presiding

