



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**CITY OF HELEN
COMMISSION MEETING
MAY 17, 2022
10:00 A.M.
AGENDA**

Commissioners:
Jeff Ash
Steve Fowler
Fred Garmon
Cliff Hood
Cinnamon Ruston

City Manager:
Jerry M. Elkins

**City Clerk/
Clerk of Court**
Marilyn M. Chastain

Finance Officer
Mona Wood

Chief of Police:

**Building and Zoning
Administrator:**
Darrell Westmoreland

**Public Works
Director:**
Jack Morgan

**Fire Department
Chief:**
Jody Prickett

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM APRIL 19, 2022
6. ADMINISTRATIVE OPERATIONS
 - A. UPDATE FROM CITY MANAGER ON CURRENT PROJECTS
 - B. FINANCIAL REPORT
 - C. CONSIDERATION FOR APPROVAL OF ALCOHOL LICENSE FOR LEISA COYNE OF MCCOYNE'S LLC D/B/A MCCOYNE'S BREW PUB LOCATED AT 369 EDELWEISS STRASSE FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, BREWERY LICENSE, & SUNDAY SALES
7. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
 - A. CHRIS WILLIAMS OF COWBOYS & ANGELS TO DISCUSS PARKING
8. HELEN/WHITE COUNTY CVB MONTHLY REPORT
9. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING MONTHLY REPORT
14. PURCHASES AND BIDS

15. ORDINANCES; SECOND READING ORDINANCE 22-04-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND CHAPTER 14, BUSINESS, OF THE OFFICAL CITY CODE OF HELEN, GEORGIA
16. RESOLUTIONS
17. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND ACQUISITION OR SALE OF REAL ESTATE
18. CITY COMMISSION COMMENTS
19. ADJOURNMENT

**THIS AGENDA WAS POSTED MAY 13, 2022 @ 1:45 P.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**



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**CITY OF HELEN
COMMISSION MEETING
APRIL 19, 2022
MINUTES OF MEETING**

Commissioners:

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Fred Garmon
Cliff Hood
Cinnamon Ruston

City Manager:

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Jack Morgan

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The Helen City Commission met on Tuesday April 19, 2022 in the Commission Chambers at Helen City Hall. Mayor Fred Garmon called the meeting to order. City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Jeff Ash, Commissioner Cinnamon Ruston, Mayor Fred Garmon, Commissioner Cliff Hood, Commissioner Steve Fowler. Also attending were Finance Director Mona Wood, City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, acting Police Chief John Albino, Fire Chief Jody Prickett, Public Works Director Jack Morgan, Building & Zoning Director Darrell Westmoreland.

Pledge of Allegiance to the Flag was given.

APPROVAL OF AGENDA; Motion to approve made by Commissioner Cliff Hood, 2nd by Commissioner Cinnamon Ruston. Motion approved with unanimous vote of the Commission.

APPROVAL OF MINUTES FROM; MARCH 8 WORK SESSION WITH EXECUTIVE SESSION, MINUTES FROM REGULAR COMMISSION MEETING MARCH 15, 2022, MINUTES FROM CALLED MEETING ON MARCH 18, 2022, MINUTES FROM CALLED MEETING ON MARCH 23, 2022, AND MINUTES FROM CALLED MEETING ON APRIL 6, 2022; Motion to approve all Minutes as written made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

ADMINISTRATIVE OPERATIONS

UPDATE FROM CITY MANAGER/ EMI ON CURRENT PROJECTS, DISCUSSION OF PURCHASING PIPE TO REPAIR SPRAY FIELD; Report included as an integral part of the Minutes. Fletcher Holliday of EMI reported that there has been 200 new residential meters installed and 9 commercial meters installed so far, on the Hex Street well that it is still an ongoing project but due to backorder of materials it has not been completed.

Fletcher Holliday explained the erosion problems from run-off of the spray fields. Commissioner Steve Fowler made a motion authorizing Fletcher Holliday of EMI to get a cost estimate with design and preparing the bid process, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

Fletcher Holliday explained the Control Valve at the White County Water vault that supplies water to the City is causing problems and recommends replacing. Motion to approve replacement at a cost of \$9750.00 made by Commissioner Steve Fowler, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

**COMMISSION MEETING
APRIL 19, 2022
MINUTES OF MEETING
PAGE 2**

Fletcher Holliday explained the problem at well #8 with the filtration system and the age of the equipment. He also explained this well is a top producer for the City and that it may be possible to make repairs at a cost of approximately \$15,000.00 dollars but does not know how long or if this will be a fix that will last. He also gave an estimate to replace and upgrade all the equipment at approximately \$93,500.00 Motion to replace and upgrade all the equipment at estimated cost of \$93,500.00 made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a unanimous vote of the Commission.

FINANCIAL REPORT; Report included as an integral part of the Minutes. Finance Director Mona Wood gave a verbal report. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

DISCUSSION FOR APPROVAL OF ALCOHOL LICENSE FOR FRANCISCO JAVIER CALVA-DIAZ D/B/A FRANCISCO'S ITALIAN CAFÉ LOCATED AT 69 TANNEN WEG FOR BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, & SUNDAY SALES; Motion to approve made by Commissioner Cliff Hood, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

DISCUSSION OF LAND SWAP WITH LEE LANDRESS IN THE ISLAND AREA; After discussion a Motion to approve was made by Commissioner Jeff Ash, 2nd by Commissioner Steve Fowler. Motion approved with a majority vote of the Commission. Commissioner Cinnamon Ruston opposed.

DISCUSSION OF PERSONNEL POLICY & PROCEDURES; Commissioner Steve Fowler stated there is a need to possibly update the current Personnel Policy. Commissioner Cinnamon Ruston suggested looking at the policy overall. Commissioner Steve Fowler stated that if there were an immediate need for a change that would be possible as stated by the City Attorney, he also wants to look at employee evaluations annually with performance reviews with merit evaluations before merit increases are given. Commissioner Cinnamon Ruston suggested the Council do review of the evaluations. Commissioner Cliff Hood suggested to include the City Manager position in the evaluations. Commissioner Jeff Ash suggested to do the reviews in May and June before the annual budget. Mayor Fred Garmon suggested looking at the COLA increases before any other raises were given. Attorney Carl Free reminded the Commission of the previous vote by the Commission to review the current COLA index and give annual COLA increases to all City employees.

**COMMISSION MEETING
APRIL 19, 2022
MINUTES OF MEETING
PAGE 3**

HELEN/WHITE COUNTY CVB MONTHLY REPORT; Report included as an integral part of the Minutes. CVB Director Jerry Brown was present and gave a verbal report.

There was discussion of the music performer in the bandshell during Oktoberfest again this year. Director Jerry Brown asked the City to again agree to pay for the performer. Commissioner Steve Fowler made a motion to pay \$4900.00 to Don Ostrowsky during Oktoberfest to perform at the bandshell, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

HELEN CHAMBER OF COMMERCE MONTHLY REPORT; Judy Holloway of the Helen Chamber of Commerce gave a verbal report stating that May 7th would be the Beerfest, April 30th will be the Bavarian Fest, April 22nd will be the 27th annual Covair car show event and that improvements are still being made to the Festhall building

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Interim Police Chief John Albino was present and gave a verbal report. Chief Albino expressed gratitude to the Commission for the moral, financial support given to the department, and appreciation for allowing the K9 units. He also stated that his officers will provide aid in CPR or a medical need if first on scene.

Motion to stop taking applications for the Police Chief position made by Commissioner Steve Fowler, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

Commissioner Steve Fowler discussed adding a Code Enforcement officer to handle City Code violations such as signs.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the minutes. Chief Prickett was present and gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the minutes. Director Jack Morgan was present and stated that due to the new water meters being installed and problems with leaks there may be additional overtime required of his department.

BUILDING AND ZONING MONTHLY REPORT; Report included as an integral part of the minutes. Director Darrell Westmoreland was present and gave a verbal report.

**COMMISSION MEETING
APRIL 19, 2022
MINUTES OF MEETING
PAGE 4**

Tabled from the last meeting was a request from the Train ride company to add a second route. Decision was tabled from the last meeting for the Commissioners to have time to consider and look at route. Joel Caudwell owner of the train ride was present to answer questions. The route presented would go from Narr Weg down to the stop sign at Bigg Daddys and turn right, go down to the City Park parking area and turn left to turn around and go back up Edelweiss toward the Festhall and back to the starting point. There was discussion of not turning right on Edelweiss and going to the City Park to turn back but instead turning left at the stop sign by Bigg Daddys. Motion to approve with deleting the turn into the parking area at the City Park and making a left turn at Bigg Daddys instead made by Commissioner Steve Fowler, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

PURCHASES AND BIDS; EXCAVATOR, AND TRUCKS FOR PUBLIC WORKS; After discussion on the condition and age of several of the trucks currently being used in the Public Works department a Motion to approve the purchase of three trucks at \$35,000.00 each from SPLOST made by Commissioner Jeff Ash, 2nd by Commissioner Cliff Hood. Motion approved with unanimous vote of the Commission.

There was discussion of purchasing a Excavator. Motion to approve the purchase of an excavator for the Public Works department also from SPLOST but allocating for water/sewer made by Commissioner Jeff Ash, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

ORDINANCES;

SECOND READING ORDINANCE 22-03-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE ADDITION OF CERTAIN PROVISIONS TO CHAPTER 22, ELECTIONS AND TO AUTHORIZE WHITE COUNTY, GEORGIA, AS PERMITTED BY O.C.G.A. SECITON 21-2-45(c) TO CONDUCT MUNICIPAL ELECTIONS ON BEHALF OF THE CITY; Motion to approve the second reading made by Commissioner Cliff Hood, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

SECOND READING ORDINANCE 22-03-02; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND CHAPTER 6 OF THE HELEN OFFICAL CODE TO AMEND MUNICIPAL CODE SECTIONS 6-73 REGARDING BREW PUBS; Motion to approve made by Commissioner Cliff Hood, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

**COMMISSION MEETING
APRIL 19, 2022
MINUTES OF MEETING
PAGE 5**

FIRST READING ORDINANCE 22-04-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND CHAPTER 14, BUSINESS, OF THE OFFICAL CITY CODE OF HELEN, GEORGIA; Motion to approve the first reading made by Commissioner Steve Fowler, 2nd by Commissioner Cinnamon Ruston. Motion approved with unanimous vote of the Commission.

RESOLUTIONS; None

EXECUTIVE SESSION TO DISCUSS PERSONNEL, POSSIBLE OR PENDING LITIGATION, AND FUTURE LAND ACQUISITION; Motion to go into Executive Session at 11:46 a.m. made by Commissioner Jeff Ash, 2nd by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

Motion to come out of Executive Session and resume the regular meeting at 12:30 p.m. made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

Motion as a result of the Executive Session to increase the hourly rate of the City Attorney Carl Free to \$175.00 per hour made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Ruston. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; John Piersall stated that the last 2 years he has had trouble with the preacher in the Market Platz area feeling that he is being provoked by their group, that their speakers are loud and are causing problems with the tourist and business owners and would like something done. Attorney Carl Free stated that there have been cases in the past that had not been able to stop the freedom of speech.

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 12:40 p.m. made by Commissioner Steve Fowler, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN



5/22

Water/Wastewater - Infrastructure Projects Update - City of Helen

Hex Strasse Well: *Bid Date: 8/24/21 - Award Date: 9/21/21 - Construction Start Date: 12/20/21 – Anticipated Completion Date April/May 2022. Construction Cost: \$115,701* Well construction is moving along, the well house building is constructed with piping and electrical moving slowly. EMI has recently approved some alternate electrical components due to extended back order issues. Current anticipated construction time is mid-June.

Groundwater Development: *Bid Date: 10/13/21 - Award Date: 11/16/21 - Start Date: 12/20/21 - Construction Cost: \$43,700* EMI is investigating the two potential ground water sources for development and subsequent EPD approval.
FW: Allan Dearth and Sons

Meter Replacement Project: *Bid Date: 11/30/21 - Construction is currently underway - Anticipated Completion Date June 2022.* All 676 ¾” and 41 1” meters have been installed and programmed; they have a few larger meters to install. The City is short approximately 7 meters which will not arrive until late summer. These can be deducted from the current contract and installed at a later date.

Main Street Side Walk: Initial design of the sidewalk, curb/gutter and storm drain has been completed. *Construction is currently slated for Fall 2022.*

Solids Removal WWTF: EMI has developed a cost estimate and currently in the process of preparing a request for proposal (RFP) for removal and disposal of solids accumulated in the WWTF ponds. *This project is slated to begin solids removal in July 2022- Anticipated Completion Date September 2022.*

Main Lift-Station: EMI has completed design plans and has submitted to EPD for review and approval. *Construction is currently slated for August 2022 - Anticipated Completion Date March 2023.*

Well # 11 (Lenzen Property Well): EMI has developed a cost estimate for EPD permitting and development of the well. *This project is slated to be under*

5/22

Helen Project Update

Page 2 of 2

construction in 2023. Construction is currently slated for February 2023 - Anticipated Completion Date July 2023.

SSES: All smoke testing and manhole evaluations has been finished in Helen and Innsbruck. The final report with recommendations has been completed and submitted to City staff for review. ***Recommendations as a result of this report are scheduled to be completed in 2023-2024. Construction is currently slated for October 2023 - Anticipated Completion Date May 2024.***

LAS Improvements: EMI is slated to complete final evaluation of the LAS the winter of 2022 in order to develop final plans and specs for a projected construction schedule to begin spring 2024. ASI has completed clearing work on spray field 1B, EMI is waiting for a bid price from ASI for installation of new material. Additionally, EMI has completed a site review and is currently taking an inventory of spray fields 3A, 3B, 3C. Additionally, EMI has assessed the erosion issues and developed a remediation plan and cost estimate. EMI is also moving forward with the Army Corp Permit and erosion control measures for this portion of the project. EMI has also provided a letter with exhibit on the sediment within the large pond located off property of the LAS. ***Construction is currently slated for November 2023 - Anticipated Completion Date June 2024.***

May 16, 2022

The Honorable Mayor and City Officials
City of Helen
25 Alpenrosen Strasse
Helen, GA 30545

RE: Wilkins Property Upper Pond

Dear City Officials:

As part of the land application system (LAS) improvements project, the City asked EMI to evaluate the upper pond on the northeast side of the abandoned house on the Wilkins property to determine if the pond has filled with sediment over the years and to evaluate the LAS fields in the pond's watershed to determine if any past or current erosion has occurred in or downstream of the fields. The pond in question is shown on the attached Exhibit A.

To evaluate the pond, EMI visited the pond site, observed the current conditions of the pond, photographed the pond and the area around and immediately upstream of the pond, and reviewed Google Earth aerials images from 2013 to 2021.

The pond site was visited on May 4, 2022. Please see the attached photographs on Exhibit B. The pond appeared to be in fair condition. The approximate amount of silt around the dam and the accessible areas of the pond was measured to be approximately 12 inches. The depth of the water at the dam was approximately 5 feet. In addition to the silt measure around the dam and the bank, it was apparent that silt has filled in the upper (northern) portion of the pond around the area where the stream enters the pond. This area is visible in photograph No. 1. This area of the pond was inaccessible, so we were unable to take measurements on the depth of silt in this area. The stream immediately upstream of pond, shown on photograph No. 3, had approximately 6-8 inches of silt before a more solid stream bottom was encountered.

The Google Earth aerial images from 2013 to 2021 are shown in Exhibit C. After reviewing these images, the filling in of the pond and upstream area was more apparent than and appears to be more significant than we were able to observe in the field. The pond volume has been reduced over the years. As displayed in the aerials, the visible brownish silt line in the pond creeps further and further south until 2021 when the entire upper portion of the pond is filled.

The Honorable Mayor and City Officials

May 16, 2022

Page 2 of 2

Parts of four LAS fields are within the watershed, or drainage basin, of the upper Wilkins pond. The drainage basin is indicated by the green line on Exhibit A. To evaluate the LAS fields in the pond's watershed, EMI visited each of the fields, the downstream areas of each field, and walked along the creek looking for any signs of previous or current erosion events caused by the LAS system.

Several areas were observed downstream of some of the field 2 spray heads that appears to be previous erosion events. These appeared to be minor erosion areas caused by leaks or breaks in the pipelines or sprayheads. We also discovered one area in the higher portion of field 2 where an aerial pipe leak may be actively contributing to erosion (Exhibit B - Photo No. 10), as well as one area in field 3C that has possibly recently seen erosion from LAS malfunctions/stormwater (Exhibit B – Photo 5). Other than these areas, we did not observe any major washouts or signs of erosion in any of the other fields. We observed some silt deposits in the ephemeral stream upstream of the springhead. The spring head is shown in photo 8 and the upstream areas are shown in photos 7 and 9.

Overall, we feel that the LAS system has likely contributed somewhat to the sediment in the upper Wilkins pond. At this time, based on the previous and existing signs of erosion events, we are unable to determine exactly how much of the sediment in the pond was caused by the LAS system.

Please feel free to contact us at any time should you have any questions. We sincerely appreciate our continued association with the City of Helen.

Sincerely,

ENGINEERING MANAGEMENT, INC.

A handwritten signature in blue ink, appearing to read "Greg Bennett".

Greg Bennett, P.E.
gbennett@eminc.biz

Enclosures

Cc: Mr. Jerry Elkins, City Manager
Mr. Fletcher Holliday, EMI

City of Helen, Georgia
Wilkins Large Pond Sediment Removal and Spray Field Rehabilitation
Estimate of Probable Costs
May 2022
Wilkins Large Pond Sediment Removal

CONSTRUCTION				
Description	Units	Qty	Unit Price	Item Cost
Construction				
Removal and Off-Site Disposal of accumulated sediment, debris, etc. from existing large pond.	LS	1	\$ 98,000	\$ 98,000
Silt Fence - Type C	LF	2,000	\$ 3	\$ 6,000
Excelsior Blanket Matting	SY	800	\$ 5	\$ 4,000
Construction Exit per detail on sheet EC1 of the plans; Includes addition of aggregate for maintenance as needed.	LS	1	\$ 2,000	\$ 2,000
Rock Filter Dam per detail on sheet EC1 of the plans; includes maintenance. (min. Top width 6')	EA	4	\$ 1,000	\$ 4,000
Permanent & Temporary Grassing, includes mulch, etc.	LS	1	\$ 5,500	\$ 5,500
Total Estimated Construction Cost =				\$ 119,500
SUPPORT COSTS				
Design Engineering				\$ 12,000
Surveying				\$ 5,000
Permitting (EPD, Land Disturbance)				\$ 8,500
Bid Phase Management				\$ 5,000
Project Admin/Engineering During Construction				\$ 10,000
Construction Observation				\$ 8,000
Contingency				\$ 12,000
subtotal				\$ 60,500
Total Estimated Cost Water System Improvements =				\$ 180,000

Exhibit B: Wilkins Property – Upper Pond and Watershed Photographs (Spring 2022)

1. Upper Wilkins Pond



2. Upper Wilkins Pond



3. Upper Wilkins Pond



4. Stream just Upstream of Upper Pond



5. Field 3C Location of Possible Recent Erosion. No Current Leaks Observed.



6. Field 2 Area



7. Ephemeral Stream Upstream of Springhead



8. Springhead Location



9. Ephemeral Stream Upstream of Springhead



10. Field 2 – Possible Active leak and location of Recent Erosion



11. Field 4

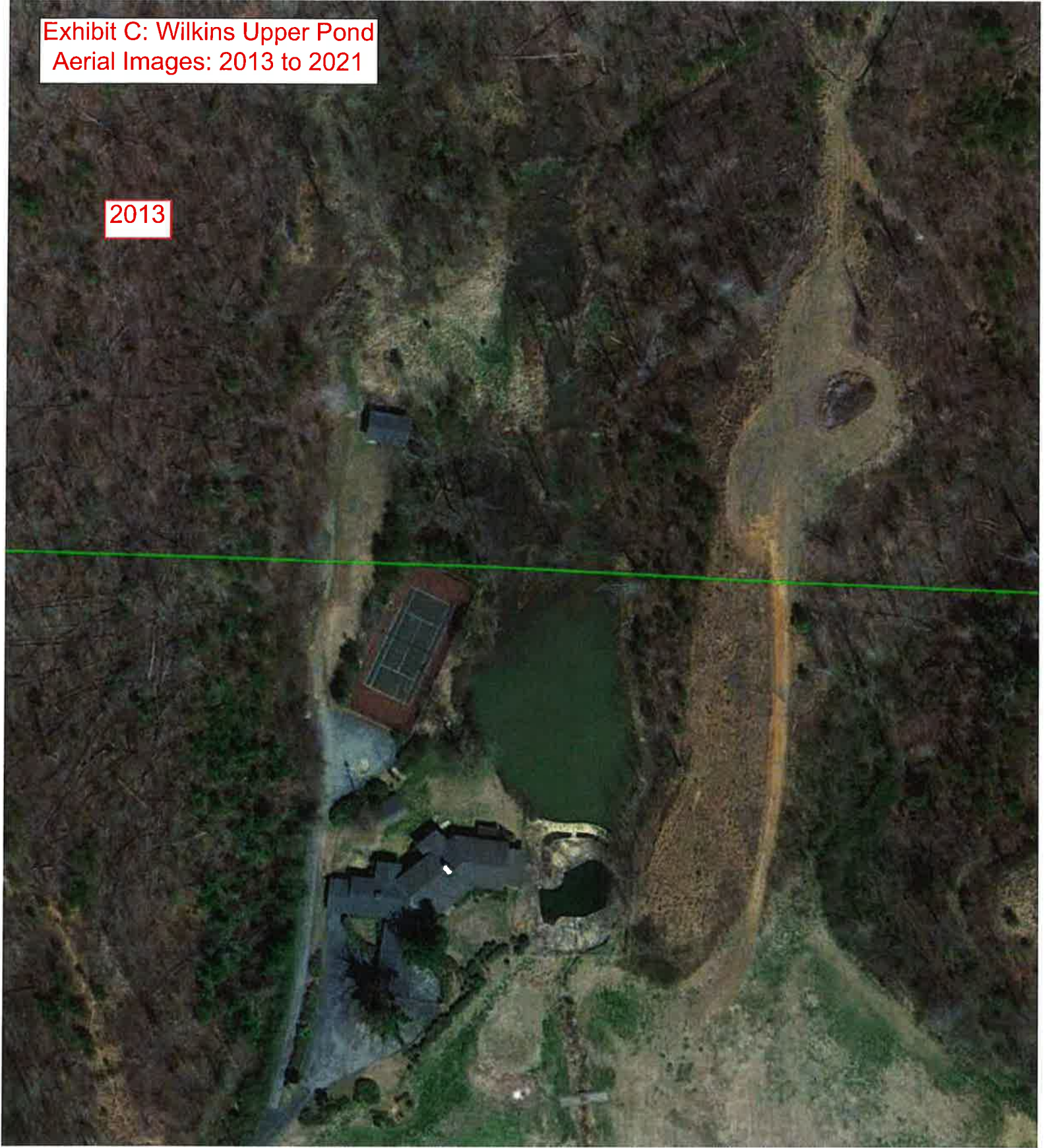


12. Field 4

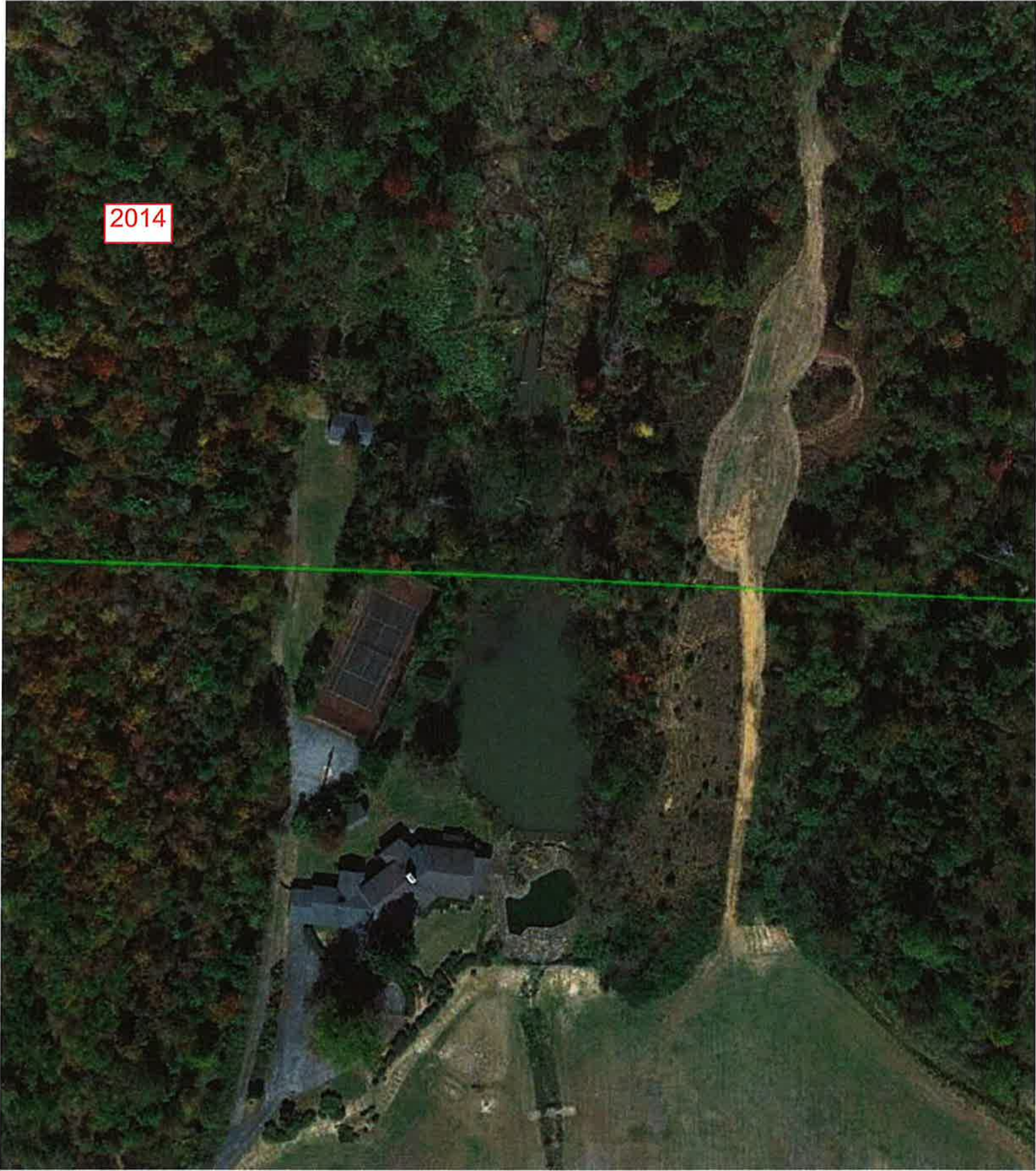


Exhibit C: Wilkins Upper Pond
Aerial Images: 2013 to 2021

2013



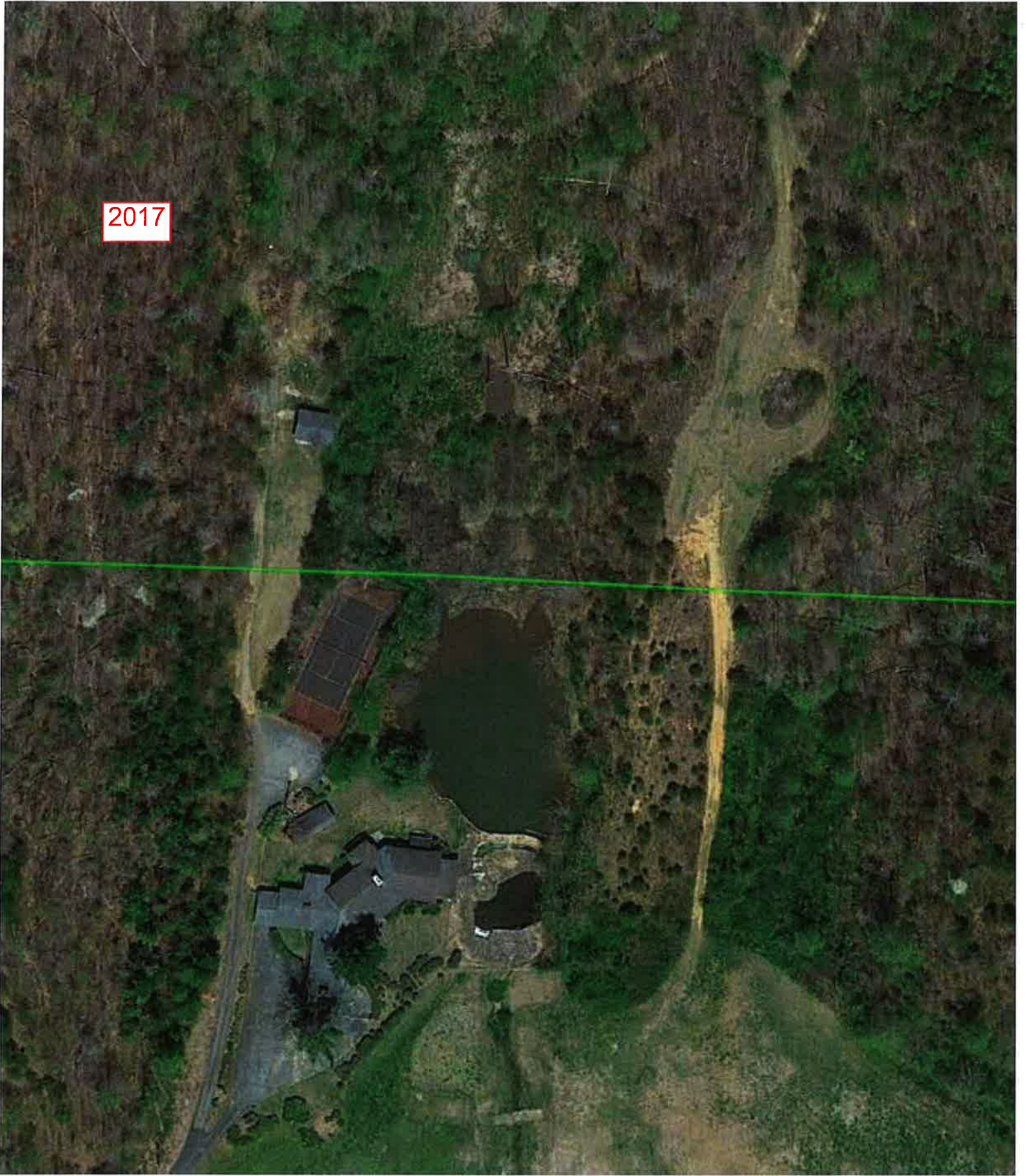
2014



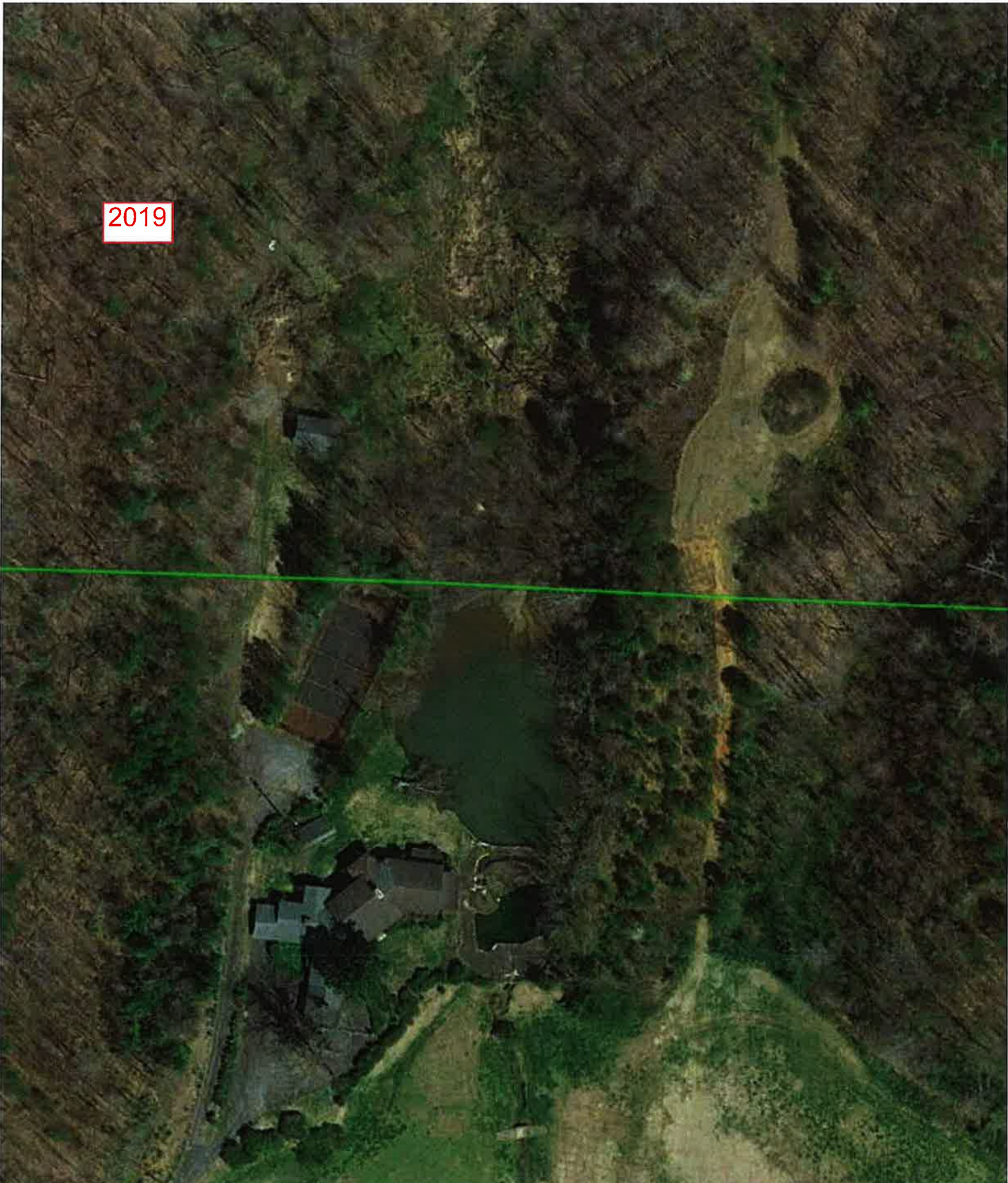
2015



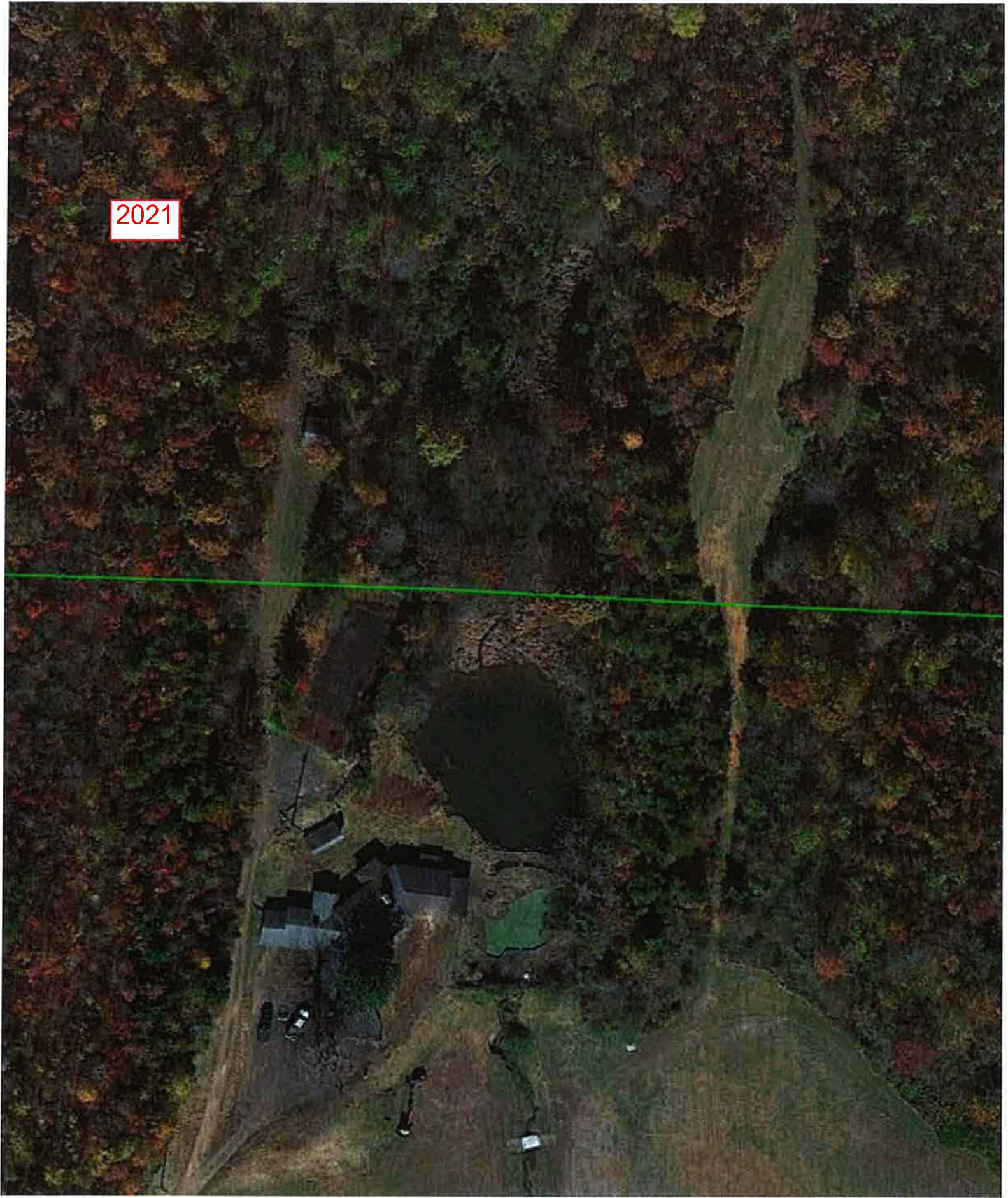
2017



2019



2021



**CITY OF HELEN, GEORGIA
ACCOUNT BALANCES
AS OF April 30, 2022**

General Fund MM	2,631,322
General Fund Checking	97,791
Payroll	2,843
Community Relations	30,473
Hotel/Motel Special Projects	1,459,928
General Fund CD	564,965
General Fund CD (2)	597,252
General Fund CD (3)	512,180
General Fund CD (4)	509,240
Totals	<u>6,405,993</u>
Water/Sewer Fund MM	1,075,426
Water/Sewer Checking	81,116
ARC Grant Sside Water Syst	28,566
Utility Deposits	147,326
Water/Sewer Fund CD (1)	49,697
Water/Sewer Bond CD	111,643
Water/Sewer Fund CD (2)	620,472
New Water Tank Maint CD	41,083
Totals	<u>2,155,327</u>
Police Dept Tech Fee	18,218
Confiscated Assets	4,864
Other Capital Projects	540,555
2014 SPLOST Fund	86,804
2020 SPLOST Fund	1,313,104
American Recovery Grant	104,529
Tree Fund	959
Totals	<u><u>10,630,353</u></u>

City of Helen, Georgia
Water/Sewer Fund
Ten Months Ended April 30, 2022

	<u>2021/2022 Budget</u>	<u>4/30/22 Actual</u> <i>(Unaudited)</i>
Operating Revenue		
Charges for water services	428,300	413,474
Connection fees - water	3,000	2,960
Charges for sewer services	559,000	544,404
Connection fees - sewer	5,000	3,100
Miscellaneous	100	9,905
Total Operating Revenue	<u>995,400</u>	<u>973,843</u>
Operating Expenses		
Personnel services	366,174	297,327
Purchased water	40,000	68,563
Supplies	64,650	40,839
Insurance	26,500	25,834
Repairs & maintenance	147,600	164,501
Utilities	116,550	90,153
Engineering, lab fees and training	63,900	42,344
Depreciation	375,000	329,473
Miscellaneous	12,400	7,643
Total Operating Expenses	<u>1,212,774</u>	<u>1,066,677</u>
Operating Income (Loss)	-217,374	-92,834
Nonoperating Revenues (Expenses)		
Intergovernmental grant	90,645	28,466
Interest income	1,500	1,000
Interest expense	-64,758	-134,591
Total Nonoperating Revenues and (Expenses)	<u>27,387</u>	<u>-105,125</u>
Income (Loss) Before Contributions and Transfers	-189,987	-197,959
Transfer in	0	0
Transfer (out)	0	0
Change in Net Position	<u><u>-189,987</u></u>	<u><u>-197,959</u></u>

**City of Helen
General Fund
Ten Months Ended April 30, 2022**

	<u>2021/2022 Budget</u>	<u>4/30/22 Actual</u> <i>(Unaudited)</i>
Revenues		
Property tax	485,729	518,416
Sales tax	1,050,000	1,184,303
Business tax	150,050	166,218
Franchise tax	131,000	132,831
Exise tax	263,600	268,837
Intergovernmental	26,500	23,230
Licenses and permits	168,550	214,195
Fines and forfeitures	152,000	145,601
Charges for services	139,705	263,563
Interest	5,000	2,913
Contributions and donations	15,500	29,910
Insurance reimbursement	0	39,575
Miscellaneous	41,000	46,798
Total Revenue	<u>2,628,634</u>	<u>3,036,390</u>
Expenditures		
Current Operating:		
General government	875,136	781,403
Judicial	23,340	19,169
Public Safety-FD	301,990	240,825
Public Safety-PD	1,100,582	932,381
Public works	738,895	573,689
Recreation and culture	86,500	76,629
Housing and development	319,065	224,327
Debt Service	47,721	47,721
Total Expenditures	<u>3,493,229</u>	<u>2,896,144</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(864,595)	140,246
Other Financing Sources (Uses)		
Transfers in	843,750	1,400,605
Transfers out	0	0
Total Other Financing Sources (Uses)	<u>843,750</u>	<u>1,400,605</u>
Net Change in Fund Balances	<u><u>(20,845)</u></u>	<u><u>1,540,851</u></u>

City of Helen Debt Service as of April 30, 2022

Lender	Collateral	Loan Amount	Rate	Pmt. Amount	Due	Balance	Matures
BB&T	HME Ahrens Fire Truck	406,802.00	3.060	47,721.16	January*	218,175.02	Jan-27
GEFA CWSRF 14-018	Willow Pond Sewer Rehab	280,999.78	0.500	2,401.18	Monthly	128,189.69	Oct-26
GEFA DWSRG 13-012	Hamby St Bridge Crossing	309,040.75	0.660	2,661.97	Monthly	154,493.36	Mar-27
				<u>52,784.31</u>		<u>500,858.07</u>	

**CITY OF HELEN
FINANCIAL REPORT SUMMARY
TEN MONTHS ENDED APRIL 30, 2022
TAX REVENUES SUMMARY COMPARISON**

TAX REVENUES

HOTEL/MOTEL TAX FUND

<u>Monthly Comparison</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
168,368	197,846	29,478	17.51%

<u>Fiscal YTD Comparison - Ten Months Ended 4/30/22</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
1,712,699	2,489,964	777,265	45.38%

SALES TAX

<u>Monthly Comparison</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
106,821	121,175	14,354	13.44%

<u>Fiscal YTD Comparison - Ten Months Ended 4/30/22</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
1,088,172	1,184,303	96,131	8.83%

BEER/WINE EXCISE TAX

<u>Monthly Comparison</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
13,430	11,177	-2,253	-16.78%

<u>Fiscal YTD Comparison - Ten Months Ended 4/30/22</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
127,781	128,676	895	0.70%

LIQUOR EXCISE TAX

<u>Monthly Comparison</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
3,351	4,447	1,096	32.71%

<u>Fiscal YTD Comparison - Ten Months Ended 4/30/22</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
43,244	43,447	203	0.47%

MIXED DRINK TAX

<u>Monthly Comparison</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
7,850	7,004	-846	-10.78%

<u>Fiscal YTD Comparison - Ten Months Ended 4/30/22</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
79,670	90,269	10,599	13.30%

2020 SPLOST

<u>Monthly Comparison</u>			
<u>Apr-21</u>	<u>Apr-22</u>	<u>Difference</u>	<u>% Inc(Dec)</u>
85,732	119,964	34,232	39.93%

Fiscal YTD Budget Comparison - Ten Months Ended 4/30/22

<u>Budget</u>	<u>Actual</u>	<u>% Inc(Dec)</u>
933,300	1,172,462	125.63%

<u>Cumulative #17</u>	<u>Estimated 2020</u>	<u>Difference</u>	<u>% of Estimate</u>
1,881,504	5,600,000	3,718,496	33.60%

CITY OF HELEN
 AVAILABLE SPLOST FUNDS
 AS OF APRIL 30, 2022

<u>2020 SPLOST</u>		<u>2014 SPLOST</u>	
<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>130,110</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (39.47%)</u>	<u>405</u>
<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>503,739</u>	<u>WATER/WASTEWATER IMPROVEMENTS (47.37%)</u>	<u>537</u>
<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>578,342</u>	<u>PUBLIC BUILDINGS AND GROUNDS (9.11%)</u>	<u>159</u>
<u>ADMIN EQUIP, FACILITIES & VEHICLES (5.36%)</u>	<u>100,912</u>	<u>COMPUTER, COMM INFO EQUIP (4.05%)</u>	<u>85,703</u>
<u>AVAILABLE 2020 SPLOST REVENUE</u>	<u>1,313,104</u>	<u>AVAILABLE 2014 SPLOST REVENUE</u>	<u>86,804</u>

CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS
AS OF APRIL 30, 2022

2020 SPLOST (20%)	ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)	WATER/WASTEWATER IMPROVEMENTS (33.93%)	PUBLIC BUILDINGS AND GROUNDS (37.5%)	ADMIN EQUIP, FACILITIES & VEHICLES (5.36%)	2020 SPLOST REVENUE
TOTALS FOR	1,300,000.00	1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
6 YEAR PERIOD					
CURRENT ESTIMATE					
<u>REVENUE</u>					
ACTUAL RECEIVED	436,720.47	638,428.50	705,601.79	100,854.02	1,881,604.78
INTEREST EARNED	250.73	366.54	405.11	57.90	1,080.28
<u>EXPENSES</u>					
PRIOR YEARS TOTALS	6.92	63,677.12	11.18	1.60	63,696.82
CURRENT YEAR TOTALS	306,860.87	71,388.70	127,665.00	0.00	505,914.57
BANK FEES	-6.96	-10.18	-11.25	-1.61	-30.00
2020 SPLOST AVAILABLE	130,110.38	503,739.40	578,341.97	100,911.93	1,313,103.67

CITY OF HELEN AVAILABLE 2014 SPLOST FUNDS
AS OF APRIL 30, 2022

<u>2014 SPLOST</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (39.47%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (47.37%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (9.11%)</u>	<u>COMPUTER, COMM INFO EQUIP (4.05%)</u>	<u>TOTAL 2014 SPLOST REVENUE</u>
<u>TOTALS FOR</u>	974,909.00	1,170,039.00	225,017.00	100,035.00	2,470,000.00
<u>6 YEAR PERIOD</u>					
<u>CURRENT ESTIMATE</u>	0.00				
<u>REVENUE</u>					
ACTUAL RECEIVED	1,383,160.92	1,660,003.36	319,244.89	141,925.56	3,504,334.73
INTEREST EARNED	1,943.18	2,332.11	448.50	199.39	4,923.17
<u>EXPENSES</u>					
PRIOR YEARS TOTALS	1,276,559.54	1,661,413.55	251,933.95	42,279.17	3,232,186.21
CURRENT YEAR TOTALS	108,139.32	385.00	67,600.00	14,143.00	190,267.32
BANK FEES	0.00	0.00	0.00	0.00	0.00
<u>2014 SPLOST AVAILABLE</u>	<u>405.23</u>	<u>536.92</u>	<u>159.44</u>	<u>85,702.77</u>	<u>86,804.37</u>

CITY of HELEN
FINANCIAL COMPARISON REPORT
HOTEL MOTEL - FUND 275
TEN MONTHS ENDED APRIL 30, 2022

REVENUES
HOTEL/MOTEL TAX - 5%
HOTEL/MOTEL TAX - 3%
TOTAL REVENUES FOR FUND

YTD BUDGET TO ACTUAL COMPARISON				%
BUDGET	ACTUAL	REMAINING	BUDGET	
937,500	1,556,227	-618,727	1.66	
562,500	933,736	-371,236	1.66	
1,500,000	2,489,963	-989,963	1.66	

YTD COMPARISON TO PRIOR YEAR				%
4/30/2021	4/30/2022	VARIANCE	INC(DEC)	
1,070,437	1,556,227	485,790	45.38%	
642,262	933,736	291,474	45.38%	
1,712,699	2,489,963	777,264	45.38%	

EXPENDITURES
XFRS TO GEN'L FUND (60% of 5%)
XFRS TO GEN'L FUND (50% OF 3%)
CONTRACT - CVB (40% of 5%)
CONTRACT - CVB (50% OF 3%)
TOTAL EXP FOR FUND

YTD BUDGET TO ACTUAL COMPARISON				%
BUDGET	ACTUAL	REMAINING	BUDGET	
562,500	933,736	-371,236	1.66	
281,250	466,868	-185,618	1.66	
375,000	622,491	-247,491	1.66	
281,250	466,868	-185,618	1.66	
1,500,000	2,489,963	-989,963	1.66	

YTD COMPARISON TO PRIOR YEAR				%
4/30/2021	4/30/2022	VARIANCE	INC(DEC)	
642,262	933,736	291,474	45.38%	
321,131	466,868	145,737	45.38%	
428,175	622,491	194,316	45.38%	
321,131	466,868	145,737	45.38%	
1,712,699	2,489,963	777,264	45.38%	

CITY OF HELEN
FINANCIAL COMPARISON REPORT
WATER SEWER - FUND 505
TEN MONTHS ENDED APRIL 30, 2022

	YTD BUDGET TO ACTUAL COMPARISON			%	YTD COMPARISON TO PRIOR YEAR		
	BUDGET	ACTUAL	REMAINING		4/30/2021	4/30/2022	VARIANCE
REVENUES							
GREASE TRAP PERMIT FEES	9,000	9,800	-800	1.09	10,400	9,800	-600
PRIOR YEAR FUND BALANCE	189,987	0	189,987	0.00	0	0	0
ADMIN FEES	0	30	-30	*****	0	30	30
CHARGES FOR WATER SERVICE	425,000	406,428	18,572	0.96	361,443	406,428	44,985
WATER CONNECTION FEES	3,000	2,960	40	0.99	2,620	2,960	340
WATER METER/TAP FEES	3,000	6,380	-3,380	2.13	4,968	6,380	1,412
WATER SERVICE INSTALLATION	300	666	-366	2.22	3,441	666	-2,775
SEWER CONNECTION FEES	5,000	3,100	1,900	0.62	7,900	3,100	-4,800
CHARGES FOR SEWER SERVICE	550,000	534,604	15,396	0.97	475,429	534,604	59,175
INTEREST EARNED	1,500	1,000	500	0.67	2,384	1,000	-1,384
MISCELLANEOUS INCOME	100	1,215	-1,115	12.15	0	1,215	1,215
RENTAL INCOME	0	8,660	-8,660	*****	0	8,660	8,660
ARC GRANT REVENUE	90,645	28,466	62,179	0.31	0	28,466	28,466
TOTAL REVENUES FOR FUND	1,277,532	1,003,309	274,223	0.79	868,585	1,003,309	134,724

	YTD BUDGET TO ACTUAL COMPARISON			%	YTD COMPARISON TO PRIOR YEAR		
	BUDGET	ACTUAL	REMAINING		4/30/2021	4/30/2022	VARIANCE
EXPENSES							
SALARIES	214,174	198,880	15,294	0.93	165,549	198,880	33,331
OVERTIME WAGES	12,000	9,130	2,870	0.76	6,891	9,130	2,239
HEALTH INSURANCE	86,500	66,481	20,019	0.77	54,633	66,481	11,848
EMPLOYMENT TAXES	35,000	15,925	19,075	0.46	13,281	15,925	2,644
RETIREMENT BENEFITS	18,500	6,911	11,589	0.37	7,716	6,911	-805
DUES & SUBSCRIPTIONS	1,000	813	187	0.81	820	813	-7
CONTRACT LABOR	56,700	37,800	18,900	0.67	35,795	37,800	2,005
MISCELLANEOUS LANDSCAPING	2,000	0	2,000	0.00	0	0	0
REPAIRS & MAINT - BUILDINGS	0	0	0	*****	0	0	0
LAB FEES	5,500	4,044	1,456	0.74	2,899	4,044	1,145
GA DNR FEES	5,400	5,400	0	1.00	5,400	5,400	0
TANK REPAIRS	20,000	67,001	-47,001	3.35	9,744	67,001	57,257
NEW WATER TANK REPAIRS	10,000	0	10,000	0.00	0	0	0
COMPUTER CONSULTANT	4,500	2,113	2,387	0.47	2,413	2,113	-300
SERVICE CONTRACTS	7,000	5,805	1,195	0.83	0	5,805	5,805
WORKMAN'S COMP INSURANCE	12,000	13,984	-1,984	1.17	11,110	13,984	2,874
GENERAL INSURANCE	14,500	11,850	2,650	0.82	10,782	11,850	1,068
LEGAL ADVERTISING	500	0	500	0.00	0	0	0
TRAVEL	500	0	500	0.00	0	0	0

	YTD BUDGET TO ACTUAL COMPARISON				% BUDGET
	BUDGET	ACTUAL	REMAINING		
BANK FEES	150	1,103	-953	7.35	
ENGINEERING FEES	500	0	500	0.00	
TRAINING	1,200	500	700	0.42	
SUPPLIES & PRINTING	500	732	-232	1.46	
POWER - WATER & SEWER	106,550	85,534	21,016	0.80	
VEHICLE FUEL	6,000	3,834	2,166	0.64	
SUPPLIES-SEWER	10,000	8,411	1,589	0.84	
SUPPLIES-WATER	50,000	29,769	20,231	0.60	
REPAIRS & MAINT - BUILDING	3,500	136	3,364	0.04	
REPAIRS & MAINT - EQUIPMENT	500	0	500	0.00	
REPAIRS & MAINTENANCE-VEHICLES	5,000	2,993	2,007	0.60	
REPAIRS & MAINTENANCE - SEWER	36,000	12,900	23,100	0.36	
REPAIRS & MAINTENANCE - WATER	53,100	69,720	-16,620	1.31	
UNIFORMS	2,500	824	1,676	0.33	
EQUIPMENT RENTAL	1,000	0	1,000	0.00	
PURCHASE WATER-WCWA	40,000	68,563	-28,563	1.71	
TELEPHONE & POSTAGE	10,000	4,618	5,382	0.46	
DOWNTOWN DEVELOPMENT AUTH	5,000	0	5,000	0.00	
CAPITAL PURCHASES	0	0	0	*****	
DEPRECIATION	375,000	329,473	45,527	0.88	
MISCELLANEOUS	500	1,431	-931	2.86	
XFER ARC GR REV TO OTH CAP PRO	0	0	0	*****	
GEEFA PAYMENT-2003-L30WS	0	0	0	*****	
GEEFA PYMNT-SRF 13-012 HAMBY	30,848	25,692	5,156	0.83	
GEEFA PYMNT-SRF 14-018 WILLOW	28,120	23,424	4,696	0.83	
INTEREST-GEEFA-2003-L30WS	2,500	0	2,500	0.00	
INT EXP - SRF 13-012 HAMBY ST	1,096	927	169	0.85	
INT EXP-GEEFA SRF 14-018 WILLOW	694	588	106	0.85	
INT EXP - 2021 BOND	0	79,673	-79,673	*****	
GEEFA PAYMENT - STIMULUS LOAN	0	3,041	-3,041	*****	
INTEREST EXP - GEEFA STIMULUS	1,500	1,245	255	0.83	
TOTAL EXP FOR FUND	1,277,532	1,201,268	76,264	0.94	

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
	0	1,103	1,103	
	0	0	0	
	0	500	500	
	111	732	621	
	83,263	85,534	2,271	
	2,807	3,834	1,027	
	11,809	8,411	-3,398	
	43,530	29,769	-13,761	
	0	136	136	
	234	0	-234	
	1,806	2,993	1,187	
	20,338	12,900	-7,438	
	37,812	69,720	31,908	
	890	824	-66	
	0	0	0	
	37,533	68,563	31,030	
	4,428	4,618	190	
	0	0	0	
	5,625	0	-5,625	
	329,473	329,473	0	
	0	1,431	1,431	
	0	0	0	
	30,710	0	-30,710	
	25,523	25,692	169	
	23,307	23,424	117	
	7,972	0	-7,972	
	1,096	927	-169	
	704	588	-116	
	0	79,673	79,673	
	14,902	3,041	-11,861	
	6,528	1,245	-5,283	
TOTAL EXP FOR FUND	1,017,434	1,201,268	183,834	

TOTAL REVENUES FOR FUND 1,003,309
TOTAL EXP FOR FUND 1,201,268
NET REVENUES OVER EXPENSES -197,959

CITY of HELEN
FINANCIAL COMPARISON REPORT
GENERAL - FUND 100
TEN MONTHS ENDED APRIL 30, 2022

	YTD BUDGET TO ACTUAL COMPARISON				%	YTD COMPARISON TO PRIOR YEAR			
	BUDGET	ACTUAL	REMAINING	BUDGET		4/30/2021	4/30/2022	VARIANCE	
REVENUES									
REAL PROPERTY TAX	442,729	449,141	-6,412	1.01	439,759	449,141	9,382		
PAYMENT IN LIEU OF PROP TAXES	4,500	0	4,500	0.00	5,434	0	-5,434		
PRIOR YEAR FUND BALANCE	20,845	0	20,845	0.00	0	0	0		
VEHICLE AD VALOREM TAX	2,500	1,661	839	0.66	1,763	1,661	-102		
TITLE AD VALOREM TAX FEE	20,000	24,427	-4,427	1.22	17,413	24,427	7,014		
INTANGIBLE RECORDING TAX	14,000	29,428	-15,428	2.10	14,919	29,428	14,509		
REAL ESTATE TRANSFER TAX	6,000	12,916	-6,916	2.15	9,545	12,916	3,371		
FRANCHISE TAX CABLE	10,000	1,508	8,492	0.15	5,966	1,508	-4,458		
FRANCHISE TAX TELE(RIGHTOFWAY)	8,000	5,022	2,978	0.63	5,372	5,022	-350		
FRANCHISE TAX POWER	113,000	126,301	-13,301	1.12	113,785	126,301	12,516		
SALES TAX	1,050,000	1,184,303	-134,303	1.13	1,088,172	1,184,303	96,131		
ALC BEV EXCISE TAX-BEER/WINE	142,000	128,676	13,324	0.91	127,781	128,676	895		
ALCOHOL BEV EXCISE TAX-LIQUOR	45,000	43,447	1,553	0.97	43,244	43,447	203		
PENULTY & INTRST HOTEL/MOTL TAX	1,000	4,129	-3,129	4.13	2,476	4,129	1,653		
MIXED DRINK TAX	75,000	90,269	-15,269	1.20	79,670	90,269	10,599		
OCCUPATIONAL TAX	115,000	123,815	-8,815	1.08	117,720	123,815	6,095		
PREMIUM TAX	35,000	42,217	-7,217	1.21	40,959	42,217	1,258		
PENULTY & INTERST PROPERTY TAX	500	843	-343	1.69	472	843	371		
PENULTY & INTEREST OCCUP TAX	50	186	-136	3.72	13	186	173		
ALCOHOLIC BEV LIC FEE	600	2,317	-1,717	3.86	1,525	2,317	792		
ALCOHOL SERVR PERMITS	140,000	165,325	-25,325	1.18	155,385	165,325	9,940		
INSURANCE-GMA LICENSE FEES	12,000	10,646	1,354	0.89	11,338	10,646	-692		
CARRIAGE CO REGULATORY FEE	2,600	2,842	-242	1.09	2,760	2,842	82		
HORSE/CARRIAGE/DRIVER PERMIT	500	260	240	0.52	390	260	-130		
SPECIAL EVENTS PERMIT FEES	1,000	305	695	0.31	545	305	-240		
BUILDING PERMITS	200	200	0	1.00	150	200	50		
REZONING PERMIT	8,000	21,443	-13,443	2.68	10,871	21,443	10,572		
ELECTRICAL PERMIT	100	20	80	0.20	188	20	-168		
RE-INSPECTION FEE	1,200	2,023	-823	1.69	992	2,023	1,031		
PLUMBING PERMIT	200	0	200	0.00	0	0	0		
MECHANICAL PERMIT	750	1,493	-743	1.99	901	1,493	592		
SIGN APPLICATION PERMIT	1,000	1,867	-867	1.87	1,074	1,867	793		
GAS PERMIT	1,000	1,375	-375	1.38	2,150	1,375	-775		
LATE FEE - BUILDING	0	0	0	*****	0	0	0		
ADMINISTRATION FEE - G.F.	4,000	6,395	-2,395	1.60	5,824	6,395	571		
XFRS FROM H/M TAX FUND - 5%	562,500	933,736	-371,236	1.66	642,262	933,736	291,474		

	YTD BUDGET TO ACTUAL COMPARISON				%
	BUDGET	ACTUAL	REMAINING	BUDGET	
XFRS FROM H/M TAX FUND - 3%	281,250	466,868	-185,618	1.66	
CARES GRANT REVENUE	0	0	0	*****	
GEFA GRANT REV-EV CHARGING ST	0	0	0	0.00	
DOT GRANT REVENUE - LMTG	22,000	23,230	-1,230	1.06	
GEMA GRANT REVENUE -GENERATOR	0	0	0	*****	
ELECTION QUALIFYING FEES	105	210	-105	2.00	
CONTRACT-WHITE CO FIRE SERVICE	4,000	0	4,000	0.00	
FINGERPRINTS (ALCOHOL BEV LIC)	800	560	240	0.70	
SIGN MAINTENANCE FEES	2,500	4,300	-1,800	1.72	
EV CHARGING STATION REVENUE	0	573	-573	*****	
GARBAGE FEES	45,000	44,965	35	1.00	
FIRST RESPONDERS GRANT	0	8,612	-8,612	*****	
PARKING FEES	65,000	191,459	-126,459	2.95	
BACKGROUND INVESTIGATION	300	200	100	0.67	
CREDIT CARD USER FEES	3,000	3,828	-828	1.28	
FINES	150,000	143,001	6,999	0.95	
ALCOHOL LICENSEE FINES	500	0	500	0.00	
WARRANT/FAILURE TO APPEAR FEE	1,500	2,600	-1,100	1.73	
COMMUNITY SERVICE FEES	0	0	0	*****	
INTEREST EARNED	5,000	2,913	2,087	0.58	
DONATIONS COMMUN RELATIONS- PD	15,500	28,910	-13,410	1.87	
DONATIONS MISC PUBLIC SAFETY	0	1,000	-1,000	*****	
RENT - CITY BUILDINGS	36,000	30,250	5,750	0.84	
MISCELLANEOUS REVENUE	5,000	16,548	-11,548	3.31	
OUTDOOR LIGHTING LIGHTS	15,000	8,857	6,143	0.59	
INSURANCE REIMBURSEMENT	0	39,575	-39,575	*****	
TOTAL REVENUES FOR FUND	3,493,229	4,436,995	-943,766	1.27	

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
	321,131	466,868	145,737	
	29,315	0	-29,315	
	0	0	0	
	21,045	23,230	2,185	
	12,008	0	-12,008	
	0	210	210	
	0	0	0	
	850	560	-290	
	3,850	4,300	450	
	116	573	457	
	43,398	44,965	1,567	
	0	8,612	8,612	
	49,449	191,459	142,010	
	130	200	70	
	4,487	3,828	-659	
	136,848	143,001	6,153	
	0	0	0	
	1,600	2,600	1,000	
	0	0	0	
	5,984	2,913	-3,071	
	21,388	28,910	7,522	
	0	1,000	1,000	
	30,375	30,250	-125	
	1,629	17,548	15,919	
	19,751	8,857	-10,894	
	0	39,575	39,575	
	3,654,172	4,437,995	783,823	

GENERAL OVERHEAD EXPENDITURES
 WORKMENS COMP INS
 ELECTION COSTS
 SERVICE CONTRACTS
 CONTRACT - W.C. PROPERTY TAX
 BANK FEES
 CONTRACT MUNICIPAL CODE CORP
 FINGERPRINTS/ALC BEV, BACKGRND
 LEGAL EXPENSE
 COMPUTER CONSULTANT
 DUES & SUBSCRIPTIONS
 LIBRARY UTILITIES/MAINTENANCE
 GENERAL INSURANCE
 SAVE VERIFICATION USER FEES
 LEGAL ADVERTISING
 AUDIT FEES
 ADMIN FEE - GREAT-WEST
 ADMIN FEE - ADMIN AMERICA
 LICENSE FEES
 SUPPLIES & PRINTING
 WATER/SEWER
 POWER
 GAS HEATING
 EQUIPMENT RENTAL
 EMPLOYEE/COMMUNITY APPRECIATIO
 ALCOHOL SRV PERMITS-EQUIP/SUPL
 TELEPHONE & POSTAGE
 MISCELLANEOUS EXPENSE
 CONTRACT-NE GA REG LIBRARY
 TRANSFER TO 2020 SPOST
TOTAL GENERAL OVERHEAD

	YTD BUDGET TO ACTUAL COMPARISON			% BUDGET
	BUDGET	ACTUAL	REMAINING	
	70,000	68,276	1,724	0.98
	4,000	3,845	155	0.96
	17,786	17,626	160	0.99
	7,000	6,330	670	0.90
	4,500	20,778	-16,278	4.62
	6,500	3,279	3,221	0.50
	500	43	457	0.09
	23,000	14,284	8,716	0.62
	7,000	5,862	1,138	0.84
	5,000	2,686	2,314	0.54
	13,000	17,221	-4,221	1.32
	83,000	67,147	15,853	0.81
	200	50	150	0.25
	1,500	1,851	-351	1.23
	30,650	25,699	4,951	0.84
	400	0	400	0.00
	500	622	-122	1.24
	100	115	-15	1.15
	12,000	5,775	6,225	0.48
	11,500	6,705	4,795	0.58
	98,000	80,100	17,900	0.82
	7,000	6,437	563	0.92
	5,500	4,404	1,096	0.80
	5,000	10,579	-5,579	2.12
	500	119	381	0.24
	12,500	7,009	5,491	0.56
	4,000	9,582	-5,582	2.40
	73,500	54,999	18,501	0.75
	0	0	0	*****
	504,136	441,423	62,713	0.88

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
	54,242	68,276	14,034	
	169	3,845	3,676	
	719	17,626	16,907	
	6,335	6,330	-5	
	3,127	20,778	17,651	
	950	3,279	2,329	
	257	43	-214	
	11,104	14,284	3,180	
	5,818	5,862	44	
	4,850	2,686	-2,164	
	9,677	17,221	7,544	
	61,098	67,147	6,049	
	50	50	0	
	1,392	1,851	459	
	20,354	25,699	5,345	
	375	0	-375	
	0	622	622	
	0	115	115	
	8,989	5,775	-3,214	
	8,105	6,705	-1,400	
	85,251	80,100	-5,151	
	5,996	6,437	441	
	3,455	4,404	949	
	4,822	10,579	5,757	
	245	119	-126	
	8,663	7,009	-1,654	
	8,952	9,582	630	
	54,999	54,999	0	
	100	0	-100	
	370,094	441,423	71,329	

	YTD BUDGET TO ACTUAL COMPARISON			%
	BUDGET	ACTUAL	REMAINING	
ADMINISTRATION EXPENDITURES				
SALARIES	305,000	288,878	16,122	0.95
OVERTIME WAGES	6,000	3,628	2,372	0.60
HEALTH INSURANCE	70,000	53,667	16,333	0.77
EMPLOYMENT TAXES	24,000	18,916	5,084	0.79
RETIREMENT BENEFITS	22,200	19,456	2,744	0.88
TRAVEL	7,500	8,988	-1,488	1.20
TRAINING	9,000	3,987	5,013	0.44
TOTAL ADMINISTRATION	443,700	397,520	46,180	0.90

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
SALARIES	338,005	288,878	-49,127	
OVERTIME WAGES	1,736	3,628	1,892	
HEALTH INSURANCE	49,263	53,667	4,404	
EMPLOYMENT TAXES	25,923	18,916	-7,007	
RETIREMENT BENEFITS	15,468	19,456	3,988	
TRAVEL	42	8,988	8,946	
TRAINING	1,104	3,987	2,883	
TOTAL ADMINISTRATION	431,541	397,520	-34,021	

	YTD BUDGET TO ACTUAL COMPARISON			%
	BUDGET	ACTUAL	REMAINING	
CITY COMMISSION EXPENDITURES				
SALARIES	6,600	5,550	1,050	0.84
TRAVEL	5,000	5,289	-289	1.06
TRAINING	2,000	3,730	-1,730	1.87
SUPPLIES & PRINTING	200	110	90	0.55
TOTAL CITY COMMISSION	13,800	14,679	-879	1.06

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
SALARIES	5,500	5,550	50	
TRAVEL	0	5,289	5,289	
TRAINING	0	3,730	3,730	
SUPPLIES & PRINTING	0	110	110	
TOTAL CITY COMMISSION	5,500	14,679	9,179	

	YTD BUDGET TO ACTUAL COMPARISON			%
	BUDGET	ACTUAL	REMAINING	
JUDICIAL EXPENDITURES				
CONTRACT LABOR - JUDGE/BAILIFF	9,600	8,000	1,600	0.83
DUES & SUBSCRIPTIONS	340	180	160	0.53
SOLICITOR	6,000	5,000	1,000	0.83
PUBLIC DEFENDER	5,400	4,500	900	0.83
TRAVEL	400	1,285	-885	3.21
WITNESS FEES	200	25	175	0.13
TRAINING	1,000	150	850	0.15
SUPPLIES & PRINTING	200	29	171	0.15
EQUIPMENT	200	0	200	0.00
TOTAL JUDICIAL	23,340	19,169	4,171	0.82

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
CONTRACT LABOR - JUDGE/BAILIFF	8,000	8,000	0	
DUES & SUBSCRIPTIONS	0	180	180	
SOLICITOR	5,000	5,000	0	
PUBLIC DEFENDER	4,500	4,500	0	
TRAVEL	0	1,285	1,285	
WITNESS FEES	0	25	25	
TRAINING	0	150	150	
SUPPLIES & PRINTING	212	29	-183	
EQUIPMENT	0	0	0	
TOTAL JUDICIAL	17,712	19,169	1,457	

	YTD BUDGET TO ACTUAL COMPARISON				%	4/30/2021		4/30/2022		VARIANCE
	BUDGET	ACTUAL	REMAINING	BUDGET						
FIRE DEPARTMENT EXPENDITURES										
SALARIES	203,623	175,065	28,558	0.86	147,181	175,065	27,884			
FIREFIGHTERS CANCER BENEFIT	1,850	1,176	674	0.64	1,430	1,176	-254			
VOLUNTEER FIREFIGHTER COMPENSA	1,000	0	1,000	0.00	540	0	-540			
VOLUNTEER FIREFIGHTER ACC INS	1,850	0	1,850	0.00	1,715	0	-1,715			
HEALTH INSURANCE	17,667	13,594	4,073	0.77	12,472	13,594	1,122			
EMPLOYMENT TAXES	16,000	13,756	2,244	0.86	11,838	13,756	1,918			
RETIREMENT BENEFITS	5,000	1,983	3,017	0.40	1,999	1,983	-16			
DUES & SUBSCRIPTIONS	3,300	3,588	-288	1.09	2,815	3,588	773			
REPAIRS & MAINT - EQUIPMENT	4,000	3,955	45	0.99	2,551	3,955	1,404			
COMPUTER CONSULTANT	1,000	0	1,000	0.00	446	0	-446			
TRAVEL	500	0	500	0.00	0	0	0			
TRAINING	2,000	1,056	944	0.53	0	1,056	1,056			
SUPPLIES & PRINTING	2,500	2,860	-360	1.14	1,429	2,860	1,431			
REPAIRS & MAINTENANCE - BUILDINGS	3,000	952	2,048	0.32	3,524	952	-2,572			
REPAIRS & MAINTENANCE- VEHICLE	10,000	4,188	5,812	0.42	4,803	4,188	-615			
VEHICLE FUEL	6,000	5,792	208	0.97	3,845	5,792	1,947			
UNIFORMS	4,500	4,570	-70	1.02	2,933	4,570	1,637			
TURNOUT GEAR	5,200	0	5,200	0.00	4,728	0	-4,728			
EQUIPMENT	10,000	1,206	8,794	0.12	1,541	1,206	-335			
TELEPHONE & POSTAGE	2,500	1,204	1,296	0.48	1,343	1,204	-139			
CAPITAL EXPENDITURES	0	5,881	-5,881	*****	0	5,881	5,881			
MISCELLANEOUS	500	0	500	0.00	0	0	0			
HME AHRENS FOX FIRE TRUCK NOTE	39,826	39,826	0	1.00	38,644	39,826	1,182			
INTEREST-HME AHRENS FIRE TRUCK	7,895	7,895	0	1.00	9,077	7,895	-1,182			
TOTAL FIRE DEPARTMENT	349,711	288,547	61,164	0.83	254,854	288,547	33,693			

	YTD BUDGET TO ACTUAL COMPARISON				%	YTD COMPARISON TO PRIOR YEAR			
	BUDGET	ACTUAL	REMAINING	BUDGET		4/30/2021	4/30/2022	VARIANCE	
HOUSING & DEVELOPMENT EXPEND									
SALARIES	62,775	58,262	4,513	0.93	51,678	58,262	6,584		
HEALTH INSURANCE	13,300	10,446	2,854	0.79	7,810	10,446	2,636		
EMPLOYMENT TAXES	4,900	4,484	416	0.92	3,991	4,484	493		
RETIREMENT BENEFITS	3,080	3,150	-70	1.02	1,640	3,150	1,510		
DUES & SUBSCRIPTIONS	500	422	78	0.84	30	422	392		
SERVICE CONTRACTS	2,510	2,092	418	0.83	0	2,092	2,092		
COMPUTER CONSULTANT	500	0	500	0.00	0	0	0		
WELCOME CENTER UTIL & MAINT	3,000	4,409	-1,409	1.47	1,279	4,409	3,130		
TRAVEL	1,500	1,795	-295	1.20	1,177	1,795	618		
TRAINING	1,500	1,086	414	0.72	1,768	1,086	-682		
FIREWORKS	10,100	0	10,100	0.00	0	0	0		
SUPPLIES & PRINTING	1,000	2,300	-1,300	2.30	376	2,300	1,924		
REPAIR & MAINT - VEHICLES	500	207	293	0.41	75	207	132		
VEHICLE FUEL	1,200	2,036	-836	1.70	1,068	2,036	968		
UNIFORMS	600	44	556	0.07	193	44	-149		
OUTDOOR LIGHTING LIGHTS	15,000	0	15,000	0.00	24,108	0	-24,108		
CITY DECORATIONS	35,000	51,683	-16,683	1.48	55,750	51,683	-4,067		
TELEPHONE	2,000	1,131	869	0.57	1,067	1,131	64		
MISCELLANEOUS	100	0	100	0.00	0	0	0		
H/M SPECIAL PROJECTS	95,000	3,000	92,000	0.03	64,319	3,000	-61,319		
H/M REPAIRS & MAINT	65,000	82,189	-17,189	1.26	78,712	82,189	3,477		
H/M SPECIAL PROJ-STREET SIGNS	0	0	0	*****	0	0	0		
TOTAL HOUSING & DEVELOPMENT	319,065	228,736	90,329	0.72	295,041	228,736	-66,305		

	YTD BUDGET TO ACTUAL COMPARISON			%	YTD COMPARISON TO PRIOR YEAR		
	BUDGET	ACTUAL	REMAINING		4/30/2021	4/30/2022	VARIANCE
PUBLIC WORKS EXPENDITURES							
SALARIES	203,000	158,890	44,110	0.78	148,466	158,890	10,424
OVERTIME WAGES	12,000	8,928	3,072	0.74	7,502	8,928	1,426
HEALTH INSURANCE	137,100	82,051	55,049	0.60	83,508	82,051	-1,457
EMPLOYMENT TAXES	19,600	13,031	6,569	0.66	12,348	13,031	683
RETIREMENT BENEFITS	3,000	300	2,700	0.10	0	300	300
LEGAL ADVERTISING	500	83	417	0.17	456	83	-373
EQUIPMENT RENTAL	500	0	500	0.00	0	0	0
STREET/PARK LOT REPAIRS & PAVE	25,000	47,112	-22,112	1.88	3,275	47,112	43,837
SIDEWALK REPAIR & CONSTRUCTION	12,000	2,388	9,612	0.20	152	2,388	2,236
DRAINAGE REPAIR AND MAINT	2,800	0	2,800	0.00	0	0	0
STREET LIGHT REPAIR/INSTALL	3,000	1,801	1,199	0.60	1,637	1,801	164
COMPUTER CONSULTANT	1,000	0	1,000	0.00	0	0	0
TRAVEL	500	109	391	0.22	0	109	109
TRAINING	300	798	-498	2.66	0	798	798
CONTRACT - LANDSCAPING	151,995	126,545	25,450	0.83	122,916	126,545	3,629
SUPPLIES & PRINTING	500	167	333	0.33	584	167	-417
SUPPLIES - DEPARTMENT	7,000	4,641	2,359	0.66	2,320	4,641	2,321
TREE CARE & PLANTING	10,500	32,276	-21,776	3.07	5,384	32,276	26,892
MARKET PLATZ MAINTENANCE	1,000	1,187	-187	1.19	97	1,187	1,090
REPAIRS & MAINT - EQUIPMENT	3,000	3,448	-448	1.15	2,944	3,448	504
REPAIRS & MAINT - VEHICLES	7,500	7,684	-184	1.02	7,095	7,684	589
REPAIRS & MAINT - BUILDINGS	12,000	3,297	8,703	0.27	6,445	3,297	-3,148
VEHICLE FUEL	8,000	9,557	-1,557	1.19	5,840	9,557	3,717
UNIFORMS	2,800	1,436	1,364	0.51	2,056	1,436	-620
EQUIPMENT	2,000	11,087	-9,087	5.54	21,832	11,087	-10,745
PARK MAINTENANCE	2,000	878	1,122	0.44	68	878	810
DECORATIONS - REPAIR & MAINT	12,000	0	12,000	0.00	11,315	0	-11,315
FLAGS	3,000	755	2,245	0.25	5,297	755	-4,542
STREET SIGNS	3,000	8,233	-5,233	2.74	1,901	8,233	6,332
TELEPHONE & POSTAGE	7,500	3,792	3,708	0.51	3,146	3,792	646
CAPITAL EXPENDITURES	33,500	0	33,500	0.00	0	0	0
MISCELLANEOUS	1,500	70	1,430	0.05	1,877	70	-1,807
TOTAL PUBLIC WORKS	689,095	530,544	158,551	0.77	458,461	530,544	72,083

POLICE DEPARTMENT EXPENDITURES
 SALARIES
 OVERTIME WAGES
 SPECIAL DUTY OFFICERS COMP
 HEALTH INSURANCE
 EMPLOYMENT TAXES
 RETIREMENT BENEFITS
 COMPUTER CONSULTANT
 SERVICE CONTRACTS
 EQUIPMENT RENTAL
 JAIL EXPENSE - WHITE COUNTY
 LEGAL ADVERTISING
 TRAVEL
 DUES & SUBSCRIPTIONS
 TRAINING
 SPECIAL INVESTIGATIONS
 SUPPLIES & PRINTING
 REPAIRS & MAINTENAN - VEHICLES
 REPAIRS & MAINT - BUILDINGS
 VEHICLE FUEL
 UNIFORMS
 EQUIPMENT
 TELEPHONE & POSTAGE
 JAIL EXPENSE
 CAPITAL EXPENDITURES
 MISCELLANEOUS
TOTAL POLICE DEPT

	YTD BUDGET TO ACTUAL COMPARISON			% BUDGET
	BUDGET	ACTUAL	REMAINING	
	610,000	544,097	65,903	0.89
	30,000	33,749	-3,749	1.12
	2,000	0	2,000	0.00
	247,702	150,575	97,127	0.61
	50,000	42,990	7,010	0.86
	14,890	4,861	10,029	0.33
	250	0	250	0.00
	11,523	9,523	1,977	0.83
	4,000	2,236	1,764	0.56
	23,000	19,635	3,365	0.85
	700	732	-32	1.05
	3,620	2,866	754	0.79
	1,200	620	580	0.52
	3,120	716	2,404	0.23
	2,500	34,823	-32,323	13.93
	4,500	3,468	1,032	0.77
	14,000	15,582	-1,582	1.11
	1,000	244	756	0.24
	2,000	152	1,848	0.08
	30,000	25,034	4,966	0.83
	6,000	1,521	4,479	0.25
	9,000	2,453	6,547	0.27
	12,500	6,945	5,555	0.56
	100	0	100	0.00
	0	12,444	-12,444	*****
	1,500	482	1,018	0.32
	1,085,082	915,748	169,334	0.84

	YTD COMPARISON TO PRIOR YEAR			VARIANCE
	4/30/2021	4/30/2022		
	469,910	544,097	74,187	
	28,411	33,749	5,338	
	0	0	0	
	145,112	150,575	5,463	
	36,798	42,990	6,192	
	4,000	4,861	861	
	0	0	0	
	7,628	9,523	1,895	
	2,137	2,236	99	
	11,235	19,635	8,400	
	0	732	732	
	1,274	2,866	1,592	
	460	620	160	
	917	716	-201	
	500	34,823	34,323	
	3,649	3,468	-181	
	14,530	15,582	1,052	
	67	244	177	
	557	152	-405	
	14,318	25,034	10,716	
	4,212	1,521	-2,691	
	7,322	2,453	-4,869	
	6,454	6,945	491	
	0	0	0	
	69,620	12,444	-57,176	
	1,241	482	-759	
	830,352	915,748	85,396	

COMMUNITY RELATIONS PROJECTS

YTD BUDGET TO ACTUAL COMPARISON				%
BUDGET	ACTUAL	REMAINING	BUDGET	
15,500	16,633	-1,133	1.07	

YTD COMPARISON TO PRIOR YEAR			
4/30/2021	4/30/2022	VARIANCE	
13,755	16,633	2,878	

SOLID WASTE EXPENDITURES

CONTRACT - RESIDENTIAL
 CONTRACT - CITY DISPOSAL
 SUPPLIES
 REPAIRS & MAINTENANCE- VEHICLE
 VEHICLE FUEL
 UNIFORMS
 MISCELLANEOUS
TOTAL SOLID WASTE

YTD BUDGET TO ACTUAL COMPARISON				%
BUDGET	ACTUAL	REMAINING	BUDGET	
35,000	32,279	2,721	0.92	
6,200	4,754	1,446	0.77	
4,000	4,715	-715	1.18	
2,000	973	1,027	0.49	
2,000	376	1,624	0.19	
500	48	452	0.10	
100	0	100	0.00	
49,800	43,145	6,655	0.87	

YTD COMPARISON TO PRIOR YEAR			
4/30/2021	4/30/2022	VARIANCE	
30,277	32,279	2,002	
4,943	4,754	-189	
2,512	4,715	2,203	
0	973	973	
475	376	-99	
68	48	-20	
0	0	0	
38,275	43,145	4,870	

TOTAL EXPENDITURES FOR FUND

3,493,229

2,896,144

597,085

0.83

2,715,585

2,896,144

180,559

TOTAL REVENUES FOR FUND

4,436,995

2,896,144

NET REVENUES OVER EXPENDITURES

1,540,851



Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

CVB Report April, 2022

ADVERTISEMENTS:

- LRC Report on Social Media.
- Atlanta Magazine – Helen.
- Georgia EMC Magazine.
- Georgia Great Places Magazine.
- Southbound Magazine.
- Blue Ridge Country Magazine.
- Northeast Georgia Living.com.
- Explore Georgia.com – Explore 11 Great Waterfalls (with hikes) in Georgia – Anna Ruby – Helen. 450,000 Impressions with an estimated value of \$4,163.
- Love Exploring.com – America’s Most Beautiful Mountain Towns – Helen. 1.13 Billion Impressions with an estimated value of \$10.4 million. WSB T.V – Some of the best waterfalls you will ever see are here in north Georgia - Anna Ruby Falls – Helen. 36.7 million Impressions with an estimated value of \$340,148.
- NBC New York, also published on NBC Los Angeles and NBC Dallas, Fort Worth – This is where Cabbage Patch Kids are born (Video) – Cleveland - Helen 21.2 million Impressions with an estimated value of \$203,553.
- Macaroni Kid.com – Duluth, Norcross, Suwanee, John’s-Creek and Peachtree Corners – Hiking Trails Around Atlanta and North Georgia – Unicoi Lake Trail – Helen. 605,651 Impressions with an estimated value of \$196,795.
- Trips to be Discovered.com – 15 Best Summer Vacations in the U.S. for Couples – Helen. 1.5 million Impressions with an estimated value of \$13,875.
- Only in Yours State.com – This Georgia road trip takes you from the barrier islands to the North Georgia Mountains – Helen. 6,409,710 Impressions with an estimated value of \$59,290.

WELCOME CENTER:

- 2,478 Visitors stopped by the Welcome Center in April.
- As of the end of April we had delivered 189 Helen Travel Guides. Mailed out an additional 143 Travel Guides by request. We had 78 Travel Guide downloads.
- Website visits for the month of April 43,009. with 41,500. Unique/new visitors. 3.34 page visits with over 186,499. page views with duration of 2.46 minutes per view. Bounce rate 47.88 with the first and third pages being most viewed.

TRAVEL SHOWS/MEETINGS:

- April 6th - Director Brown met with Songwriters Committee to set next year's date and to discuss things to change for the festival.
- April 8th – Director Brown met with Michelle McCollum with the Southern Edge Magazine about the 4 page spread and cover image for the magazine.
- April 11th – Director Brown met with Adara Marketing Company to discuss marketing strategies they offer.
- April 15th – Director Brown met with Advance Travel & Tourism for the monthly Digital Campaign report.
- April 16th – Welcome Center Manager Doris Skelton and Tanya Stanley assisted the Annual Gran Fondo road cycling race by handing out lunches and covering two of the refreshment stops along the route.
- April 19th – Director Brown attended and gave the monthly CVB report to the Helen City Commission.
- April 21st – Director Brown gave his monthly report to the CVB Board.
- April 22nd – Director Brown attended Chuck Jones (CVB Director Athens, GA) retirement celebration.
- April 26th – Director Brown met with Compass Media to complete plans for paid social campaign through Atlanta Magazine.

Helen Police Department

Monthly Report



April 2022

<p style="text-align: center;"><u>Arrests</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">15</p> <ul style="list-style-type: none"> • Felony-1 • Misdemeanor-5 • FVA-1 • VGCSA-8 	<p style="text-align: center;"><u>Citations</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">97</p>
<p style="text-align: center;"><u>Security Checks</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">1,306</p> <p style="text-align: center; color: red; font-size: 0.9em;">*Downtown businesses = 71 (5,254)</p>	<p style="text-align: center;"><u>Calls for Service</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">444</p>
<p style="text-align: center;"><u>Foot Patrol</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">59</p>	<p style="text-align: center;"><u>Accident Reports</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">7</p>
<p style="text-align: center;"><u>Criminal Trespass</u></p> <p style="text-align: center; color: red; font-size: 1.2em;">3</p>	<p style="text-align: center;"><u>Investigations</u></p> <ul style="list-style-type: none"> • Cases cleared by arrest • Cases closed • Cases opened • Investigative Interviews • Search warrants obtained

Calls for Service

911 Accidental/Open Line/Hang Up	15	Fight	3	Road Rage	
Abandoned Vehicle	2	Fire Calls	2	Security / Business Check	14
Accident	8	Flag Down	3	Shots Fired	
Active Shooter		Follow up Report	10	Special Detail	4
Alarm Calls	6	Foot Patrol	59	Speeding Vehicle	
Amber/Levi/Matties Call/Alert	2	For Your Information	5	Stalking	
Animal Call	3	Forgery		Subject Screaming	1
Apparent Death	1	Fraud		Suicide (attempt or threat)	
Armed Robbery		Harassment	1	Suspicious Person or Vehicle	31
Assault	1	Hit and Run		Taking Report	13
Assist Fire / LEO		Hostage Situation		Temporary Protection Order	2
Assist Motorist	5	Improperly Parked Vehicle	2	Test Call	1
Assistance Needed		In the Area		Theft Report	4
Attempting to Stop		Intoxicated Driver/ Ped.	7	Threats	3
BOLO	26	Indecent Exposure		Traffic Hazard	
Bomb Threat		Juvenile Problem	1	Traffic Stop	83
Bond	2	Kidnapping		Trespassing	1
Burglary	1	Lines Down		Problem Unknown	1
Call by Phone	19	Loitering		Vandalism	
Car Jacking		Lost Person		Vehicle Lock Out	
Chase in Progress	1	Lost/Found Item	13	Vehicle Registration Info.	3
Child Abuse/ DFCS		Mechanical Breakdown	3	Vehicle Taken without Permission	
City/County Ordinance Violation	3	Medical Calls	4	Walk Thru	5
Court Detail		Meet in Person	12	Wanted Person/Warrant	7
Criminal Trespass		Mental Subject		Welfare Check	6
Damage to Property	2	Missing Person	1		
Debris in Roadway		Noise Complaint	4		
Deliver Message		Not Otherwise Specified	7		
Direct Traffic		Open Door			
Dispute	5	Overdue Motorist	2		
Disturbance	2	Pandering			
Domestic	7	Pick up Prisoner/ Subject	4		
Driver/Criminal History Requested		Possible Dam Failure			
Driver's License Info.	4	Prowler			
Drug Suspect	1	Public Assist			
Emergency Road Repair		Reckless Driving	1		
Entering Auto		Refusing to Leave	5		
Escort		River Patrol			
Extra Patrol		Road Blocked			

Total call for service: 444

Public Works Report April 2022

- Fixed 11 water leaks.
- Spray guardrails throughout town.
- Put up directional signs.
- Spray all mulch beds.
- Put out mulch in island area.
- Pour concrete sidewalk at the pavilion and take out old sidewalk.
- Did 31 locates.
- Normal routine (bathrooms, trash, road sides, work orders, market platz , cut grass, read meters.

- Help cut off valves for the meter guys.
- Put door locks on for pd.
- Worked on truck 2.
- Fixed some hydraulic hoses on backhoe.
- Cut trees out of road way.
- Paint handicap ramps in side walks.
- Put internet cable throughout city hall offices
- Stripe lines on dye street and ridge road fixed the line on brucken street in front of deer field.
- Added 12 yards of concrete to the pavilion pad.
- Fixed broken boards on deck at the big parking lot.
- Keep locks cut off bridge.
- Put up some new street signs and no parking sings.



City of Helen Fire & Rescue Monthly Report for April 2022

Total "911 Responses" = 40 / Year to Date = 135

Total "Non 911 Responses" = 9

Major Incident Type(s) Breakdown

Major Incident Type	# of Incidents Current Month	2021 Monthly Comparison	% of Total Current Month
(1) Fires	3	6	7.5%
(2) Overpressure rupture, explosion, overheat (No Fire)	0	0	0%
(3) Rescue & Emergency Medical Service	23	23	57.5%
(4) Hazardous Condition (No Fire)	0	2	0%
(5) Service Call	7	13	17.5%
(6) Good Intent Call	7	2	17.5%
(7) False Alarm & False Call	0	3	0%
(8) Severe Weather & Natural Disaster	0	0	0%
(9) Special Incident Type	0	0	0%
TOTAL	40	49	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2021	40	28	45	49	59	90	97	53	52	59	40	40	653
2022	41	30	23	40									135
Difference	+1	+2	-22	-9									

Count of Aid Given and Received for Incidents for Date Range				# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	% of TOTAL		MON	TUE	WED	THU	FRI	SAT	SUN
Mutual Aid Given	3	7.5%		5	3	4	4	7	13	4
Automatic Aid Given	5	12.5%		Busiest Hours for Date Range						
None	29	72.5%		1200-1559						
Aid Received	3	7.5%								

AGENCY		Average Response Time for Non-Aid Incidents for Date Range		AVERAGE RESPONSE TIME (Dispatched to Arrived)		NUMBER OF INCIDENTS	
City of Helen Fire & Rescue		6:41		6:41		26	



Apparatus Responses: This chart identifies our busiest apparatus for the Month of April

Apparatus Call Sign	Type of Vehicle	Number of Responses For Apparatus
Engine 31	2017 HME "Ahrens Fox"	24
Engine 32	1997 Ferrara "Spartan"	3
Truck 31	2002 Ferrara "Igniter Series"	1
Rescue 31	2000 Ford "F-650"	7
Utility 31	1996 Ford "Bronco"	4
301	2017 Ford "F-150"	2
ATV 31	2016 Polaris "Ranger"	2

Training

Fire Personnel completed a total of **42.80 hours of classroom and practical training.**

Department Moodle Training in February included:

- EMS – Hemorrhage in the Pediatric Trauma Patient (4hrs.)
- Fire – Assisting Dive Operations (3hrs.)
- Driver/Operator – Positioning the Apparatus for Safety (1.5hr.)
- Officer – The Company Officer - Leading By Example (1 hr.)
- HazMat – Estimating Potential Harm and Planning a Response (1hr.)

Fire Department Non-Emergency Activities

Walk In Evaluation & Public Assist	9	*Follow up with a complaint at Bergland Mall with State Fire Marshal – No Issues
COVID 19 was a factor in incidents	0	*Cascade System Serviced and Repaired
Station Tour/Visitors	20	*Stood by for Georgia Grand Fondo Bike Race
Public Relation Hours	125.31 hrs	*Safety Class with Girl Scouts in Station
Fire Safety Program	2 (6 kids)	*Multi Company Training with County Fire – In Station
CPR/BLS Class	0	*P. R with residence around station – Assisted with issues they had
Smoke Detector Installation	0	* Assisted State Fire Investigator's with Conference and attended couple of days of training and burn
Pre-Fire Plans/Inspections	3	*Donation from Circle K – Hand Sanitizer, masks and gloves
Hose Testing (Feet)	0	*Continued Maintenance and Inspection on City Hydrants
Hydrant Testing / Maintenance (Total #)	36	

Run Date: May 05, 2022 11:00 AM
Version: 22.1.1

City of Helen
UB5480 Work Order Listing Report
03/30/22 to 05/05/22

Page: 3
Posting Date: May 05, 2022
User: SHS

Summary by Work Order Code

Code	Description	Count
100	MISC - See Comments	7
101	Unlock & Read	1
103	Lock - Non Payment	4
104	Unlock & Turn Back On	4
106	Read To Transfer	6
110	Re-Read	11
114	Leak Check	5
116	Read	1
118	Lock	2
301	Pick Up Trash Can	1
302	Deliver Trash Can	5
303	Do Chipping	2

Number of Work Orders: 48

End of Report

Run Date: May 05, 2022 11:00 AM
 Version: 22.1.1

City of Helen
 UB5480 Work Order Listing Report
 03/30/22 to 05/05/22

Page: 1
 Posting Date: May 05, 2022
 User: SHS

Work Order	Account	Type	Status	Action Date	Complete	Tech	Code	Description
8509	06-0495.03	Maint	Closed	03/30/22	03/30/22	RW	110	Re-Read
8508	05-0093.01	Maint	Closed	03/30/22	03/30/22	RW	110	Re-Read
8507	03-7090.00	Maint	Closed	03/30/22	03/30/22	RW	110	Re-Read
8506	03-0020.01	Maint	Closed	03/30/22	03/30/22	RW	100	MISC - See Comments
8510	03-0020.01	Maint	Closed	03/31/22	03/31/22	JR	100	MISC - See Comments
8513	06-0030.08	Maint	Closed	04/01/22	04/01/22	JR	302	Deliver Trash Can
8512	05-0570.02	Maint	Closed	04/01/22	04/01/22	JR	302	Deliver Trash Can
8511	06-0030.07	Maint	Closed	04/01/22	04/01/22	JR	106	Read To Transfer
8514	03-0907.01	Maint	Closed	04/04/22	04/04/22	JR	114	Leak Check
8519	03-1950.14	Maint	Closed	04/06/22	04/06/22	RW	103	Lock - Non Payment
8518	03-0139.06	Maint	Closed	04/06/22	04/06/22	RW	103	Lock - Non Payment
8517	02-0790.07	Maint	Closed	04/06/22	04/06/22	RW	103	Lock - Non Payment
8516	02-0770.13	Maint	Closed	04/06/22	04/06/22	RW	103	Lock - Non Payment
8523	02-0790.07	Maint	Closed	04/07/22	04/07/22	JR	104	Unlock & Turn Back On
8521	03-1950.14	Maint	Closed	04/07/22	04/07/22	JR	104	Unlock & Turn Back On
8520	02-0770.13	Maint	Closed	04/07/22	04/07/22	JR	104	Unlock & Turn Back On
8524	03-7023.03	Maint	Closed	04/08/22	04/08/22	JR	104	Unlock & Turn Back On
8525	01-0170.00	Maint	Closed	04/12/22	04/12/22	RW	114	Leak Check
8526	05-0240.02	Maint	Closed	04/14/22	04/14/22	JR	100	MISC - See Comments
8527	05-0300.02	Maint	Closed	04/15/22	04/15/22	JW	100	MISC - See Comments
8529	06-0030.08	Maint	Closed	04/18/22	04/19/22	ES	301	Pick Up Trash Can
8528	05-0460.02	Maint	Closed	04/18/22	04/18/22	RW	118	Lock
8539	03-6074.00	Maint	Closed	04/19/22	04/19/22	RW	106	Read To Transfer
8530	05-0305.00	Maint	Closed	04/19/22	04/19/22		302	Deliver Trash Can
8531	03-0410.01	Maint	Closed	04/21/22	04/21/22	JW	114	Leak Check
8533	03-0282.08	Maint	Closed	04/22/22	04/22/22	JR	116	Read
							118	Lock
8532	03-1020.11	Maint	Closed	04/22/22	04/22/22	JR	106	Read To Transfer
8537	01-0040.00	Maint	Closed	04/25/22	04/25/22	RW	114	Leak Check
8536	01-0080.00	Maint	Closed	04/25/22	04/25/22	RW	114	Leak Check
8535	01-0700.05	Maint	Closed	04/25/22	04/25/22	RW	106	Read To Transfer
8534	05-0254.02	Maint	Open	04/25/22			303	Do Chipping
8540	05-0500.03	Maint	Closed	04/28/22	04/28/22	JR	100	MISC - See Comments
8542	03-1185.00	Maint	Open	04/29/22			303	Do Chipping
8541	03-0282.08	Maint	Closed	04/29/22	04/29/22	RW	101	Unlock & Read

Run Date: May 05, 2022 11:00 AM
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City of Helen
UB5480 Work Order Listing Report
03/30/22 to 05/05/22

Page: 2
Posting Date: May 05, 2022
User: SHS

Work Order	Account	Type	Status	Date	Complete	Tech	Code	Description
8545	05-0078.01	Maint	Closed	05/02/22	05/02/22	BR	100	MISC - See Comments
8544	05-0056.01	Maint	Closed	05/02/22	05/02/22	BR	100	MISC - See Comments
8546	05-0555.03	Maint	Closed	05/03/22	05/03/22	MGD	106	Read To Transfer
8550	03-0138.08	Maint	Open	05/04/22			302	Deliver Trash Can
8549	03-0139.06	Maint	Open	05/04/22			302	Deliver Trash Can
8548	05-0070.03	Maint	Closed	05/04/22	05/04/22	RW	106	Read To Transfer
8558	05-0162.01	Maint	Open	05/05/22			110	Re-Read
8557	02-0410.07	Maint	Open	05/05/22			110	Re-Read
8556	03-7041.02	Maint	Open	05/05/22			110	Re-Read
8555	02-0260.12	Maint	Open	05/05/22			110	Re-Read
8554	03-6070.02	Maint	Open	05/05/22			110	Re-Read
8553	01-0570.13	Maint	Open	05/05/22			110	Re-Read
8552	03-3000.00	Maint	Open	05/05/22			110	Re-Read
8551	03-2070.00	Maint	Open	05/05/22			110	Re-Read



**City of Helen
Georgia's Alpine
Village**

25 Alpenrosen Strasse
PO Box 280
Helen, Georgia 30545
706-878-2733
706-878-1655 -fax
www.cityofhelen.org



The City of Helen is an equal
opportunity provider and employer

**Building and Zoning Monthly Report
April, 2022**

Commissioners:

Jeff Ash
Steve Fowler
Fred Garmon
Cinnamon Ruston
Cliff Hood

City Manager:

Jerry M. Elkins

City Clerk/

Clerk of Court

Marilyn M. Chastain

Chief of Police:

Brian Stephens

Building and Zoning

Administrator:

Darrell Westmoreland

Fire Chief

Jody Prickett

Public Works

Director:

Jack Morgan

Permits: (14)

Building (3)
Plumbing (2)
Electrical (2)
Mechanical (2)
Signs (2)
Special Events (3)

Inspections:

Permit Inspections (18)
Courtesy Inspections / Consultations

Special Details:

Builder plan reviews
Groundwater projects
Worked with special event s

Note:: Bavarian Clock Works , requested approval of larger signs because of size of the exterior of building. The PDRB recommends a variance be granted from Commission.

etary@cityofhelen.org
Carell Westmoreland

I

Reply Reply All Forward



a here to search

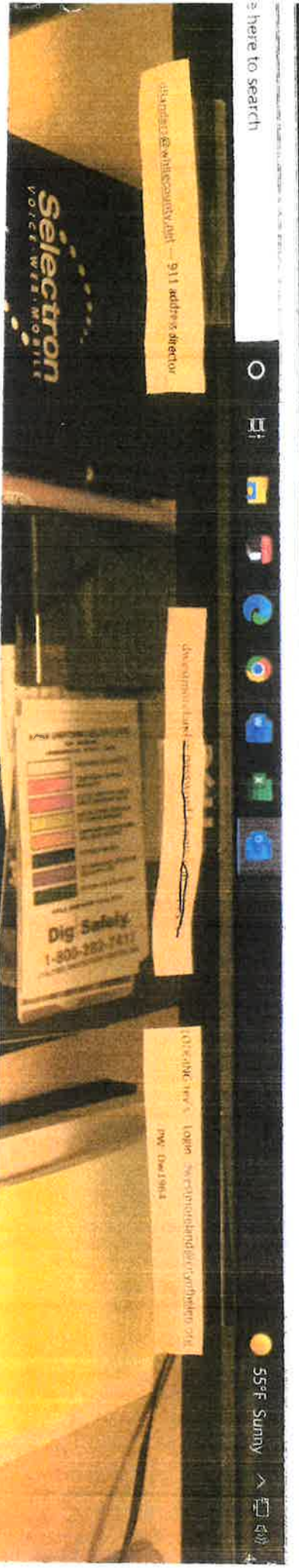


55°F Sunny

etary@cityofhelen.org — 911 address director

etary@cityofhelen.org

etary@cityofhelen.org



P A I D
APR 21 2022

SIGN APPLICATION	CITY OF HELEN PO BOX 280 HELEN, GEORGIA 30545 706-878-2733 buildingzoning@cityofhelen.org	PERMIT NUMBER <u>APR 21 2022</u>
		\$25.00 APPLICATION FEE \$75.00 PERMIT FEE (If approved) OCCUPATIONAL TAX # _____

NAME OF APPLICANT & BUSINESS <i>Bavarian Cook Works - BOB</i>	ADDRESS <i>8065 S. Main Street</i>	CITY
	STATE	ZIP

NAME OF SIGN COMPANY <i>Jubilee Signs</i>	ADDRESS <i>Cleveland, Ga</i>	CITY	TOTAL VALUE
	STATE	ZIP	PHONE

TYPE HANGING MURAL FREESTANDING OTHER (SPECIFY *On Building*)
 SIZE 6 SQ. FT. WALKING AREA 24 SQ. FT. DRIVING AREA OTHER
 IS AN "OPEN", "CLOSED" SIGN BEING APPLIED FOR YES NO
 (MUST BE SAME COLOR AND DESIGN OF BUSINESS SIGN AND 6 X 12 INCHES OR SMALLER)

SPECIAL JUSTIFICATION BY APPLICANT FOR SECOND SIGN, IF REQUIRED.
(2) 29" X 10' (1) 36" X 16' (1) 4 X 4'

1. THE HELEN CITY CODE, CHAPTER 34, ARTICLE VII, WHICH IS AVAILABLE AT CITY HALL FOR YOUR REVIEW, REGULATES THE DESIGN, ERECTION AND DISPLAY OF SIGNS IN THE CITY.
2. AN EXACT, TO SCALE, COLOR RENDERING OF THE PROPOSED SIGN, AND A SITE PLAN SHOWING THE LOCATION OF PROPOSED SIGN ON PROPERTY OR BUILDING MUST BE ATTACHED TO THIS APPLICATION AT TIME SUBMITTED.
3. APPLICATION MUST BE RECEIVED BY CITY HALL AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING DATE OF THE PLANNING AND DESIGN REVIEW BOARD.
4. DOUBLE FEE WILL BE CHARGED FOR SIGN(S) ERECTED WITHOUT AN APPROVED PERMIT.
5. PERMIT VALID FOR 90 DAYS TO COMPLETE APPROVED WORK FOR PERMITTED SIGN

STATEMENT BY APPLICANT: "I HAVE REVIEWED, UNDERSTAND, AND AGREE TO ABIDE BY THE PROVISIONS OF CHAPTER 34, ARTICLE VII OF THE CITY CODE."
 SIGNATURE *Ray Seung* DATE *4/21/22*

FOR OFFICIAL USE ONLY -- DO NOT WRITE BELOW THIS LINE

BOARD'S COMMENTS; CONDITIONS FOR APPROVAL, OR REASON FOR DENIAL:
recommended to city to grant variance

BOARD MEMBERS REVIEWING THE APPLICATION

DATE: <i>Apr. 26, 2022</i>	<i>Hee Wilkin</i>	<i>Wongk Bunde</i>	<i>upli Bar</i>
<input checked="" type="checkbox"/> APPROVED	<i>Jay W</i>	<i>Dee Jean</i>	
<input type="checkbox"/> DISAPPROVED	<i>Candice PCA</i>		

FINAL INSPECTION: INSPECTORS NAME _____ DATE _____ DECAL # _____

PAYMENT OF OCCUPATIONAL TAX MUST BE MADE PRIOR TO APPLYING FOR A SIGN PERMIT

(D)

ORDINANCE NO. 22-04-01

**ORDINANCE OF THE CITY OF HELEN, GEORGIA TO AMEND CHAPTER 14,
BUSINESSES, OF THE OFFICIAL CITY CODE OF HELEN, GEORGIA**

WHEREAS, the City of Helen is a Georgia municipal corporation; and

WHEREAS, the City Commission is the governing authority of the City of Helen; and

WHEREAS, since Chapter 14 of the Helen City Code was originally adopted; various technologies have led to proliferation of short term rental properties, in which residential property owners are in the business of renting their properties out on a short term basis to visitors to the city of Helen, Georgia; and

WHEREAS, this proliferation has created a need for clarification that such short term rental properties are considered businesses for which an occupational tax is due; and

WHEREAS, Section 1.13 of the City Charter of the City Charter of Helen, Georgia provides the City of Helen, Georgia with the power to levy, assess, and collect occupational and business taxes and to license and regulate occupations and businesses; and

NOW, THEREFORE, BE IT ORDAINED, and it is hereby ordained, that Chapter 14, **BUSINESSES**, of the Official Code of the City of Helen is amended by the amendment of the definition of "Engaged in Business....." that is contained in Sec. 14-26. - Definitions, as follows:

Sec. 14-26. - Definitions.

Engaged in business means that any person shall be deemed engaged in business and thus subject to the requirements of this article when real property owned by the person is offered for rent or rented. *This specifically includes "short term rentals", defined herein as residential spaces located within the city limits of Helen, Georgia, and rented out for overnight accommodations for a period of 1 to 30 nights.* Engaged in business shall further mean a person or persons performing any act of selling any goods or services or solicits business or represents himself to be engaged in business or offers goods or services for sale for payment primarily in an attempt to make a profit, including the sales or services of the character as made by a wholesaler or retailer, or involved in any of the functions performed as a manufacturer, all of the foregoing either as an owner, operator, or agent in any business, trade, profession or occupation within the city.

BE IT FURTHER ORDAINED, and it is hereby ordained, that Chapter 14, **BUSINESSES**, of the Official Code of the City of Helen; Sec. 14-27. - Occupational tax levied; limitations is further amended by the addition thereto of a section (h), to read as follows:

Sec. 14-27. - Occupation tax levied; limitations.

- (h) Short Term Rental property owners within the City Limits of Helen, Georgia, as defined in Section 14-26 *supra*, shall be required to pay an occupational tax in accordance with this Article. However, only one occupational tax certificate will be required for the short term rental business property owner if the owner of the short term rental property owns multiple short term rental properties within the city limits of Helen, Georgia.

Be it further ordained that no other changes are intended to Chapter 14, BUSINESSES, of the City Code of Helen, Georgia, other than the specific amendment and addition, contained herein.

Be it further ordained, by the Helen City Commission, that any ordinance or resolution previously existing, either replaced by or inconsistent or in conflict with this ordinance, are repealed in their entirety if replaced hereby, and repealed partially to the extent of the conflict or inconsistency of the previous ordinance, and that this ordinance shall become effective upon adoption.

This ordinance approved by the Helen City Commission this 17 day of May, 2022.

Fred Garmon (SEAL)
Fred Garmon, Mayor

ATTEST:

Marilyn Chastain
Marilyn Chastain, City Clerk

APPROVED AS TO FORM: Carl Free
Carl Free, City Attorney

Date: 5-17-2022

Passed First Reading 4-19-2022

Passed Second Reading 5-17-2022

Approved and Adopted 5-17-2022