

City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*



706-878-2733—main

706-878-1655—fax

PDRB Secretary:

Jonah Casper

PDRB Chairman:

da McAllister

Board Members:

David Greear

Randy Summers

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

Tuesday, April 8th, 2025 Planning and Design Review Board Agenda

1. Call meeting to order

2. Approval of Agenda

3. Approval of Minutes

4. Special Events

- a. Melissa Kennedy is requesting approval for a parade during the Mirth & Mischief Productions event being held at the Uhuberg Castle in May. The parade would be held on May 31st, 2025 on Main Street.

5. Public Hearing

- a. The board will need to enter into a public hearing for the Conditional Use application filed by Jason Graham for the event center and micro cabin rentals on Main Street coming into town.



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Tuesday, April 8th, 2025 Planning and Design Review Board Minutes (pg 1)

PDRB Secretary:

Jonah Casper

The PDRB met on Tuesday, April 8, 2025 at Helen City Hall with chairman Linda McAllister calling the meeting to order at 9:01 am. Board members present were Dona Burke, Randy Summers, Bruce Pomeroy, David Greear, and Ralph Hofer.

PDRB Chairman:

Linda McAllister

An amendment of the agenda was made to include the SteamPunkin Portal. A motion to approve the agenda with this amendment was made by Dona Burke and second by Bruce Pomeroy. This motion was approved by all members present.

Board Members:

David Greear

Randy Summers

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

Approval of the minutes recorded from the previous meeting was motioned by Bruce Pomeroy with a second from Ralph Hofer. This motion was approved by all members present.

Special Events

- a. Melissa Kennedy requested approval for a parade to be held on May 31st, 2025 to help support the Uhuberg Institute's event in May. The board unanimously agreed to deny this request as it is during the busiest time of the year, and did not want to add further congestion to Main Street. The motion to deny was first made by Bruce Pomeroy and second by David Greear. Motion was upheld by all members present.

Public Hearing

- a. The board entered into a public hearing (motion from Ralph Hofer, second by Dona Burke) for the first of two hearings regarding the Conditional Use application filed by Jason Graham to add uses to 2 of his properties located off Main Street for the event center and short term rental units to support the events. There were no comments from the public, so a motion to move out of the public hearing was made by David Greear, and second by Ralph Hofer. All members present were in favor.



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Tuesday, April 8th, 2025 Planning and Design Review Board Minutes (pg 2)

PDRB Secretary:
Jonah Casper

Amended Portion

PDRB Chairman:
Linda McAllister

- a. Stacey Feldman with the SteamPunkin ride, requested approval for a small kiosk and sign to be placed near Wonderland, just off of Main Street, to be the base of where she would begin and end the rides given to customers. A motion to approve the kiosk and sign was made by Bruce Pomeroy and second by Ralph Hofer, with the conditions that all zoning ordinances and setbacks were adhered to. This motion was approved by all members present, with the exception of David Greear, who opposed.

Board Members:
David Greear
Randy Summers
Ralph Hofer
Bruce Pomeroy
Chris Williams
Dona K. Burke

Adjourn


The board called to adjourn the meeting at 9:51 am with a motion from Dona Burke and a second from Ralph Hofer. All members present were in favor.

APPROVED BY:


CHAIRPERSON:
Linda McAllister

4-22-25
DATE

PREPARED BY:


BUILDING AND ZONING ADMINISTRATOR:
Jonah Casper

4-22-2025
DATE