

**CITY OF HELEN  
COMMISSION MEETING  
JUNE 12, 2018  
10:00 A.M.  
AGENDA**

1. CALL TO ORDER BY MAYOR
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM MAY 8, 2018
6. ADMINISTRATIVE OPERATIONS
  - A. FINANCIAL REPORT FOR MAY 2018
  - B. UPDATE FROM CITY MANAGER JERRY ELKINS ON CURRENT CITY PROJECTS
7. PUBLIC HEARING FOR THE FY 2018/2019 BUDGET
8. DISCUSSION AND CONSIDERATION OF FY 2017/2018 BUDGET
9. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
10. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
11. POLICE DEPARTMENT OPERATIONS
12. FIRE DEPARTMENT OPERATIONS
13. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
14. BUILDING AND ZONING OPERATIONS
15. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
  - A. CHRIS HOLLOWAY TO DISCUSS CONSIDERATION OF ALLOWING PEDAL BIKES TO CONDUCT TOURS. INFORMATION PROVIDED INCLUDED IN AGENDA PACKET
  - B. MICHAEL POWELL TO DISCUSS "SUPPORT YOUR LOCAL POLICE GROUP"
16. PURCHASES AND BIDS;
  - A. CONSIDERATION FOR APPROVAL OF BID FOR RESTROOM SUPPLIES.

17. ORDINANCES; 18-5-01 SECOND READING; 18-5-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER FOURTEEN OF THE HELEN MUNICIPAL CODE: BUSINESSES; BY THE REPEAL OF THE PRIOR ARTICLE V; AN IT'S REPLACEMENT WITH ARTICLE V: HOTELS OR MOTELS

B. ORDINANCE 18-06-01 FIRST READING; 18-06-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, MAKING APPROPRIATIONS FOR THE 2018-2019 FISCAL YEAR

18. RESOLUTIONS

A. RESOLUTION 18-06-01, A RESOLUTION SUPPORTING THE EXPANSION OF GA, 400 ANOTHER 16.2 MILES IMPROVEMENTS TO GA. HIGHWAY 115 FROM THE INTERSECTION OF HIGHWAY 60 AND HIGHWAY 400 TO THE NEW APPALACHIAN PARKWAY IN WHITE COUNTY.

19. CITY COMMISSION COMMENTS

20. ADJOURNMENT

**THIS AGENDA WAS POSTED JUNE 8, 2018 @ 11:00 A.M.**

**THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN  
COMMISSION MEETING  
JUNE 12, 2018  
MINUTES OF MEETING**

The Helen City Commission met on Tuesday June 12, 2018 in the Commission Chambers at Helen City Hall with Mayor Jeff Ash calling the meeting to order at 10:00 a.m.

ROLL CALL BY CITY CLERK MARILYN CHASTAIN; Present were Commissioners Steve Fowler, Commissioner Geneva Elwell, Commissioner Cinnamon Spurlock, Commissioner Lee Landress, and Mayor Jeff Ash.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Building & Zoning Director Darrell Westmoreland. Absent were Fire Chief Jody Prickett, and Public Works Director Ross Hewell.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

APPROVAL OF MINUTES FROM MAY 8, 2018; Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

**ADMINISTRATIVE OPERATIONS**

A. FINANCIAL REPORT FOR MAY 2018; After discussion, Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

B. UPDATE FROM CITY MANAGER JERRY ELKINS ON CURRENT CITY PROJECTS; City Manager Jerry Elkins stated there is still landscaping to do and street lights to install at the Helen to Hardman farm entrance but that the trail is closed now due to damage from the recent storms until mid July or until repairs can be made, that the bid opening for the new water line project is in the next couple of weeks, that due to the storms the landscaping at the Veterans part would need to be touched up, with the worst damage being at City Hall on the back of the building where the bank washed out but that it is covered by insurance and will be repaired. There was also an application sent in to be on the Smithsonian Cross roads tour, and that the 2020 SPLOST agreement should be delivered soon.

Mayor Jeff Ash explained that the increase from 13% to 20% on the SPLOST revenues would mean over \$2,000,000.00 in revenues to the City.

PUBLIC HEARING FOR THE FY 2018/2019 BUDGET; Motion to go into the Public Hearing at 10:15 a.m. made by Commissioner Geneva Elwell, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission. City Manager Jerry Elkins went over the expenditures and revenues projected.

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Motion to come out of the Public Hearing at 10:30 a.m. made by Commissioner Lee Landress, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

DISCUSSION AND CONSIDERATION OF FY 2017/2018 BUDGET; Motion to approve the first Budget discussion with final approval being at the June 26, 2018 Public Hearing made by Commissioner Steve Fowler, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission

ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. Director Jerry Brown was present and gave a verbal report, and reported that planning for the 50th year anniversary celebration continues.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Report included as an integral part of the Minutes. Director Renee Green gave a verbal report.

POLICE DEPARTMENT OPERATIONS; Report included as an integral part of the Minutes. Police Chief Brian Stephens gave a verbal report.

FIRE DEPARTMENT OPERATIONS; Report included as an integral part of the Minutes.

PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS; Report included as an integral part of the Minutes.

BUILDING AND ZONING OPERATIONS; Report included as an integral part of the Minutes. Director Darrell Westmoreland gave a verbal report.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

A. CHRIS HOLLOWAY TO DISCUSS CONSIDERATION OF ALLOWING PEDAL BIKES TO CONDUCT TOURS. INFORMATION PROVIDED INCLUDED IN AGENDA PACKET; Chris Holloway was present and told the Commission of his idea. He stated he will provide more information to the Commission about the vehicles.

B. MICHAEL POWELL TO DISCUSS "SUPPORT YOUR LOCAL POLICE GROUP; Michael Powell was present and talked to the Commission about supporting the local police departments.

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**PURCHASES AND BIDS;**

A. CONSIDERATION FOR APPROVAL OF BID FOR RESTROOM SUPPLIES. City Manager Jerry Elkins stated there had been four bids received and that Gainesville Janitorial was the lowest bidder. Motion to approve the lowest bid from Gainesville Janitorial Supply made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

ORDINANCES; 18-5-01 SECOND READING; 18-5-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER FOURTEEN OF THE HELEN MUNICIPAL CODE: BUSINESSES; BY THE REPEAL OF THE PRIOR ARTICLE V; AN IT'S REPLACEMENT WITH ARTICLE V: HOTELS OR MOTELS; Motion to table the second reading until revisions that were discussed can be made and have the second reading at the June 26, 2018 meeting made by Commissioner Cinnamon Spurlock, 2nd by Geneva Elwell. Motion approved with a unanimous vote of the Commission.

B. ORDINANCE 18-06-01 FIRST READING; 18-06-01 AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, MAKING APPROPRIATIONS FOR THE 2018-2019 FISCAL YEAR; Motion to approve the first reading made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Lee Landress. Motion approved with a unanimous vote of the Commission.

**RESOLUTIONS**

A. RESOLUTION 18-06-01, A RESOLUTION SUPPORTING THE EXPANSION OF GA, 400 ANOTHER 16.2 MILES IMPROVEMENTS TO GA. HIGHWAY 115 FROM THE INTERSECTION OF HIGHWAY 60 AND HIGHWAY 400 TO THE NEW APPALACHIAN PARKWAY IN WHITE COUNTY. Motion to approve made by Commissioner Steve Fowler, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

CITY COMMISSION COMMENTS; Commissioner Steve Fowler stated he wished to commend the Officers during the recent storms, Commissioner Geneva Elwell stated she does also, Commissioner Lee Landress stated he is not a big fan of change but at times it seems necessary, Commissioner Cinnamon Spurlock stated she is pleased and proud of the team work of all during and after the recent storms. City Manager Jerry Elkins stated that the dedication of the Veterans Park is planned for June 30, 2018 at 11:00 a.m.

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Motion to adjourn at 12:24 p.m. made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Geneva Elwell. Motion approved with a unanimous vote of the Commission.

**RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN**