



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

Tuesday, Feb 13th, 2024 Planning and Design Review Board Agenda

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

 **len Wilkins**

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

1. Call meeting to order

2. Approval of Agenda

3. Approval of minutes from previous meeting

4. Sign Submittals

- a. Bigfoot Novelty and Tobacco is requesting approval for a new sign for their new business at 705 Brucken Strasse (Bergland Mall).
- b. The Alpine Loft is requesting approval for a sign that will display all of the businesses currently residing in the bottom floor of the building at 210 Narr Weg. The signs will be located on the backside of the building directed towards Edelweiss St.

5. Plan Submittals

- a. Jason Graham has some site plans to present to the board regarding the property near the new brewery.

6. Special Events

- a. Josh Garrison is requesting approval for a Special Event permit for Saturday, April 20th, 2024. It will be a small local festival with food/music to help promote businesses in town. They would like to use the park area across from Bangkok Haus/La Cabana.



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Tuesday, February 13th, 2024 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, February 13, 2024 at Helen City Hall with chairperson Helen Wilkins calling the meeting to order at 9:00 am. Board members present were Ralph Hofer, Bruce Pomeroy, and David Greear.

Approval of the Agenda; a call to amend the agenda to add Jay Kim for a special event was made by Jonah Casper. The motion to approve the amended agenda was made by Ralph Hofer and second by Bruce Pomeroy. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Ralph Hofer and second by Bruce Pomeroy. This motion was approved by all members present.

Sign Submittals

- a. Bigfoot Novelty and Tobacco requested approval for a sign for their new business at the Bergland Mall. The motion to approve the sign was made by David Greear and second by Ralph Hofer. This motion was approved by all members present.
- b. The Alpine Loft requested approval for a new sign to be located on the backside of their building at 210 Narr Weg. The motion to approve the sign was made by Bruce Pomeroy and second by Ralph Hofer. This motion was approved by all members present.



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Tuesday, February 13th, 2024 Planning and Design Review Board Minutes (pg. 2)

5. Plan Submittals

- a. Jason Graham presented some site plans to the board to get a better idea of what he might do with the property next to the brewery.

6. Special Events

- a. Josh Garrison requested approval for a special event permit for Saturday, April 20, 2024 for the purpose of celebrating the 5 year anniversary of opening their business. The motion to approve the event was made by Ralph Hofer and second by David Greear. This motion was approved by all members present.
- b. Jay Kim requested approval for a special event permit for August 2nd-4th to host Helen Import Days. The event will be held on the Wilkins' property. The motion to approve was made by Bruce Pomeroy and second by Ralph Hofer. This motion was approved by all members present.

Adjourn

The motion to adjourn the meeting at 9:50 was made by David Greear and second by Ralph Hofer. This motion was approved by all members present.



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Tuesday, February 13th, 2024 Planning and Design Review Board Minutes (pg. 3)

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Building & Zoning:

Jonah Casper

APPROVED BY:

Helen Wilkins

Feb. 27, 2024
DATE

Chairman:

CHAIRPERSON:

Helen Wilkins

Helen Wilkins

Board Members:

David Greear

PREPARED BY:

Jonah Casper

2/27/2024
DATE

Linda McAllister

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke