



City of Helen
Planning, Design and
Review Board

P. O. Box 280
Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

PLANNING AND DESIGN REVIEW BOARD
TUESDAY, AUGUST 8, 2017

AGENDA

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jerry Elkins

Chairman:

Catherine Cleiman

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM JULY 25, 2017

4. SIGNS

A. Bodensee Kiosk, 76 Munich Strasse, Dana Prodan. 1 - 18" x 24" (Black and White) sign. Sign will be displayed in front window.

B. Freeze Cream, (Main Street) PO Box 474, Nicole Rasmussen. 1 - Outdoor menu box (shadow Box) with hinged door . 18" x 24"

5. SPECIAL EVENTS

6. PLAN SUBMITTALS

King Ludwig's Biergarten, 8660 North Main St. Paul Morris. 40ft. x 50ft tent over the Biergarten area. (Blue and White in color).

POSTED AUGUST 4, 2017 AT : a.m.



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PLANNING AND DESIGN REVIEW BOARD

August 8, 2017

MINUTES OF MEETING pg 1

706-878-2733—main

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Building & Zoning:

Jerry Elkins

The Planning and Design Review Board met on Tuesday, August 8, 2017 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 a.m. Board members present were Catherine Cleiman, Linda McAllister, Lee Landress and Charlie Knowles.

Chairman:

Catherine Cleiman

Approval of Agenda: Chairman Catherine Cleiman ask to add (1) item to the agenda pertaining to low hanging cables. A 2nd item was ask to be added by Member Linda McAllister, pertaining to Banners. Member Charlie Knowles made the motion to approve the agenda. 2nd by Member Linda McAllister. Motion was approved by a unanimous vote of all members present.

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

Approval of Minutes from the July 25, 2017 meeting: Motion to approve made by Member Lee Landress, 2nd by Member Linda McAllister. Motion approved by a unanimous vote of members present.

SIGNS

A. Bodensee Kiosk, 1- 18" x 24" (Black and white) displayed inside front window: Motion to approve made by Member Lee Landress, 2nd by Member Linda McAllister. Motion was approved by a unanimous vote of all members present.

B. Freeze Cream, 1 - 18" x 24" Outdoor menu box(shadow box) Mounted to the exterior of the building with approved roof and shingles. Discussion was made about obtaining the written permission from the owner/landlord to mount on the exterior surface. Motion was made by Member Charlie Knowles to approve the sign pending written permission from the Landlord to mount to the exterior, 2nd by Member Lee Landress. Motion approved by a unanimous vote of all members present.

SPECIAL EVENTS

There were no special events.

POSTED August 8, 2017 AT 12:00 PM



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PLANNING AND DESIGN REVIEW BOARD

August 8, 2017

MINUTES OF MEETING pg 2

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PLAN SUBMITTALS

Building & Zoning:

Jerry Elkins

A. King Ludwig's Biergarten requested install an 40' x 50' tent over the Biergarten area. Discussion was to make sure the tent had Gutters and was fire retardant. a contract verifying the items discussed was provided. A motion was made by Member Linda McAllister, 2nd by Member Charlie Knowles. Motion approved by a unanimous vote of members present.

Chairman:

Catherine Cleiman

After discussion on the low hanging cables the Building/Zoning Administrator was ask to check on the situation and having it corrected.

Member Linda McAllister ask about the ordinance pertaining to banner and their use. It was decided by the PDRB to have a workshop on the subject.

Building/Zoning Administrator was ask to email the board for a date that would be suitable for everyone.

Motion to adjourn was made by Member Charlie Knowles, 2nd by Member Linda McAllister. Motion approved by unanimous vote of members present.

Approved by

Catherine Kay Cleiman 8/22/2017
Chairperson Catherine Cleiman Date

Prepared by

Darrell Westmoreland 8-22-2017
Building/Zoning Administrator Date
Darrell Westmoreland

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress