



City of Helen
Planning, Design and
Review Board

P. O. Box 280
Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

PLANNING AND DESIGN REVIEW BOARD
TUESDAY, September 12, 2017

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER

Building & Zoning:

2. APPROVAL OF AGENDA

Darrell Westmoreland

3. APPROVAL OF MINUTES FROM August 22, 2017

4. SIGNS

Chairman:

Catherine Cleiman

A. Connelly's Custom Made Art, Forrest Connelly. 3' x 3' freestanding sign. Sign will be placed on existing structure of previous sign.

B. Discuss the decision to allow Businesses to have a "Welcome Banner" to the participants of a special event permit.

Board Members:

David Greear

5. SPECIAL EVENTS

Steve Fowler

6. PLAN SUBMITTALS

Ralph Hofer

A. Julian Murray, 117 Bahn Erlenbruck, Addition of a screen to enclose the existing deck into a porch area.

Charlie Knowles

Linda McAllister

B. Chattahoochee Dog Haus, 8016 S. Main Street, Expand the existing deck area.

Lee Landress

C. Leif Roland, 705 Brucken Strasse, Applying for a Conditional Use Permit for existing apartment.

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PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING pg 1

The Planning and Design Review Board met on Tuesday, September 12, 2017 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 am. Board members present were Steve Fowler, Lee Landress and David Greear. Absent were Ralph Hofer, Linda McAllister and Charlie Knowles

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Building & Zoning

Darrell Westmoreland

Approval of agenda; Motion to approve the agenda made by member Steve Fowler, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Approval of meeting minutes from the August 22, 2017 meeting; A motion to approve made by member David Greear, 2nd by member Lee Landress. Motion approved by unanimous vote of members present.

Chairman:

Catherine Cleiman

SIGNS

A. Connelly's Custom Made Art. Motion to approve made by member Lee Landress to approve the sign to be placed on existing sign structure with the condition that all colors are approved colors. 2nd by member David Greear. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

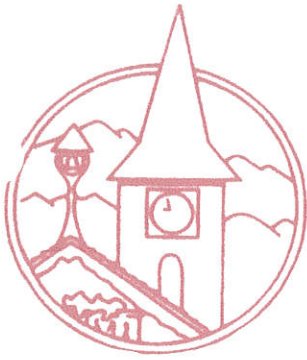
B. "Welcome Banners". A Motion was made by member Steve Fowler to have another workshop following the conclusion of the Sept. 26, 2017 PDRB meeting, After discussion, 2nd by member Lee Landress. Motion approved by a unanimous vote of members present.

SPECIAL EVENTS

There were no special events

PLAN SUBMITTALS

A. 117 Bahn Erlenbruck. With discussion about Innsbruck's approval a motion was made by member Steve Fowler to approve the permit for the screened in porch area. A 2nd by member David Greear. Motion was approved by a unanimous vote of all members present.



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PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 2

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Building & Zoning:

Darrell Westmoreland

B. Chattahoochee Dog Haus. A motion was made by member Lee Landress to approve the permit allowing the expansion of the existing deck area to the side of the existing building. A 2nd by member David Greear. After discussion of the handicap ramp the motion was approved by a unanimous vote by all members present.

Chairman:

Catherine Cleiman

C. Roland, 705 Brucken Strasse. Requesting a Conditional Use Permit for a Occupancy Permit. After discussion the packet was incomplete and could not be considered for approval at present time. The subject and members of PDRB were in agreement to withdraw item.

Board Members:

David Greear

Steve Fowler

Ralph Hofer

Charlie Knowles

Linda McAllister

Lee Landress

A motion to adjourn at 9:45am was made by member David Greear. 2nd by member Steve Fowler. Motion was approved by a Unanimous vote of all members present.

APPROVED BY:

Catherine Day Cleiman
CHAIRPERSON, CATHERINE-CLEIMAN

9/26/2017
DATE

PREPARED BY

Darrell Westmoreland
BUILDING AND ZONING ADMINISTRATOR
DARRELL WESTMORELAND

9/26/2017
DATE