

**CITY OF HELEN
COMMISSION MEETING
SEPTEMBER 5, 2017
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR HELEN WILKINS
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM AUGUST 15, 2017 AND AUGUST 3, 2017 CALLED MEETING
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. CONSIDERATION OF ALCOHOL LICENSE FOR JESSE NIX OF THE DOG HAUS LLC. d/b/a CHATTAHOOCHEE DOG HAUS LOCATED AT 8016 SOUTH MAIN STREET, SUITE B FOR BEER ON PREMISES, WINE ON PREMISES, WINE PACKAGE, & SUNDAY SALES
 - B. CONSIDERATION TO ALLOW TEMPORARY RELOCATION OF DUMPSTERS AT 8660 WHITE HORSE SQUARE FOR OLD HEIDELBERG AND KING LUDWIGS RESTAURANTS
 - C. CONSIDERATION OF REQUEST FROM JIM KRATZ RESIDENT AT 120 DYE STREET TO INSTALL SPEED BUMPS ON UNICOI AND DYS STREETS DUE TO SAFETY CONCERNS
 - D. DISCUSSION OF "WELCOME TO OKTOBERFEST" BANNERS BEIGN LIMITED TO NOT MORE THAN 2 PER BUSINESS WITH THE SIZE BEING 3'X6' AS PREVIOUSLY VOTED BY THE COMMISSION
 - E. DISCUSSION FOR CONSIDERATION OF AN INCREASE IN COST FOR SERVER PERMITS DUE TO THE ADDITIONAL PERMIT PROCEDURES AND DISCUSSION OF A START DATE FOR THE NEW PROCEDURES TO BEGIN
 - F. FINANCIAL REPORT FOR JULY
8. POLICE DEPARTMENT OPERATIONS
9. FIRE DEPARTMENT OPERATIONS

A. CONSIDERATION OF ALLOWING HME BUILDER OF THE NEW FIRE TRUCK TO TAKE THE TRUCK TO NASHVILLE, TN FOR DISPLAY DURING A FIREHOUSE EXPO. THE EVENT WILL RUN FROM OCTOBER 17TH UNTIL OCTOBER 22ND.

10. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS

11. BUILDING AND ZONING OPERATIONS

12. CITY COMMISSION COMMENTS

13. ADJOURNMENT

**THIS AGENDA WAS POSTED SEPTEMBER 1, 2017 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
SEPTEMBER 5, 2017
MINUTES OF MEETING**

The Helen City Commission met on Tuesday August 1, 2017 in the Commission Chambers at Helen City Hall with Mayor Helen Wilkins calling the meeting to order at 10:00 a.m.

City Clerk Marilyn Chastain called the roll and the following were present: Commissioner Cinnamon Spurlock, Commissioner Judy Holloway, Mayor Helen Wilkins, Commissioner Jeff Ash. Commissioner Fred Garmon arrived after the meeting had started.

Also attending were City Clerk Marilyn Chastain, City Attorney Carl Free, Public Works Director Ross Hewell, Fireman Olav Buchel, and Finance Officer Debbie Gerchman. Absent were City Manager Jerry Elkins, Police Chief Brian Stephens, Fire Chief Jody Prickett, Building & Zoning Director Darrell Westmoreland.

Pledge of Allegiance to the Flag

APPROVAL OF AGENDA; Motion to approve as written by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

APPROVAL OF MINUTES FROM AUGUST 15, 2017 AND AUGUST 3, 2017 CALLED MEETING; Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Jeff Ash. Motion approved with a majority vote of the Commission present. Commissioner Cinnamon Spurlock abstained from voting due to not being present at either meeting.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC; None

ADMINISTRATIVE OPERATIONS

A. CONSIDERATION OF ALCOHOL LICENSE FOR JESSE NIX OF THE DOG HAUS LLC. d/b/a CHATTAHOOCHEE DOG HAUS LOCATED AT 8016 SOUTH MAIN STREET, SUITE B FOR BEER ON PREMISES, WINE ON PREMISES, WINE PACKAGE, & SUNDAY SALES; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a majority vote of the Commission. Mayor Helen Wilkins abstained from voting due to owning the property.

B. CONSIDERATION TO ALLOW TEMPORARY RELOCATION OF DUMPSTERS AT 8660 WHITE HORSE SQUARE FOR OLD HEIDELBERG AND KING LUDWIGS RESTAURANTS; Paul Morris of King Ludwigs, and Fernando Sotelo of Old Heidelberg explained to the Commission that due to the extreme amount of trash from the restaurants during

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Oktoberfest they are asking to be allowed to place their existing dumpster that is behind the fence on the outside of the fence and a 2nd dumpster also outside this fence on City property. They explained that they are already having extra pickups by the garbage company, but that it still isn't sufficient to keep up with the additional load. There was also discussion that they would keep the area washed down to prevent odors. Motion to approve allowing 2 dumpsters outside the existing fenced area onto City property and for them to keep the area cleaned, starting on the upcoming weekend with an ending date of October 29th, with an understanding that if problems arise the issue will be readdressed, made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

C. CONSIDERATION OF REQUEST FROM JIM KRATZ RESIDENT AT 120 DYE STREET TO INSTALL SPEED BUMPS ON UNICOI AND DYS STREETS DUE TO SAFETY CONCERNS; After discussion, it was decided to address the concern at a later date if there were additional evidence provided by the police department or from the City Manager that there is the need. Motion to deny made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

D. DISCUSSION OF "WELCOME TO OKTOBERFEST" BANNERS BEIGN LIMITED TO NOT MORE THAN 2 PER BUSINESS WITH THE SIZE BEING 3'X6' AS PREVIOUSLY VOTED BY THE COMMISSION; Motion to keep the Ordinance as is made by Commissioner Judy Holloway, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

E. DISCUSSION FOR CONSIDERATION OF AN INCREASE IN COST FOR SERVER PERMITS DUE TO THE ADDITIONAL PERMIT PROCEDURES AND DISCUSSION OF A START DATE FOR THE NEW PROCEDURES TO BEGIN; City Clerk Marilyn Chastain explained the additional time required by City staff to process a Server permit due to the newly approved Ordinance, and recommended the consideration of increasing the server permit fee. Motion to increase the fee to \$30.00 made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

Additional discussion was made on when to begin the training, and increase the fee. Motion to implement the fee increase for new applicants, and for applicants that have been previously licensed and have expired for more than 30 days start the required video training on September 18, 2017 made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission

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F. FINANCIAL REPORT FOR JULY; Finance Officer Debbie Gerchman stated that the Financials look good, that hotel/motel taxes have increased compared to this time last year. Motion to approve the financial report made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

POLICE DEPARTMENT OPERATIONS; No report.

FIRE DEPARTMENT OPERATIONS; Fireman Olav Buchel was present for the meeting.

A. CONSIDERATION OF ALLOWING HME BUILDER OF THE NEW FIRE TRUCK TO TAKE THE TRUCK TO NASHVILLE, TN FOR DISPLAY DURING A FIREHOUSE EXPO. THE EVENT WILL RUN FROM OCTOBER 17TH UNTIL OCTOBER 22ND. Fireman Olav Buchel stated that displaying the truck during the expo would be a great honor and privilege. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS; Public Works Director Ross Hewell informed the Commission that they are getting ready to start preparing the Christmas Lights for hanging, are getting ready for the Veterans cookout, preparing for Oktoberfest, and have been working on the privacy fence at the treatment plant. He also stated they have hired 3 new public works employees giving him a full staff.

BUILDING AND ZONING OPERATIONS; No report. Commissioner Fred Garmon stated the foundations were being prepared at the new Marriott hotel. Commissioner Jeff Ash inquired about the county road being improved for the entrance to the hotel, and City Attorney Carl Free replied that the County and hotel have already agreed on what would be done.

CITY COMMISSION COMMENTS; Mayor Helen Wilkins inquired if Pastor Jim Holmes had been contacted to say a prayer for the Veteran's luncheon, Commissioner Jeff Ash replied he had sent him a text asking if he would.

ADJOURNMENT; Motion to adjourn at 10:45 a.m. made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN