



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

Tuesday, Nov 14th, 2023 Planning and Design Review Board Agenda

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

1. Call meeting to order

2. Approval of Agenda

3. Approval of minutes from previous meeting

4. Sign Submittals

- a. United Community Bank is requesting approval for a new sign at their location on 8873 Main Street. This sign will replace the existing sign currently in place out front by the highway.
- b. Emily Anne Bessette, Trinity Living Water LLC, requests approval for a sign for a new spa located next to the Heidelberg. She is also requesting approval for a grand opening banner.

5. Special Events

- a. The Corvair Club is requesting approval for a special event for their annual club meeting here in Helen. The dates for the upcoming event is April 18th through the 20th of 2024.



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Tuesday, November 14th, 2023 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, November 14, 2023 at Helen City Hall with chairperson Helen Wilkins calling the meeting to order at 9:02 am. Board members present were Chris Williams, David Greear, and Linda McAllister.

Amendment of the Agenda; the motion to amend the agenda was made by David Greear and second by Linda McAllister. The amendment was to add a time for discussion pertaining to how the board handles Murals/Wall Art moving forward. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Chris Williams and second by David Greear. This motion was approved by all members present.

Sign Submittals

- a. United Community Bank requested approval for a new sign that would replace the existing sign out in front of their location on Main St. The motion to approve the sign was first made by Linda McAllister and second by Chris Williams. This motion was approved by all members present.
- b. Emily Anne Bessette with Trinity Living Water LLC applied for a sign for a new spa in town, as well as a grand opening banner. The motion to approve the requests were first made by Chris Williams and second by Linda McAllister. The motion was approved by all members present.



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Tuesday, November 14th, 2023 Planning and Design Review Board Minutes (pg. 2)

Special Events

- a. The Corvair Club requested approval for their annual car show/meeting here in town for the dates of April 18-20. The motion to approve the event was made by Linda McAllister with conditions that the event be held in an area other than the 2 parking lots at Chattahoochee and Edelwiess that they requested to rent. This was second by Chris Williams and approved by all members present.

Discussion of Murals

A brief discussion about murals/wall art and how the board should be involved with the approval process led to the members unanimously agreeing that even though murals do not require a permit, they should still be proposed before the PDRB by the individual before starting.

Adjourn

The motion to adjourn the meeting was made by Chris Williams and second by Linda McAllister at 9:40 am. This motion was approved by all members present.



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Tuesday, November 14th, 2023 Planning and Design Review Board Minutes (pg. 3)

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Building & Zoning:

Jonah Casper

APPROVED BY:

Helen Wilkins

Dec. 12, 2023

Chairman:

CHAIRPERSON:

DATE

Helen Wilkins

Helen Wilkins

Board Members:

David Greear

PREPARED BY:

Linda McAllister

Jonah Casper

12/12/2023

Ralph Hofer

BUILDING AND ZONING ADMINISTRATOR:

DATE

Mervin Barbree

Jonah Casper

Chris Williams

Dona K. Burke