



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, OCTOBER 16, 2018
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER

Building & Zoning:

2. APPROVAL OF AGENDA

Darrell Westmoreland

3. APPROVAL OF MINUTES FROM SEPTEMBER 18, 2018 MEETING

Chairman:

4. SIGNS

Helen Wilkins

A. Mind Escapes, 8160 S. Main Street. Requests approval for new sign design and placement.

Board Members:

B. Brew Varian Café, 8065 S. Main street, Requests sign approval for exterior sign to be place on front of building and small matching sign mounted to marquee.

David Greear

Linda McAllister

Ralph Hofer

5. NO SPECIAL EVENTS

Charlie Knowles

Catherine Cleiman

6. NO PLAN REVIEWS

Chris Williams



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MINUTES OF MEETING pg. 1

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Building & Zoning

Darrell Westmoreland

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Catherine Cleiman

Chris Williams

The Planning and Design Review Board met on Tuesday, October 16, 2018 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:04am. Board members present were Catherine Cleiman and Chris Williams. Approval of agenda; Motion to approve the agenda made by member Catherine Cleiman, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

Motion to approve the minutes from the September 18, 2018 meeting made by member Catherine Cleiman, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

SIGNS

A. Mind Escapes, 8160 S. Main Street presented a request for approval for a new design and relocation of signs. Motion to approve the marque sign and a motion was made that the new sign be approved pending it have a border to match the existing building was made by member Catherine Cleiman, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

B. Brew Varian Café, 8065 S. Main Street. Requested sign approval for exterior sign to be placed on front of building with matching marque sign. Motion was made to approve by member Catherine Cleiman, 2nd by member Chris Williams. Motion was approved by unanimous vote of members present.

No Special Events or Plan submittals



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Darrell Westmoreland

Motion to adjourn the meeting at 09:34 AM was made by member Catherine Cleiman, 2nd by member Chris Williams. Motion approved by a unanimous vote of all members present.

Chairman:

Helen Wilkins

Approved by:

Helen Wilkins
Chairperson, Helen Wilkins

Nov. 6, 2018
Date

Board Members:

David Greear

Linda McAllister

Prepared by:

Ralph Hofer

Darrell Westmoreland
Darrell Westmoreland, Building & Zoning

Nov. 6, 2018
Date

Charlie Knowles

Catherine Cleiman

Chris Williams