CITY OF HELEN

25 Alpenrosen Strasse
P.O. Box 280
Helen, GA 30545
(706)878-2733
The City of Helen is an equal opportunity provider and employer.

CHANGE OF EMPLOYMENT LOCATION
FOR PHOTO IDENTIFICATION ALCOHOL SERVICE EMPLOYEE LICENSE

This change form must be presented to the City of Helen by the license holder along with current valid badge for verification.

Personal Information of Applicant: This section is information of the permit holder.

Name			
Current Permit Number		Exp Date	
Home Street Address			
City, State, Zip Code			
Mailing Address			
City, State, Zip Code			
Phone Number(s)			

Date of New Employment: This section is for the date you will begin working at a different establishment.

Date of Employment Change	

If you will be working at only one establishment, only fill out one Employment Information section. **If you are working at more than one establishment, fill out an Employment Information sections on each place you will be working, including the current employer.**

Primary Place of Employment: This section is for where the permit holder will be primarily working.

Establishment Name	
Physical Address	
Mailing Address	
City, State, Zip Code	

Secondary Place of Employment: This section is information on where the permit holder will be working, secondarily.

Establishment Name	
Physical Address	
Mailing Address	
City, State, Zip Code	

Other Place of Employment: This section is information on any other place where the permit holder will be working.

Establishment Name	
Physical Address	
Mailing Address	
City, State, Zip Code	

_____ _____ _____ _____

Applicant Signature Date Notary Expires

**********This portion is to be completed by the City of Helen**********

Permit Number	Date of Change	Expiration Date	Numbered List Updated	Copy to HPD