



**City of Helen  
Georgia's Alpine  
Village**

25 Alpenrosen Strasse  
PO Box 280  
Helen, Georgia 30545  
706-878-2733  
706-878-1655 -fax  
www.cityofhelen.org



The City of Helen is an equal  
opportunity provider and employer

**CITY OF HELEN  
COMMISSION MEETING  
JANUARY 16, 2024  
10:00 A.M.  
AGENDA**

**Commissioners:**

Lee Landress  
Steve Fowler  
Mervin Barbree  
Cliff Hood  
Cinnamon Sullivan

**City Manager:**

Darrell Westmoreland

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

**Finance Director:**

Mona Wood

**Chief of Police:**

Aletha Barrett

**Building and Zoning**

**Administrator:**

Jonah Casper

**Public Works**

**Director:**

Jack Morgan

**Fire Department**

**Chief:**

Jody Prickett

1. CALL TO ORDER BY MAYOR STEVE FOWLER
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM DECEMBER 12, 2023 AND JANUARY 2, 2024
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE
  - A. UPDATE FROM CITY MANAGER OF CURRENT PROJECTS
  - B. DISCUSSION OF BID OPENING AND VOTE FOR SSES (SANITARY SEWER SYSTEM) PRESENTED BY FLETCHER HOLIDAY OF EMI
  - C. FINANCIAL REPORT
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
14. PURCHASES AND BIDS
15. ORDINANCES

16. RESOLUTIONS; 24-01-01 A RESOLUTION OF THE CITY COMMISSION OF HELEN, GEORGIA APPROVING AND AUTHORIZING EXECUTION, BY THE MAYOR OF THE CITY OF HELEN, OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY AND CERTAIN MUNICIPALITIES OF WHITE COUNTY CONCERNING A COUNTY ONE PERCENT SPECIAL PURPOSE LOCAL OPTION SALES AND USE TAX ENACTED PURSUANT TO O.C.G.A. 48-8-110 ET SEQ.: REPEALING PRIOR RESOLUTIONS IN CONFLICT: AND FOR OTHER PURPOSES.
17. EXECUTIVE SESSION TO DISCUSS PENDING/POTENTIAL LITIGATION, REAL ESTATE ACQUISITION AND OR SALE
18. CITY COMMISSION COMMENTS
19. ADJOURNMENT

**THIS AGENDA WAS POSTED JANUARY 12, 2024**

**THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**



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**CITY OF HELEN  
COMMISSION MEETING  
DECEMBER 12, 2023  
MINUTES OF MEETING**

**Commissioners:**

Lee Landress  
Steve Fowler  
Mervin Barbree  
Cliff Hood  
Cinnamon Sullivan

**City Manager:**

Darrell Westmoreland

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

**Finance Director:**

Mona Wood

**Chief of Police:**

Aletha Barrett

**Building and Zoning  
Administrator:**

Jonah Casper

**Public Works**

**Director:**

Jack Morgan

**Fire Department**

**Chief:**

Jody Prickett

The Helen City Commission met on Tuesday December 12, 2023 in the Commission Chambers at Helen City Hall. Mayor Jeff Ash called the meeting to order at 10:00 a.m. City Clerk Marilyn Chastain called the roll and the following were present; Mayor Jeff Ash, Commissioner Steve Fowler, Commissioner Cliff Hood, Commissioner Cinnamon Sullivan. Absent was Commissioner Fred Garmon.

Also attending were City Manager Darrell Westmoreland, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Finance Director Mona Wood, Building & Zoning Director Jonah Casper. Absent was Public Works Director Jack Morgan and Fire Chief Jody Prickett.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Four members of the White County Commission Travis Turner, Craig Bryant, Lyn Holcomb and Edwin Nix came to express their appreciation to Jeff Ash for his fifty years of service to White County and to the City of Helen with each voicing their gratitude. They then presented him with a Proclamation naming December 12, 2023 as Jeff Ash Day. Mayor Jeff Ash stated he had grown up with these men and their families and appreciates all they have done for the County.

**APPROVAL OF AGENDA** Motion to Amend the Agenda with the addition under Building & Zoning for discussion of new hotel location from JT Gangwall made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

**APPROVAL OF MINUTES FROM NOVEMBER 14, 2023;** Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

**PETITIONS AND COMMUNICATIONS FROM THE PUBLIC;** None

**ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT;** Report included as an integral part of the Minutes. Director Jerry Brown was not present.

**HELEN CHAMBER OF COMMERCE MONTHLY REPORT;** Judy Holloway was present and gave a verbal report on improvements being made at the festhall.

**19. ADMINISTRATIVE**

**COMMISSION MEETING  
DECEMBER 12, 2023  
MINUTES OF MEETING  
PAGE 2**

UPDATE FROM CITY MANAGER OF CURRENT PROJECTS; City Manager Darrell Westmoreland stated that the Lighting of the Village went very well and all is running smoothly.

He then asked Fletcher Holiday from EMI to give an update on current projects. Written report given will become an integral part of the Minutes.

B. FINANCIAL REPORT; Report included as an integral part of the Minutes. Finance Director Mona Wood gave a verbal report stating that Hotel/Motel revenues are up 3.67% and that sales tax is also up.

C. DISCUSSION FOR APPROVAL OF ALCOHOL LICENSE FOR THE GREATER HELEN AREA CHAMBER OF COMMERCE LOCATED AT 1074 EDELWEISS STRASSE FOR FERNANDO SOTELA GARIBALDI FOR BEER ON PREMISES, WINE ON PREMISES AND SUNDAY SALES; Motion to approve license and special 1 day event alcohol license on New Year's Eve December 31, 2023 made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

D. APPROVAL OF 2024 ALCOHOL LICENSE RENEWALS; Motion to approve the 2024 Alcohol License renewals made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission present.

E. SET DATES FOR 2024 COMMISSION MEETINGS; Motion to approve as currently held on the 3<sup>rd</sup> Tuesday of each month at 10:00 a.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Aletha Barrett gave a verbal report. She thanked all those that helped and contributed to the White Christmas stating that 119 children had been bought Christmas that may not have gotten presents.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was absent. City Manager Darrell Westmoreland went over the report.

**COMMISSION MEETING  
DECEMBER 12, 2023  
MINUTES OF MEETING  
PAGE 3**

**PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT**

**BUILDING AND ZONING DEPARTMENT MONTHLY REPORT;** Building & Zoning Director Jonah Casper stated that due to one of the PDRB members Merve Barbree being elected to the City Commission that will leave an open seat on the PDRB and that the PDRB board had voted to elect Bruce Promeroy and recommended approval by the City Commission. Motion to approve Bruce Promeroy to the PDRB made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

Next was the addition to the Agenda of Discussion from JT Gangwall for the re-location and concept of a new Hotel site which will be moving it from the previously approved North Main Street location beside Hoffers Bakery to S. Main Street next to his Sure Stay Hotel and across from City Hall. This new site plan was recommended by the PDRB to forward to the Commission for approval. Mr. Gangwall presented the conceptual drawings and explained that the new location would be better cost wise. Mr. Gangwall stated there will be 89 rooms with a bar and restaurant and will have 116 parking spaces. Citizen David Greear asked if the restaurant and bar would be open to the general public and Mr. Gangwall stated it would. There was talk of concern of having enough parking and Mr. Gangwall stated that there could be overflow parking available at his adjoining hotel. Citizen Helen Wilkins asked what would happen at the former location and Mr. Gangwall stated there will be landscaping and trees planted with no current plans for the property. Motion to approve the new location and concept made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

**PURCHASES AND BIDS;** None

**ORDINANCES ;** None

**EXECUTIVE SESSION TO DISCUSS PERSONNEL;** Motion to go into Executive Session at 11:00 a.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

Motion to come out of Executive Session at 11:08 a.m. made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

Motion as a result of the Executive Session made by Commissioner Steve Fowler to approve a 3 year contract with City Manager Darrell Westmoreland starting January 1,

**COMMISSION MEETING  
DECEMBER 12, 2023  
MINUTES OF MEETING  
PAGE 4**

2024, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

CITY COMMISSION COMMENTS; Each Commissioner thanked Mayor Jeff Ash for his service, commitment to the City, and support. Mayor Jeff Ash thanked City Attorney Carl Free for his guidance as well to City Manager Darrell Westmoreland, Fletcher Holiday, and the PDRB. City Manager Darrell Westmoreland thanked the Commission for his contract.

ADJOURNMENT; Motion to adjourn at 11:10 a.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

**RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN**

A handwritten signature in cursive script, appearing to read "Marilyn Chastain", is written below the typed name.



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**Commissioners:**

Lee Landress  
Steve Fowler  
Mervin Barbree  
Cliff Hood  
Cinnamon Sullivan

**CITY OF HELEN**

**SPECIAL CALLED COMMISSION MEETING**

**JANUARY 2, 2024**

**MINUTES OF MEETING**

**City Manager:**

Darrell Westmoreland

The Helen City Commission met on Tuesday January 2, 2024 in the Commission Chambers at Helen City Hall. Mayor Jeff Ash called the meeting to order at 10:00 a.m.

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**Finance Director:**

Mona Wood

**OATH OF OFFICE TO NEW COMMISSIONERS;** Oath was given by City Clerk Marilyn Chastain to Merv Barbree and Lee Landress.

**Chief of Police:**

Aletha Barrett

**ROLL CALL BY CITY CLERK MARILYN CHASTAIN;** Attending were Commissioner Merv Barbree, Commissioner Cliff Hood, Commissioner Lee Landress,

**Building and Zoning  
Administrator:**

Jonah Casper

Commissioner Steve Fowler. Absent was Commissioner Cinnamon Sullivan. Also attending were Finance Officer Mona Wood, City Manager Darrell Westmoreland, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Public Works Director Jack Morgan, Building & Zoning Director Johan Casper.

**Public Works  
Director:**

Jack Morgan

**NOMINATION AND VOTE FOR MAYOR;** Motion made by Commissioner Lee Landress to nominate Steve Fowler as Mayor, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

**Fire Department  
Chief:**

Jody Prickett

**NOMINATION AND VOTE FOR MAYOR PRO TEMPORE;** Motion made by Commissioner Lee Landress to nominate Commissioner Cliff Hood as Mayor Pro Tempore, 2<sup>nd</sup> by Commissioner Merv Barbree. Motion approved with a unanimous vote of the Commission present.

**OATH OF OFFICE TO MAYOR AND MAYOR PRO TEMPORE;** Oath was given by City Clerk Marilyn Chastain to Mayor Steve Fowler and to Mayor Pro Tempore Cliff Hood.

**CITY OF HELEN**

**SPECIAL CALLED COMMISSION MEETING**

**JANUARY 2, 2024**

**MINUTES OF MEETING**

**PAGE 2**

Josh Turner from the City of Cleveland presented Jeff Ash a Plaque thanking him for his years of service with kind words and a Key to the City of Cleveland.

Mayor Steve Fowler presented Jeff Ash with a Proclamation declaring that the City of Helen Commission Chambers be named the Jeffery N Ash Commission Room and to add Jeff Ash to the Helen Wall of Fame as a major contributor to the success of the City of Helen

Jeff Ash spoke of how proud he is of having his wife Paula, his children and grandchildren present for the meeting is to him. He spoke of moving to Helen in 1974 and how Mr. Jim Wilkins helped him. He thanked Paula for her support thru the years.

**CITY COMMISSION COMMENTS**

City Manager Darrell Westmoreland invited everyone to a reception for Mr. Ash after the meeting.

ADJOURNMENT; Motion to adjourn at 10:45 by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Merv Barbree. Motion approved with a unanimous vote of the Commission present.

**Respectfully Prepared by City Clerk Marilyn Chastain**







# Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

## CVB Report December, 2023

### ADVERTISEMENTS:

- LRC Inc. Blogs, etc.
- Atlanta Magazine.
- Georgia EMC Magazine.
- Atlanta Home Magazine.
- Southbound Magazine.
- Atlanta Home Magazine.
- Blue Ridge Country Magazine.
- Smoky Mountain Living Magazine.
- South Carolina EMC Magazine.
- City Lifestyle.com – Tis the Season for Holiday Travel - Helen. 745,416 Impressions, with an estimated value of \$6,895.
- Forbes.com – Quaintest Christmas Villages across the U.S. – Helen. 5 Million Impressions, with an estimated value of \$46,250.
- Readers Digest and MSN Travel.com – The best Christmas Towns in America you should visit at least once – Helen. 1.1 Billion Impressions, with an estimated value of \$10.5 million.
- The Travel.com – 10 Hidden Gems: Small & underrated towns in Georgia worth exploring – Helen #1. 2.6 Million Impressions, with an estimated value of \$24,420.
- 365 Atlanta Traveler.com – Small Towns in Georgia: 13 Stunning spots you'll love & what to do there – Helen. 508 Thousand Impressions, with an estimated value of \$4,699.
- 11 Alive.com – Most festive small towns in the South for a Christmas get-a-way – Helen #3. 4 Million Impressions, with an estimated value of \$37,000.
- Southern Living.com – 16 Best Christmas Festivals in the South – Christkindlmarkt Helen, GA. 11.4 Million Impressions, with an estimated value of \$105,450.



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## **ADVERTISEMENTS Con't:**

- Southern Travel.com – Celebrate the Holidays in these Southern Towns – Helen #1. 628 Thousand Impressions, with an estimated value of \$2,217.
- Business Insider.com, MSN Travel and Yahoo News – 15 of the most festive small towns in the U.S. – Helen #4. 9.2 Billion Impressions, with an estimated value of \$85.1 Million.
- Business Insider, MSN Travel and Yahoo News – 7 small towns in the U.S. that will make you feel like you jetted off to Europe for the Holidays – without the pricey airfare – Helen #2. 17.2 Billion Impressions, with an estimated value of \$159.9 million.
- Style Blueprint.com – Spectacular Holiday Light Displays around the South – Helen. 425 Thousand Impressions, with an estimated value of \$3,931.
- Trip Advisor.com – 8 underrated U.S. State Parks for fall foliage – Helen & Unicoi State Park. 174.7 Million Impressions, with an estimated value of \$1.6 million.
- German Girl In America.com – German Christmas markets in America – Helen's Christkindlmarkt. 82,143 Impressions, with an estimated value of \$ 760.

## **WELCOME CENTER:**

- 3,557. (295 more) Visitors stopped by the Welcome Center in December.
- Helen Travel Guides delivered over 499 of 500 cases of the 2023 guides. The new 2024 Travel Guides have arrived and we have already sent out 50 cases to the State Welcome Centers. Mailed out an additional 243 Travel Guides by request in December. We had 176 Travel Guide downloads.
- Website visits for the month of December 125,000. (13,000 more). With 119,000. unique/ new visitors. 3.45 page visits with over 436,000 page views with duration of 3.5 minutes per view. Bounce rate 49.93% with the first and third pages being most viewed.



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## **TRAVEL SHOWS/MEETINGS:**

- November 30<sup>th</sup> – December 1<sup>st</sup> – Director Brown conducted 2023 Annual Board Retreat.
- December 5<sup>th</sup> - Director Brown met with Gwenn Beckham with the AJC to discuss programmatic advertising offered through the AJC/ Cox Media for the Spring.
- December 4<sup>th</sup> – Director Brown, Doris Skelton and Welcome Center Staff provided and served the Annual Christmas Community Dinner at City Hall.
- December 6<sup>th</sup> – Director Brown met with Jon Brasher to develop the ad for Savor Magazine promoting German Foods to include baked goods and candy shops.
- December 9<sup>th</sup> – Director Brown and Doris Skelton lined up and conducted the Annual Christmas Parade.
- December 12<sup>th</sup> – Director Brown presented and discussed the November CVB report to the Helen City Commission.
- December 13<sup>th</sup> – Director Brown attended the monthly Regional Travel Association meeting and holiday party in Dahlonega.
- December 14<sup>th</sup> – Director Brown and Welcome Center Staff conducted our Annual Christmas dinner @ Unicoi.
- December 16<sup>th</sup> – Director Brown met with Zartico to set up training for Tanya Stanley to start develop visitation reporting started for 2024.

1/24

## **Water/Wastewater - Infrastructure Projects Update - City of Helen**

**Groundwater Development:** The hydrogeologist hired by the City has selected four potential sites for ground water exploration. The City has moved forward with the Lenzen Property site, additional sites will be recommended after development. Additionally, EMI is moving forward with an ARC grant application for future ground water wells.

**Main Street Sidewalk:** Initial design of the sidewalk, curb/gutter and storm drain has been completed. Recently completed soil drilling for wall construction, GDOT is requiring design of modified retaining wall. GDOT has a new reviewer which has added additional comments to latest review.

**Main Lift-Station:** Contractor has begun work, new force-main has been installed to the treatment plant, paving and replacement of dilapidated storm water pipe has also been completed. Bypass pumping system is in place, new wet well and valve vault has also been installed, LS construction is on schedule. ***Anticipated Completion Date May 2024.***

**Well # 11 (Lenzen Property Well):** Existing well has been plugged, Oconee well has drilled the new well with initial flows at 85 gpm. The well yield analysis and water quality testing is scheduled later this month. The water line extension route to the well has been submitted to the City, EMI needs confirmation on this route.

**SSES:** All smoke testing and manhole evaluations has been finished in Helen and Innsbruck. EMI has completed remedial applications and design. Bid opening was completed on January 11, 2024, recommendation of award is attached.

***Recommendations from this report are scheduled to be completed in 2023-2024. - Anticipated Completion Date May 2024.***

**LAS Improvements:** EMI has completed evaluation of the LAS to develop final plans and specs for a projected construction schedule to begin spring 2024. The City has received the Army Corp permit for all three Wilkins ponds and the stream. The City has received pricing from ASI for pricing of erosion remediation efforts on spray fields 3a, 3b, and 3c. ASI has begun work on construction of the road and

erosion repairs, current progress is approximately 90% complete, contractor has had some delays with the current weather and Holidays. Dredging of the channel and the two small ponds has been complete, large pond is set to begin. Once the erosion remediation efforts have been completed repair efforts of the spray field lines and appurtenances will be completed. ***Construction is currently slated for - Anticipated Completion Date June 2024.***

**Comprehensive Sidewalk Plan:** EMI has developed new maps to use as a basis of the study and have provided such to the City for use.

**SCADA/Telemetry System:** Installation of equipment is complete, waiting for Windstream to install internet at WWTF. Startup will begin as soon as internet is available.

**Capital Improvement Plan (CIP):** The financial analysis portion of the CIP is complete; a review is scheduled with City staff.

**System Connection Fee Ordinance:** This ordinance has been completed and submitted to the City.

**Hamby Street Pedestrian Bridge:** A preliminary scope and cost estimate has been prepared for City review.



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	<b>3000171127960.1</b>	<b>Sales Rep</b>	Sissy Allen
<b>Total</b>	<b>\$15,023.07</b>	<b>Phone</b>	(800) 456-3355, 6181808
<b>Customer #</b>	15679319	<b>Email</b>	Sissy_Allen@Dell.com
<b>Quoted On</b>	Jan. 16, 2024	<b>Billing To</b>	MIRANDA DISPAIN
<b>Expires by</b>	Feb. 15, 2024		HELEN POLICE DEPT
<b>Contract Name</b>	Georgia End User		PO BOX 280
	Computing Agreement		25 CHATTAHOOCHEE ST
<b>Contract Code</b>	C000000493100		HELEN, GA 30545
<b>Customer Agreement #</b>	99999-SPD0000161-0004		
<b>Deal ID</b>	27006323		

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,  
Sissy Allen

### Additional Comments

DELL BUSINESS CREDIT: ^ If your purchase qualifies for a promotional offer, the promotion will automatically be applied to this quote and will be reflected in your monthly statement. NO INTEREST IF PAID IN FULL WITHIN 90 DAYS: Available at time of purchase on (1) qualifying XPS, Latitude, OptiPlex, Precision, Vostro, Inspiron, G-Series, Alienware \$699 or more, (2) Dell monitors \$199 or more and (3) PowerEdge, PowerVault and Dell Networking, when using Dell Business Credit on November 28, 2022 through December 8, 2022. Minimum purchase amount may be required. Minimum monthly payments are required but may not pay your purchase in full by the end of the promotional period due to purchase amount, promotion length, additional purchases or allocation of payments in excess of the minimum payment. Promotional offer is valid only when account remains in good standing. Accrued Finance Charges will be billed from the transaction posting date, if the purchase balance is not paid in full within 90 days. RESTRICTIONS: Assumes product is available. Any promotional offer is limited-time and intended for qualified customers. Offers, including those at Dell.com may vary, are subject to credit approval and may be changed without notice. PROMOTION DOES NOT INCLUDE printer cables, toner, warranty or any peripheral items. Refurbished and/or used purchases do not qualify for promotions. Promotional financing is made available to Dell Direct customers only and is not combinable with other Dell, DFS or other vendor offers.

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## Shipping Group

### Shipping To

ACCOUNTS PAYABLE  
HELEN POLICE DEPT  
25 ALPENROSEN ST  
HELEN, GA 30545  
(706) 878-2722

### Shipping Method

Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Latitude 5430 Rugged	\$1,669.23	9	\$15,023.07

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Subtotal:	\$15,023.07
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$15,023.07
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

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Total: \$15,023.07

Maximize your new  
technology on day one

Dell ProDeploy Suite



## Shipping Group Details

### Shipping To

ACCOUNTS PAYABLE  
HELEN POLICE DEPT  
25 ALPENROSEN ST  
HELEN, GA 30545  
(706) 878-2722

### Shipping Method

Standard Delivery

	Unit Price	Quantity	Subtotal
<b>Dell Latitude 5430 Rugged</b>	\$1,669.23	9	\$15,023.07
Estimated delivery if purchased today: Feb. 06, 2024 Contract # C000000493100 Customer Agreement # 99999-SPD0000161-0004			

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5430 Rugged	210-BCFW	-	9	-
Intel Core Processor i5-1135G7, (QC, 2.4 to 3.8 GHz, 28W, non-vPro)	379-BERT	-	9	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	9	-
No Microsoft Office License Included - 30 day Trial Offer Only	658-BCSB	-	9	-
VMware Carbon Black Endpoint Standard, NGAV B-EDR with Pro Support 1 Year	528-CHEC	-	9	-
Intel® Core™ non-vPro i5-1135G7 with Iris Xe Graphics	338-CCRK	-	9	-
ME Lockout MOD - Manageability	631-ADED	-	9	-
16GB, 2x8GB, 3200 MHz DDR4 Non-ECC	370-AGTH	-	9	-
256GB M.2 PCIe NVMe Class 35 Solid State Drive	400-BMSB	-	9	-
14" Non-touch 400 nits WVA FHD (1920 x 1080) 100% sRGB Anti-Glare	391-BGGF	-	9	-
English US RGB Backlit Sealed Internal keyboard	583-BILF	-	9	-
Intel AX210 WLAN Driver	555-BHCC	-	9	-
Intel AX210 Wireless Card with Bluetooth	555-BHCH	-	9	-
Hot surface warning label	389-ECGC	-	9	-
Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	451-BCWC	-	9	-
65W Type-C EPEAT Adapter	492-BCXP	-	9	-
No Fingerprint, no Smartcard reader	346-BHQQ	-	9	-
E4 Power Cord 1M for US	537-BBBL	-	9	-
Setup and Features Guide	340-CXCE	-	9	-
Dummy Airbay Cover	325-BEIV	-	9	-
ENERGY STAR Qualified	387-BBPC	-	9	-
Custom Configuration	817-BBBB	-	9	-
Dell Applications for Windows 11	658-BFIP	-	9	-
Mix Ship, Notebook, 5430 Rugged	340-CYJC	-	9	-
EPEAT 2018 Registered (Silver)	379-BDTP	-	9	-
Microphone + RGB HD camera; Non-touch; WLAN/WWAN antennae; Pogo vehicle docking and RF passthrough	319-BBHS	-	9	-
No Option Included	340-ACQQ	-	9	-
Additional USB-A rear port	590-TFHR	-	9	-



Additional TBT/Type-C port	325-BEJZ	-	9	-
Rigid handle	750-ADPK	-	9	-
ProSupport Plus: Next Business Day Onsite, 3 Years	808-6797	-	9	-
Dell Limited Hardware Warranty Initial Year	808-6805	-	9	-
ProSupport Plus: Accidental Damage Service, 3 Years	808-6817	-	9	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	808-6818	-	9	-
ProSupport Plus: 7X24 Technical Support, 3 Years	808-6847	-	9	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	9	-

<b>Subtotal:</b>	<b>\$15,023.07</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<hr/>	
<b>Total:</b>	<b>\$15,023.07</b>

## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



**CITY OF HELEN**  
**FINANCIAL REPORT SUMMARY**  
**SIX MONTHS ENDED DECEMBER 31, 2023**  
**TAX REVENUES SUMMARY COMPARISON**

**TAX REVENUES**

**HOTEL/MOTEL TAX FUND**

<u>Monthly Comparison</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
245,774	240,493	-5,281	-2.15%

<u>Fiscal YTD Comparison - Six Months Ended 12/31/23</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
1,744,642	1,794,361	49,719	2.85%

**SALES TAX**

<u>Monthly Comparison</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
129,276	134,417	5,141	3.98%

<u>Fiscal YTD Comparison - Six Months Ended 12/31/23</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
805,882	841,569	35,687	4.43%

**BEER/WINE/LIQUOR EXCISE TAX**

<u>Monthly Comparison</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
14,473	12,903	-1,570	-10.85%

<u>Fiscal YTD Comparison - Six Months Ended 12/31/23</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
117,294	109,910	-7,384	-6.30%

**MIXED DRINK TAX**

<u>Monthly Comparison</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
8,414	10,883	2,469	29.34%

<u>Fiscal YTD Comparison - Six Months Ended 12/31/23</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
63,500	69,245	5,745	9.05%

**2020 SPLOST**

<u>Monthly Comparison</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
127,710	133,067	5,357	4.19%

<u>Fiscal YTD Comparison - Six Months Ended 12/31/23</u>			
<u>Dec-22</u>	<u>Dec-23</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
795,142	832,401	37,259	4.69%

**Fiscal YTD Comparison - Six Months Ended 12/31/23**

<u>Budget</u>	<u>Actual</u>	<u>% Inc(Dec)</u>
1,425,000	832,401	58.41%

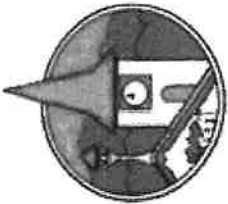
<u>Cumulative #37</u>	<u>Estimated 2020</u>	<u>Difference</u>	<u>% of Estimate</u>
4,472,028	5,600,000	1,127,972	79.86%



**2021 Construction Fund  
Account Summary**

**Date Range: 08/01/2021 - 12/31/2023**

	<b>Budget</b>	<b>12/31/2023</b>	<b>Available @ 12/31/23</b>
HEX STRASSE WELL	250,000	80,471	169,529
LENZEN PROPERTY WELL #11	495,000	42,675	452,325
MAIN LIFT STATION	1,450,000	458,712	991,288
SSES IMPROVEMENTS	1,500,000	67,365	1,432,635
CHATTAHOOCHEE RIVER SEWER LINE	375,000	239,360	135,640
GROUND WATER DEVELOPMENT	25,000	37,569	(12,569)
METER REPLACEMENT	595,000	409,286	185,714
WWTF SOLIDS REMOVAL	425,000	558,379	(133,379)
LAS IMPROVEMENTS	875,000	319,180	555,820
	<u>5,990,000</u>	<u>2,212,997</u>	<u>3,777,003</u>



**City of Helen Debt Service as of December 31, 2023**

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802	3.060	47,721	January*	177,130	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	281,000	0.500	2,401	Monthly	81,048	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,041	0.660	2,662	Monthly	102,683	Mar-27
				<u>52,784</u>		<u>360,861</u>	

Debt Service 2021 Construction Bond                   \$   6,383,900  
*Interest only payment will be paid January 24.*                   \$86,200



**CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS  
AS OF DECEMBER 31, 2023**

<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES &amp; VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
<b>TOTALS FOR</b>					
<b>6 YEAR PERIOD</b>	1,300,000.00	1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
<b>CURRENT ESTIMATE</b>					
<b>REVENUE</b>					
ACTUAL RECEIVED	1,037,981.27	1,517,393.56	1,677,048.59	239,706.14	4,472,129.57
INTEREST EARNED	30,779.14	44,995.09	49,729.32	7,107.98	132,611.53
<b>EXPENSES</b>					
PRIOR YEARS TOTALS	573,093.58	398,075.64	327,448.22	105,985.57	1,404,603.01
CURRENT YEAR TOTALS	63,040.00	36,750.00	397,042.00	0.00	496,832.00
BANK FEES	0.00	0.00	0.00	0.00	0.00
<b>2020 SPLOST AVAILABLE</b>	<b>432,626.83</b>	<b>1,127,563.02</b>	<b>1,002,287.69</b>	<b>140,828.55</b>	<b>2,703,306.09</b>

# Helen Police Department

## Monthly Report



### December 2023

<p style="text-align: center;"><b><u>Arrests- 19</u></b></p> <ul style="list-style-type: none"><li>• Felony- 0</li><li>• Misdemeanor- 14</li><li>• FVA- 2</li><li>• VGCSA- 3</li></ul>	<p style="text-align: center;"><b><u>Citations</u></b></p> <p style="text-align: center;">260</p>
<p style="text-align: center;"><b><u>Security Checks</u></b></p> <p style="text-align: center;">3,128</p> <p>*Downtown businesses 71 (8,094)</p>	<p style="text-align: center;"><b><u>Calls for Service</u></b></p> <p style="text-align: center;">308</p>
<p style="text-align: center;"><b><u>Foot Patrol Hours</u></b></p> <p style="text-align: center;">6</p>	<p style="text-align: center;"><b><u>Accident Reports</u></b></p> <p style="text-align: center;">4</p>
<p style="text-align: center;"><b><u>Criminal Trespass</u></b></p> <p style="text-align: center;">2</p>	<p style="text-align: center;"><b><u>Investigations</u></b></p> <ul style="list-style-type: none"><li>• Cases cleared by arrest</li><li>• Cases closed</li><li>• Cases opened</li><li>• Investigative Interviews</li><li>• Search warrants obtained</li></ul>

## Calls for Service

911 Accidental/Open Line/Hang Up	3	Fight		Road Rage	
Abandoned Vehicle		Fire Calls	1	Security / Business Check	9
Active Shooter		Flag Down		Sexual Assault Reported	
Alarm Calls		Follow up Report	1	Shots Fired	
Amber/Levi/Matties Call/Alert		Foot Patrol	6	Special Detail	3
Animal Call	1	For Your Information		Speeding Vehicle	
Apparent Death	1	Forgery		Stalking	
Armed Robbery		Fraud		Subject Screaming	1
Assault		Harassment	2	Suicide (attempt or threat)	
Assist Fire / LEO		Hit and Run		Suspicious Person or Vehicle	10
Assist Motorist		Hostage Situation		Taking Report	4
Assistance Needed		Improperly Parked Vehicle	13	Temporary Protection Order	
Attempting to Stop		In the Area		Test Call	
BOLO		Intoxicated Driver/ Ped.	3	Theft Report	
Bomb Threat		Indecent Exposure		Threats	
Bond		Juvenile Problem		Traffic Accident	6
Burglary	6	Kidnapping		Traffic Hazard	
Call by Phone	1	Lines Down		Traffic Stop	203
Car Jacking		Loitering		Tree Down/ Across Roadway	
Chase in Progress		Lost/Found Item or Person	7	Trespassing	
Child Abuse/ DFCS		Mechanical Breakdown		Problem Unknown	
City/County Ordinance Violation		Medical Calls	3	Vandalism	
Court Detail		Meet in Person	4	Vehicle Lock Out	
Criminal Trespass		Mental Subject		Vehicle Registration Info.	
Damage to Property	3	Missing Person		Vehicle Taken without Permission	
Debris in Roadway		Noise Complaint	1	Vin Verification	
Deliver Message		Not Otherwise Specified	5	Walk Thru	
Direct Traffic		Open Door		Wanted Person/Warrant	1
Dispute	3	Overdue Motorist		Wanted/Stolen Indicated	
Disturbance	2	Pandering		Welfare Check	
Domestic	2	Pick up Prisoner/ Subject		School Crossing/ Traffic	
Driver/Criminal History Requested		Possible Dam Failure		Subject in Custody	
Driver's License Info.		Prowler		Wrecker needed	
Drug Suspect		Public Assist		Civil Process	
Emergency Road Repair		Reckless Driving		Illegal Dumping	
Entering Auto		Refusing to Leave		Residence Check	
Escort		River Patrol		Calls for Water Dept Problems	
Extra Patrol		Road Blocked		Information Purposes Only	3

Total call for service: 308



# City of Helen Fire & Rescue

## Monthly Report for December 2023

Total "911 Responses" = 55 / Year to Date = 795

### Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	2022 Monthly Comparison	% Of Total Current Month
Fires	1	3	1.82%
Overpressure rupture, explosion, overhear (No Fire)	0	0	0%
Rescue & Emergency Medical Service	37	25	62.27%
Hazardous Condition (No Fire)	2	1	3.64%
Service Call	11	10	20%
Good Intent Call	3	9	5.45%
False Alarm & False Call	1	11	1.82%
Severe Weather & Natural Disaster	0	0	0%
Special Incident Type	0	0	0%
<b>TOTAL</b>	<b>55</b>	<b>59</b>	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
<b>2022</b>	41	30	23	40	66	81	87	55	62	78	52	59	675
<b>2023</b>	42	33	58	54	69	96	132	71	57	69	59	55	795
<b>Difference</b>	+1	+3	+30	+14	+3	+15	+45	+16	-5	-9	+7	-4	+120

Count of Aid Given and Received for Incidents for Date Range			# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	% Of TOTAL	MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	3	5.5%	2	4	10	4	10	13	12
Aid Received	2	3.6%	<b>Busiest Hours for Date Range</b>						
None	50	90.9%	0700-1859						

Average Response Time (Dispatch to Arrival)		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	5:29	42

### Overlapping Calls

Overlapping calls are two or more calls occurring at the same time before the Duty Crew can respond to it. For instance, the Duty Crew could be responding to, arriving at, or at the scene of an incident when another call for service comes in. In December we had 4 overlapping calls for a total of 7.27% of our calls. This year our overlapping call average is about 14.72% (117 of 795).



**Apparatus Responses:** This chart identifies our busiest apparatus for the Month.

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	40
Engine 32	1997 Ferrara "Spartan"	2
Truck 31	2002 Ferrara "Igniter Series"	3
Rescue 31	2000 Ford "F-650"	4
301	2016 Ford "F-150"	8
ATV 31	2016 Polaris "Ranger"	0

### Training

Firefighters completed a total of **65.00** combined hours of classroom and practical training.

<b>Fire Department Non-Emergency Activities</b>		
Walk In Evaluation & Public Assist	7	*All FF Yearly Training sent to state *Christmas Parade *City Christmas Dinner *Rear Camera Mounted on T-31 (Personnel) *All Air Packs and RIT Packs serviced (MES) *Multiple Station issues repaired (Personnel)
Station Tour/Visitors	26	
Public Relation Hours	134.46 hrs.	
Fire Safety Programs	4 kids	
CPR/BLS Class	0	
Smoke Detector Installation	0	
Pre-Fire Plans/Inspections	3	
Hose Testing (Feet)	0	
Hydrant Testing/Maintenance	0	
(Total #)		

# **PUBLIC WORKS REPORT**

## **DECEMBER 2023**

- Keep a check on Christmas lights.
- Fixed three water leaks.
- Cut back all crepe myrtles throughout town.
- Cut back rose bushes throughout town .
- Worked on library toilet and lights.
- Worked on river street restroom floor drain.
- Normal routine clean restrooms. Trash rout. Road side trash. read meters . Cut grass . done 21 locates .
- Put shelves in Christmas shop for donna k.
- Worked in spray field .
- Put up event signs.
- Water samples on weekends and holidays .
- Put chlorine and salt in wells weekly .
- Run sweeper truck through town weekly .
- Cut back tree limbs in front of signs.



## Group Summary

Group	Issued	Completed	Voided	New
1ST AVAILABLE	48	43	2	1
WATER	5	2	2	0
Grand Totals	53	45	4	1

## Staff Summary

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	2	2	0	0
CHRIS ESTES	2	2	0	0
DARLENE ROGERS	1	0	0	1
EDWARD SALWAY	25	22	1	0
JACK MORGAN	2	2	0	0
JACOB WESTMORELAND	7	6	1	0
JARED TURNER	6	5	0	0
JIMMY ROGERS	1	1	0	0
SUSIE SANDERS	7	5	2	0
Grand Totals	53	45	4	1

## Job Code Summary

Job Code	Issued	Completed	Voided	New
DELIVER CAN - DELIVER CAN	5	4	1	0
DISCONNECT & READ - DISCONNECT & READ	3	1	2	0
INACTIVATE - INACTIVATE	1	1	0	0
LEAK CK - LEAK CHECK	1	1	0	0
LOCK NON PAYMENT - LOCK NON PAYMENT	13	13	0	0
MISC - MISC	10	8	0	0
PICK UP CAN - PICK UP CAN	1	1	0	0
PICK UP CAN- TERM - PICK UP CAN - TERMINATE SERVI	4	3	1	0
READ - READ	3	2	0	1
READ TO TRANSFER - READ TO TRANSFER	8	8	0	0
TURN OFF & LOCK - TURN OFF & LOCK	1	1	0	0
TURN OFF/ON- REPAIRS - TURN OFF/ON - REPAIRS	2	1	0	0
UNLOCK - UNLOCK	1	1	0	0
Grand Totals	53	45	4	1

## Action Summary

Action	Issued	Completed	Voided	New
Disconnect	3	1	2	0
Occupant Change	8	8	0	0
Inactivate	1	1	0	0
Miscellaneous	18	14	0	1
Cutoff	13	13	0	0
Service Action	9	7	2	0
Begin Suspend	1	1	0	0
Grand Totals	53	45	4	1

## Issued by User

User	Issued
Mirinda	14
Susie	38
Tori	1
Grand Totals	53

**Completed by User**

<b>User</b>	<b>Completed</b>
esalway	12
ssanders	33
Grand Totals	45



Helen, GA

# Service Order Statistics

## Group Summary

Group	Issued	Completed	Voided	New
1ST AVAILABLE	48	43	2	1
WATER	5	2	2	0
Grand Totals	53	45	4	1

## Staff Summary

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	2	2	0	0
CHRIS ESTES	2	2	0	0
DARLENE ROGERS	1	0	0	1
EDWARD SALWAY	25	22	1	0
JACK MORGAN	2	2	0	0
JACOB WESTMORELAND	7	6	1	0
JARED TURNER	6	5	0	0
JIMMY ROGERS	1	1	0	0
SUSIE SANDERS	7	5	2	0
Grand Totals	53	45	4	1

## Job Code Summary

Job Code	Issued	Completed	Voided	New
DELIVER CAN - DELIVER CAN	5	4	1	0
DISCONNECT & READ - DISCONNECT & READ	3	1	2	0
INACTIVATE - INACTIVATE	1	1	0	0
LEAK CK - LEAK CHECK	1	1	0	0
LOCK NON PAYMENT - LOCK NON PAYMENT	13	13	0	0
MISC - MISC	10	8	0	0
PICK UP CAN - PICK UP CAN	1	1	0	0
PICK UP CAN- TERM - PICK UP CAN - TERMINATE SERVI	4	3	1	0
READ - READ	3	2	0	1
READ TO TRANSFER - READ TO TRANSFER	8	8	0	0
TURN OFF & LOCK - TURN OFF & LOCK	1	1	0	0
TURN OFF/ON- REPAIRS - TURN OFF/ON - REPAIRS	2	1	0	0
UNLOCK - UNLOCK	1	1	0	0
Grand Totals	53	45	4	1

## Action Summary

Action	Issued	Completed	Voided	New
Disconnect	3	1	2	0
Occupant Change	8	8	0	0
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Miscellaneous	18	14	0	1
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Service Action	9	7	2	0
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Grand Totals	53	45	4	1

## Issued by User

User	Issued
Mirinda	14
Susie	38
Tori	1
Grand Totals	53

## Completed by User

<u>User</u>	<u>Completed</u>
esalway	12
ssanders	33
Grand Totals	45



**City of Helen  
Georgia's Alpine  
Village**

25 Alpenrosen Strasse  
PO Box 280  
Helen, Georgia 30545  
706-878-2733  
706-878-1655 -fax  
www.cityofhelen.org



The City of Helen is an equal  
opportunity provider and employer

**BUILDING AND ZONING MONTHLY REPORT  
December 2023**

**Commissioners:**  
Steve Fowler  
Cinnamon Sullivan  
Cliff Hood  
Mervin Barbree  
Lee Landress

**City Manager:**  
Darrell Westmoreland

**City Clerk/  
Clerk of Court:**  
Marilyn M. Chastain

**City Finance Director:**  
Mona Wood

**Chief of Police:**  
Aletha Barrett

**Building and Zoning  
Director:**  
Jonah Casper

**Fire Chief:**  
Jody Prickett

**Public Works  
Director:**  
Jack Morgan

**PERMITS**

Building: 1  
Electrical: 0  
Mechanical: 0  
Plumbing: 0  
Demo: 2  
Signs: 0  
Events: 0

**INSPECTIONS**

-Permitted: 10  
-Courtesy inspections and consultations: 2  
-Builder and Architect consultations: 2

Certificate of Occupancy permits issued: 1



**CITY OF HELEN, GEORGIA: RESOLUTION NO. 24-01-01**

Resolution Approving a SPLOST Intergovernmental Agreement and  
Authorizing the Mayor to Execute the Agreement on Behalf of the City

A RESOLUTION OF THE CITY COMMISSION OF HELEN, GEORGIA APPROVING AND AUTHORIZING EXECUTION, BY THE MAYOR OF THE CITY OF HELEN, OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY AND CERTAIN MUNICIPALITIES OF WHITE COUNTY CONCERNING A COUNTY ONE PERCENT SPECIAL PURPOSE LOCAL OPTION SALES AND USE TAX ENACTED PURSUANT TO O.C.G.A. § 48-8-110 ET SEQ.; REPEALING PRIOR RESOLUTIONS IN CONFLICT; AND FOR OTHER PURPOSES.

**WHEREAS**, O.C.G.A. § 48-8-110 et seq. authorizes the imposition of a one percent countywide special purpose local option sales and use tax (SPLOST) for the purposes inter alia of financing capital outlay projects to be owned or operated by the County and one or more municipalities; and

**WHEREAS**, White County, Georgia, the Municipality of Cleveland, Georgia, and the Municipality of Helen, Georgia desire to utilize the proceeds of a SPLOST for one or more of the purposes authorized under O.C.G.A. § 48-8-111(a)(1).

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of Helen, Georgia as follows:

SECTION 1.

The attached intergovernmental agreement addressing the disbursement of SPLOST proceeds among White County, the Municipality of Cleveland, and the Municipality of Helen and other related matters is hereby approved.

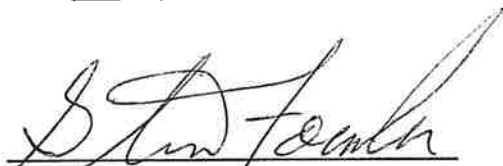
SECTION 2.

The Mayor of the City of Helen, Georgia is authorized to execute the intergovernmental agreement on behalf of the City Commission of Helen, Georgia and affix the seal of the City thereto.

SECTION 3.

All resolutions, or parts of resolutions, in conflict herewith are repealed.

This, the 16 day of January, 2024.

By:   
Steve Fowler, Mayor

CITY OF HELEN, GEORGIA (SEAL)

ATTEST:   
Marilyn Chastain, City Clerk