



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, February 27, 2018  
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

### AGENDA

1. CALL MEETING TO ORDER

*Building & Zoning:*

2. APPROVAL OF AGENDA

*Darrell Westmoreland*

3. APPROVAL OF MINUTES FROM FEBRUARY 13, 2018 MEETING

*Chairman:*

4. SIGNS

*Catherine Cleiman*

A. Artistic Tattoo. Changing name to Main Street Tattoo and changing colors from red to green (Chopped Chives) . The sign will remain in same location and remain the same size.

*Board Members:*

*David Greear*

B. Marley's Vape Shop. N. Main street. Add 6 sq. ft. circle sign to the railing on top of stairs.

*Linda McAllister*

*Ralph Hofer*

NO PLANS SUBMITTED

*Charlie Knowles*

NO SPECIAL EVENTS

*Helen Wilkins*

*Chris Williams*

Posted Feb. 23, 2018

# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

February 27, 2018  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING pg 1

**706-878-2733—main**

**706-878-1655—fax**

**Building & Zoning:**

**Darrell Westmoreland**

**Chairman:**

**Catherine Cleiman**

**Board Members:**

**David Greear**

**Helen Wilkins**

**Ralph Hofer**

**Charlie Knowles**

**Chris Williams**

**Linda McAllister**

The Planning and Design Review Board met on Tuesday, February 27, 2018 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 am. Board members present were Helen Wilkins, Linda McAllister, Chris Williams and Ralph Hofer. Absent were David Greear and Charlie Knowles.

Approval of agenda; Motion to approve the agenda made by member Ralph Hofer, 2nd by member, 2nd by member Helen Wilkins. Motion approved by unanimous vote of members present.

Motion to approve the minutes from the February 13, 2018 meeting made by member Helen Wilkins, 2nd by member Ralph Hofer. Motion approved by a majority present. Linda McAllister abstained due to her Absence of that meeting.

### SIGNS:

A . Artistic Tattoo requested a sign change due to the new name change. Motion to approve by member Linda McAllister, 2nd by member Helen Wilkins. Motion approved by unanimous vote of members present.

B. Marley's Vape Shop requested approval of sign for business. Motion to approve by member Ralph Hofer, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

No Plans or Special Events submitted.

A discussion on trying to get a uniform paint color system for buildings and signs together. It was decided to study and discuss at a later date.

Posted February, 2018

# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

FEBRUARY 27, 2018  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 2

*706-878-2733—main*

*706-878-1655—fax*

***Building & Zoning:***

Motion to adjourn at 9:50 made by member Linda McAllister, 2nd by member Helen Wilkins. Motion approved by unanimous vote of members present.

***Darrell Westmoreland***

APPROVED BY:

***Chairman:***

***Catherine Cleiman***

*Catherine Gay Cleiman* 3/13/2018  
CHAIRPERSON CATHERINE CLEIMAN DATE

***Board Members:***

***David Greear***

PREPARED BY

***Linda McAllister***

*Darrell Westmoreland*  
DARRELL WESTMORELAND  
BUILDING AND ZONING

***Ralph Hofer***

***Charlie Knowles***

*3/13/2018*  
DATE

***Helen Wilkins***

***Chris Williams***