

**CITY OF HELEN
COMMISSION MEETING
AUGUST 15, 2017
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR HELEN WILKINS
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM; AUGUST 1, 2017 COMMISSION MEETING, AUGUST 3, 2017 CALLED MEETING
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE
 - A. FINANCIAL REPORT
 - B. CONSIDERATION OF PURCHASING AD IN THE WHITE COUNTY CHAMBER OF COMMERCE MAGAZINE
 - C. CONSIDERATION OF APPROVAL TO INSTALL PRIVACY FENCE AT WASTEWATER PLANT
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
14. PURCHASES AND BIDS
15. ORDINANCES
16. RESOLUTIONS

17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

**THIS AGENDA WAS POSTED AUGUST 11, 2017 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
AUGUST 15, 2017
MINUTES OF MEETING**

The Helen City Commission met on Tuesday August 15, 2017 in the Commission Chambers at Helen City Hall with Mayor Helen Wilkins calling the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Fred Garmon, Commissioner Judy Holloway, Commissioner Jeff Ash, Mayor Helen Wilkins. Absent was Commissioner Cinnamon Spurlock.

Also attending were City Manager Jerry Elkins, City Clerk Marilyn Chastain, Police Captain Phillip Wood , Fire Chief Jody Prickett , Building & Zoning Director Darrell Westmoreland, City Attorney Carl Free. Public Works Director Ross Hewell was absent as was Police Chief Brian Stephens.

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA; Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission present.

APPROVAL OF MINUTES FROM; AUGUST 1, 2017 COMMISSION MEETING, AUGUST 3, 2017 CALLED MEETING Motion to approve the minutes from August 1, 2017 made by Commissioner Fred Garmon, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission present.

Minutes from the August 3, 2017 meeting to be approved at the next meeting due to not having a majority vote of those present at the August 3, 2017 meeting by the absence of Commissioner Spurlock at this meeting.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; Cindy Bailey of the White County Chamber of Commerce was present and thanked the Commission for their help with the Grand Fondo bike race and gave an update on future events.

ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was present and gave a verbal report and also informed the Commission that Helen was voted the cutest small town in America.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Report included as an integral part of the Minutes. Director Renee Chacon was present a gave a verbal report and told of the upcoming events happening at the Fest Hall.

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ADMINISTRATIVE

A. FINANCIAL REPORT; REPORT NOT AVAILABLE FOR MEETING. Commissioner Jeff Ash went over comparisons for the 1 year totals on Hotel/Motel Taxes and Revenues and telling of the percentage increases of each.

B. CONSIDERATION OF PURCHASING AD IN THE WHITE COUNTY CHAMBER OF COMMERCE MAGAZINE; Motion to approve the purchase of 1/4 page with the Helen Chamber of Commerce purchasing the other 1/4 to make the Ad a half page made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission present.

C. CONSIDERATION OF APPROVAL TO INSTALL PRIVACY FENCE AT WASTEWATER PLANT; Commissioner Judy Holloway brought up the concern of being able to see what is stored inside the fence by people coming to or from the Hardman Farm trail. City Manager Jerry Elkins stated stored items would not be visible, and is suggesting building the fence of wood and adding landscaping to help with the appearance. Motion to approve, and allow City Manager Jerry Elkins authority to oversee the project made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission present.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes; Police Captain Phillip Wood gave a verbal report.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes; Fire Chief Jody Prickett gave a verbal report and stated the new truck is scheduled to be delivered on September 8th and if so should be here for the parade on September 9th.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Director Darrell Westmoreland gave a verbal report of items permitted in July before he was hired, and informed the Commission that the Marriott hotel had began pouring concrete for the hotel, and the bungalows at Valhalla Resort have been started.

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PURCHASES AND BIDS; None

ORDINANCES; None

RESOLUTIONS; None

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 3:47 p.m. made by Commissioner Judy Holloway, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission present.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN