



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, MARCH 13, 2018
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER

Building & Zoning:

2. APPROVAL OF AGENDA

Darrell Westmoreland

3. APPROVAL OF MINUTES FROM FEBRUARY 27, 2018 MEETING

Chairman:

4. SIGNS

Catherine Cleiman

A. It's Just Peachy, 60 Chattahoochee street, Mary Sesam. 40"x 60" double sided sign to cover existing sign.

Board Members:

6. PLAN SUBMITTAL

David Greear

A. Mind Escapes, 8160 S. Main St. Martin Shepherd, Add interior walls and counter to existing structure. No exterior changes.

Linda McAllister

Ralph Hofer

Charlie Knowles

7. SPECIAL EVENTS

Helen Wilkins

A. Center Baptist Church, Annual fishing tournament, May 5, 2018

Chris Williams

B. US Rider news, Reunion Rally, May 31st - June 2, 2018

Discussion on changing the PDRB dates from the 2nd and 4th Tuesdays to the 1st and 3rd Tuesdays.

POSTED MARCH 9, 2018



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MARCH 13, 2018
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING pg 1

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The Planning and Design Review Board met on Tuesday, March 13, 2018 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 am. Board members present were Helen Wilkins, Linda McAllister, Chris Williams, Ralph Hofer, David Greear and Charlie Knowles

Building & Zoning:

Darrell Westmoreland

Approval of agenda; Motion to approve the agenda made by member Helen Wilkins, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

Chairman:

Catherine Cleiman

Motion to approve the minutes from the February 27, 2018 meeting made by member Ralph Hofer, 2nd by member Helen Wilkins. Motion approved by a majority present. David Greear abstained due to his absence of that meeting.

Board Members:

David Greear

Helen Wilkins

Ralph Hofer

Charlie Knowles

Chris Williams

Linda McAllister

SIGNS:

A. " It's Just Peachy", 60 Chattahoochee street, Mary Sesam. Requested to place new sign in the existing sign frame. Motion to approve by member Linda McAllister, 2nd by member David Greear. Motion approved by unanimous vote of members present.

PLAN SUBMITTAL

A. Mind Escapes, 8160 S. Main, Martin Shepherd. Submitted and requested to add interior walls and a counter to the existing structure. No exterior changes were submitted or requested. Motion to approve by member Chris Williams, 2nd by member David Greear. Motion was approved by a unanimous vote of all members present.

SPECIAL EVENTS

A. Center Baptist Church, Mark Pourbaix. Requested to host its annual Fishers of Men Trout Tournament on the grounds of Cool River Tubing. May 5, 2018 Motion to approve by member David Greear, 2nd by member Chris Williams. Motion approved by a unanimous vote of all members present.

Posted March, 2018



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MARCH 13, 2018
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 2

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Building & Zoning:

Darrell Westmoreland

SPECIAL EVENTS

B. US Rider News Reunion Rally, May 31st - June 2, 2018. Requested to host its annual reunion in the city park. At the request of Chief Stephens, the Dyno machine must be placed in the same location as last year. Motion to approve was made by member Linda McAllister, 2nd by member Chris Williams. Motion approved by unanimous vote of all members present.

Chairman:

Catherine Cleiman

After discussion on the date and time change of the PDRB meetings at the request of City Commission. It was decided to change to the 1st and 3rd Tuesdays (9:00 am) of each month.

Board Members:

David Greear

Helen Wilkins

Ralph Hofer

Charlie Knowles

Linda McAllister

Chris Williams

Motion to adjourn at 09:43am was made by member David Greear and 2nd by Chris Williams. Unanimous vote by all members present.

APPROVED BY:

Catherine Kay Cleiman
CHAIRPERSON CATHERINE CLEIMAN

3/27/2018
DATE

PREPARED BY

Darrell Westmoreland
DARRELL WESTMORELAND

BUILDING AND ZONING ADMINISTRATOR

3/27/2018
DATE