



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, FEBRUARY 28, 2023  
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

### AGENDA

#### **Building & Zoning:**

*Jonah Casper*

#### **Chairman:**

*Helen Wilkins*

#### **Board Members:**

*David Greear*

*Linda McAllister*

*Ralph Hofer*

*Mervin Barbree*

*Chris Williams*

*Dona K Burke*

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM JANUARY 24, 2023 MEETING

4. PLAN SUBMITTALS:

- A. Mervin Barbree , Café International requests approval to extend the existing deck on the restaurant. New deck will match the old style.

5. SPECIAL EVENTS:

- a. Wild west Rodeo, Jeff Hogsed, request a special event permit to host a rodeo on the dates of May 5 – 6 , 2023 and September 29 – 30, 2023. Times will be 6:00 pm to 10:00 pm.
- b. Midway Rides for Kids, Jeff Hogsed, requests approval for a special event permit to host small midway rides in the grass parking lot on Edelweiss Strasse. The event dates will be July 20<sup>th</sup> – Sept. 4<sup>th</sup> and then again October 26<sup>th</sup> – November 4<sup>th</sup> , 2023
- c. Winter Christmas Carnival, Jeff Hogsed, request a special event permit for a Christmas Carnival for families during the dates of November 23 – 31, 2023.

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### TUESDAY, FEBRUARY 28, 2023 PLANNING AND DESIGN REVIEW BOARD MINUTES OF PREVIOUS MEETING (pg. 1)

**706-878-2733—main**

**706-878-1655—fax**

**Building & Zoning:**

**Jonah Casper**

**Chairman:**

**Helen Wilkins**

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Mervin Barbree**

**Chris Williams**

**Dona K. Burke**

The Planning and Design Review Board met on Tuesday, February 28<sup>th</sup>, 2023 at Helen City Hall with Board Member David Greear calling the meeting to order at 9:00 am. Other Board members present were Linda McAllister, Ralph Hofer, Mervin Barbree, and Chris Williams.

Approval of Agenda; motion to amend the agenda by adding plans and special event was made by Linda McAllister, second by Ralph Hofer. Motion was approved by unanimous vote of members present.

Approval of meeting minutes from the January 24<sup>th</sup>, 2023 meeting was made by member Linda McAllister, 2<sup>nd</sup> by Ralph Hofer. Motion was approved unanimously by all members present.

### PLAN SUBMITTALS

A: Mervin Barbree, Café International requested approval to extend existing deck on the restaurant. Motion to approve was made by Ralph Hofer, 2<sup>nd</sup> by Linda McAllister. Motion was approved unanimously by all members present.

B: Terry Sims, GA Mountain Coaster/Cool River Tubing requested approval to add covered pavilions to each site. Drawings/Plans were submitted late, just prior to the meeting. Motion to approve was made by Chris Williams, 2<sup>nd</sup> by Mervin Barbree. Motion was approved by all members present.

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### TUESDAY, FEBRUARY 28, 2023 PLANNING AND DESIGN REVIEW BOARD MINUTES OF PREVIOUS MEETING (pg. 2)

706-878-2733—main

706-878-1655—fax

#### **Building & Zoning:**

**Jonah Casper**

#### **Chairman:**

**Helen Wilkins**

#### **Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Mervin Barbree**

**Chris Williams**

**Dona K. Burke**

### SPECIAL EVENTS

A: Wild West Rodeo, Jeff Hogsed, requested approval for a special event permit to host a rodeo on May 5<sup>th</sup>-6<sup>th</sup>, 2023 and September 29<sup>th</sup>-30<sup>th</sup>, 2023. Times will be 6-10 pm. Motion to approve was made by Chris Williams, 2<sup>nd</sup> by Mervin Barbree. Motion was approved unanimously by all members present.

B: Midway Rides for Kids, Jeff Hogsed, requested approval for a special event permit to host small midway rides in the grass parking lot on Edelweiss Strasse. Event dates will be July 20<sup>th</sup> through Sept 4<sup>th</sup>, 2023. Motion to approve was made by Chris Williams, 2<sup>nd</sup> by Linda McAllister, with a recommendation for the commission to also approve the event, as well as the longevity. All members present approved this motion unanimously.

C: Winter Christmas Carnival, Jeff Hogsed, requested approval for a special event permit for a Christmas carnival for families during the dates of Dec 23<sup>rd</sup>-31<sup>st</sup>, 2023. Motion to approve was made by Chris Williams, 2<sup>nd</sup> by Linda McAllister. Board also recommended this event to be approved by the commission. All members present approved this motion unanimously.

D: Alpine Volks Fair, Paul Barney, requested approval for a special event permit for a car show on May 20<sup>th</sup>, 2023. Motion to approve was made by Chris Williams, 2<sup>nd</sup> by Mervin Barbree. Banners for sponsors/partners of the show were also discussed, with a motion to approve said banners was made by Linda McAllister, 2<sup>nd</sup> by Chris Williams. These motions were approved by all members unanimously.

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### TUESDAY, FEBRUARY 28, 2023 PLANNING AND DESIGN REVIEW BOARD MINUTES OF PREVIOUS MEETING (pg. 3)

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#### **Building & Zoning:**

**Jonah Casper**

Prior to adjourning the meeting, the board discussed a PDRB Workshop on March 28<sup>th</sup>, 2023. Motion to adjourn at 9:40 am was made by member Linda McAllister, 2<sup>nd</sup> by Mervin Barbree. Motion approved by unanimous vote of all members present.

#### APPROVED BY:

##### **Chairman:**

**Helen Wilkins**

*Helen Wilkins*  
CHAIRPERSON:  
Helen Wilkins

Mar. 14, 2023  
DATE

##### **Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Mervin Barbree**

**Chris Williams**

**Dona K. Burke**

#### PREPARED BY:

*Jonah Casper*  
BUILDING AND ZONING ADMINISTRATOR:  
Jonah Casper

3/14/23  
DATE