

**CITY OF HELEN  
COMMISSION MEETING  
MARCH 12, 2019  
10:00 A.M.  
AGENDA**

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM FEBRUARY 12, 2019
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE OPERATIONS
  - A. CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR MICHELE TERLIZZI OF TTT HELEN, LLC D/B/A TWO TIRE TAVERN LOCATED AT 8735 NORTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, SUNDAY SALES
  - B. CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR LUTHER MERVIN BARBREE OF BARTELER, LLC D/B/A CAFÉ INTERNATIONAL LOCATED AT 8546 SOUTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, SUNDAY SALES
  - C. FINANCIAL REPORT
  - D. UPDATE FROM CITY MANAGER ON CURRENT PROJECTS
  - E. DISCUSSION AND CONSIDERATION OF THE PROPOSED AGREEMENT FROM WHITE COUNTY WATER AUTHORITY TO RECEIVE 300,000 GALLONS /\$1,000.00 PER MONTH, OVER 300,000 GALLONS / \$2.60 PER THOUSAND
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT

12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT

13. BUILDING AND ZONING MONTHLY REPORT

- A. DISCUSSION OF APPOINTMENT OF 3 MEMBERS TO THE PLANNING, DESIGN & REVIEW BOARD FOR EXPIRING TERMS OF 3 CURRENT MEMBERS

14. PURCHASES AND BIDS

15. ORDINANCES

- A. CONSIDERATION FOR APPROVAL AND SECOND READING OF ORDINANCE 19-02-02 AN ORDINANCE TO AMEND THE HELEN, GEORGIA MUNICIPAL CODE WITH RESPECT TO SHAREABLE DOCKLESS MOBILITY DEVICES
- B. CONSIDERATION FOR APPROVAL AND SECOND READING OF ORDINANCE 19-02-01; AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEORGIA, FOR THE PURPOSES OF AMENDING SECTIONS 42-22 AND 42-23 AS SAID CODE SECTIONS APPLY TO PROHIBITED ITEMS WITHIN THE CHATTAHOOCHEE RIVER AND REQUIREMENTS FOR TUBING COMPANIES REGARDING SAME

16. RESOLUTIONS

17. EXECUTIVE SESSION FOR POSSIBLE LITIGATION

18. CITY COMMISSION COMMENTS

19. ADJOURNMENT

**THIS AGENDA WAS POSTED MARCH 7, 2018 @ 2:00 P.M.**  
**THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN  
COMMISSION MEETING  
MARCH 12, 2019  
MINUTES OF MEETING**

The Helen City Commission met on Tuesday March 12, 2019 in the Commission Chambers at Helen City Hall with Mayor Cinnamon Spurlock calling the meeting to order at 10:00 a.m.

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Present were Commissioner Geneva Elwell, Mayor Cinnamon Spurlock, Commissioner Lee Landress, Commissioner Jeff Ash and Commissioner Steve Fowler.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Finance Officer Mona Wood, Police Chief Brian Stephens, Fire Chief Jody Prickett, Building & Zoning Director Darrell Westmoreland, Public Works Director Ross Howell.

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA; Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM FEBRUARY 12, 2019; Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; None

HELEN/WHITE COUNTY CVB MONTHLY REPORT; Director Jerry Brown was present and gave a verbal report. Report included as an integral part of the Minutes.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; No report.

ADMINISTRATIVE OPERATIONS

- A. CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR MICHELE TERLIZZI OF TTT HELEN, LLC D/B/A TWO TIRE TAVERN LOCATED AT 8735 NORTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, SUNDAY SALES; Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.
  
- B. CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR LUTHER MERVIN BARBREE OF BARTELER, LLC D/B/A CAFÉ INTERNATIONAL LOCATED AT 8546 SOUTH MAIN STREET FOR BEER ON PREMISES, WINE ON PREMISES, SUNDAY SALES; Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by

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Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

- C. FINANCIAL REPORT; City Manager Jerry Elkins stated the report looks good and revenues are up and expenses are down. Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.
- D. UPDATE FROM CITY MANAGER ON CURRENT PROJECTS; City Manager Jerry Elkins advised the City Commission of the Well project and the Unicoi Hill Park project status.
- E. DISCUSSION AND CONSIDERATION OF THE PROPOSED AGREEMENT FROM WHITE COUNTY WATER AUTHORITY TO RECEIVE 300,000 GALLONS /\$1,000.00 PER MONTH, OVER 300,000 GALLONS / \$2.60 PER THOUSAND; Motion for approval of 3000,000 gallons/\$1,000.00 per month, over 300,000 gallons/ \$2.60 per thousand and any amount over the 300,000 gallons it takes to meet the safe water drinking standards would be at not charge, and to authorize City Manager Jerry Elkins to move ahead with negotiations for the agreement made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Brian Stephens gave a verbal report.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes. Director Ross Hewell gave a verbal report.

BUILDING AND ZONING MONTHLY REPORT; Report included as an integral part of the Minutes. Director Darrell Westmoreland gave a verbal report.

DISCUSSION OF APPOINTMENT OF 3 MEMBERS TO THE PLANNING, DESIGN & REVIEW BOARD FOR EXPIRING TERMS OF 3 CURRENT MEMBERS; Motion to re-appoint Chris Williams and Charlie Knowles for two year terms and to appoint Dona K Burke for a two year term to replace Catherine Cleiman made by **CITY OF HELEN**

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- A. Commissioner Lee Landress, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

PURCHASES AND BIDS; None

**ORDINANCES**

- A. CONSIDERATION FOR APPROVAL AND SECOND READING OF ORDINANCE 19-02-02 AN ORDINANCE TO AMEND THE HELEN, GEORGIA MUNICIPAL CODE WITH RESPECT TO SHAREABLE DOCKLESS MOBILITY DEVICES; Motion to approve made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

B. CONSIDERATION FOR APPROVAL AND SECOND READING OF ORDINANCE 19-02-01; AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF HELEN, GEORGIA, FOR THE PURPOSES OF AMENDING SECTIONS 42-22 AND 42-23 AS SAID CODE SECTIONS APPLY TO PROHIBITED ITEMS WITHIN THE CHATTAHOOCHEE RIVER AND REQUIREMENTS FOR TUBING COMPANIES REGARDING SAME; Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

**RESOLUTIONS**

EXECUTIVE SESSION FOR POSSIBLE LITIGATION; Motion to go into Executive Session at 11:37 a.m. made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

Motion to resume the regular Commission meeting at 12:05 p.m. made by Commissioner Jeff Ash, 2<sup>nd</sup> by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission. There were no motions for action after the Executive Session.

CITY COMMISSION COMMENTS; Commissioner Lee Landress stated that the lighting ordinance needs to be worked on.

ADJOURNMENT; Motion to adjourn at 12:06 p.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

**RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN**

