



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

### Tuesday, Feb 27<sup>th</sup>, 2024 Planning and Design Review Board Agenda

706-878-2733—main

706-878-1655—fax

#### **Building & Zoning:**

**Jonah Casper**

#### **Chairman:**

**len Wilkins**

#### **Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Bruce Pomeroy**

**Chris Williams**

**Dona K. Burke**

#### **1. Call meeting to order**

#### **2. Approval of Agenda**

#### **3. Approval of minutes from previous meeting**

#### **4. Plan Submittals**

- a. Mervin Barbree, Café International, has plans to present the board regarding a small structure to be used for selling shaved ice next to the bridge on Main Street, just outside of the restaurant.

#### **5. Special Events**

- a. Paul Barney would like to present to the board and request approval for the annual Alpine Volks Fair coming up.

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### Building & Zoning:

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*Dona K. Burke*

## Tuesday, February 27<sup>th</sup>, 2024 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, February 27, 2024 at Helen City Hall with chairperson Helen Wilkins calling the meeting to order at 9:01 am. All board members were present.

Approval of the Agenda; the motion to approve the agenda was first made by Bruce Pomeroy and second by Dona Burke, this motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Linda McAllister and second by David Greear. This motion was approved by all members present.

### Plan Submittals

- a. Mervin Barbree submitted plans regarding a small structure to be used for selling shaved ice outside of the Café International restaurant. The motion to approve came from Dona Burke and second by Chris Williams. This motion was approved by all members present.

### Special Events

- a. Paul Barney requested approval for the annual Alpine Volks Fair to be held May 13<sup>th</sup>-19<sup>th</sup>. The motion to approve came from Linda McAllister and second by Chris Williams. This motion was approved by all members present.

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### Tuesday, February 27<sup>th</sup>, 2024 Planning and Design Review Board Minutes (pg. 2)

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#### Building & Zoning:

#### Adjourn

Jonah Casper

The motion to adjourn the meeting at 9:28 am came from Dona Burke and was second by Chris Williams. This motion was approved by all members present.

#### Chairman:

Helen Wilkins

#### Board Members:

David Greear

Linda McAllister

Ralph Hofer

Bruce Pomeroy

Chris Williams

Dona K. Burke

APPROVED BY:

Helen Wilkins

CHAIRPERSON:

Helen Wilkins

Mar. 12, 2024  
DATE

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

3/12/2024  
DATE