



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



The City of Helen is an equal opportunity provider and employer

JULY 7, 2020  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING

706-878-2733—main

706-878-1655—fax

The Planning and Design Review Board met on Tuesday, July 7, 2020 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were David Greear, Linda McAllister, Chris Williams and Dona K Burke.

**Building & Zoning:**

**Darrell Westmoreland**

Approval of agenda; Motion to approve the agenda made by member Dona K Burke, 2nd by member Chris Williams, Motion approved by unanimous vote of members present.

**Chairman:**

**Helen Wilkins**

Motion to approve the minutes from the April 2, 2019 meeting was made by member Linda McAllister 2<sup>nd</sup> by member David Greear. Motion approved by unanimous vote of members present.

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Charlie Knowles**

**Dona K Burke**

**Chris Williams**

**SIGNS**

A. Subway Restaurant, 8065 S. Main Street requested approval for a temporary sign reading "Under new ownership" for 10 days. Motion to approve was made by member Dona K. Burke, 2<sup>nd</sup> by member Chris Williams. Motion approved by unanimous vote of members present.

Mayor Fowler address the PDRB board on updating the Architectural Guidelines for the city. After discussion the Board advised that they can present a plan to the Commission in the August meeting.

Motion to adjourn @ 09:52am made by member Chris Williams, 2nd by Linda McAllister. Motion carried by members present.

Approved by: Helen Wilkins July 20, 2020  
Helen Wilkins, Chairperson Date

Prepared by: Darrell Westmoreland 7/21/20  
Darrell Westmoreland, B/Z Admin. Date