



City of Helen

Planning, Design and Review Board

**P. O. Box 280
Helen, GA 30545**



*The City of Helen is an equal
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

**TUESDAY, SEPTEMBER 27, 2022
PLANNING AND DESIGN REVIEW BOARD
AGENDA**

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES FROM SEPTEMBER 13, 2022 MEETING**

Building & Zoning:

Darrell Westmoreland

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Dona K Burke

Chris Williams

SPECIAL EVENTS

- A. Bruce Pomeroy, requests approval for a Christmas Market Event for two weekends. The first being November 25 – 27, 2022 and December 2-4, 2022.**

PUBLIC HEARING for the annexation of the two properties located at 115 Comer Circle and for the property located at 7607 S. Main Street.

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**SEPTEMBER 27, 2022
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 1**

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Building & Zoning:

Darrell Westmoreland

The Planning and Design Review Board met on Tuesday, September 27, 2022 at Helen City Hall with Chairperson Dona K Burke calling the meeting to order at 9:00am. Board members present were Ralph Hofer, David Greear, Chris Williams and Mervin Barbree.

Approval of agenda; Motion to approve the agenda with the addition of a sign application made by member Chris Williams, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Motion to table the minutes from the September 13, 2022 meeting was made by member Chris Williams, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K Burke

SIGNS

- A. Liviu Rosia, 202 Narr Weg requests approval for a sign and a marquee to be placed on front and side of his building. Motion was made by member Chris Williams, 2ND by member David Greear. Motion approved by unanimous vote of members present.

SPECIAL EVENTS

- A. Bruce Pomeroy of Christoff's, requested a special event permit for a Christmas Market Event for two weekends on his property at time of Christmas Event in town. Motion to approve made by member Chris Williams, 2nd by member David Greear. Motion approved by members present.

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Public Hearing

Building & Zoning:

Darrell Westmoreland

Motion to go into a public hearing at 9:20 on the annexation of two properties located at 115 Comer Circle and 7607 S Main Street by member Ralph Hofer, 2nd by member Chris Williams. Motion approved by all members present.

No Comments noted in meeting.

Chairman:

Helen Wilkins

Motion to come out of public hearing made by David Greear, 2nd by Ralph Hofer. Motion approved by all members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Dona K Burke

Chris Williams

After discussion of amending the agenda member David Greear made the motion that if the addition exceeds a certain square footage or monetary value, the agenda cannot be amended to include that item be discussed further. 2nd by Ralph Hofer. Motion approved all members present.

Motion to adjourn at made by member Chris Williams, 2nd by member Ralph Hofer. Motion approved by unanimous vote of members present at 9:41am.

APPROVED BY:

Helen Wilkins Nov. 8, 2022
CHAIRPERSON, Helen Wilkins DATE

PREPARED BY:

Darrell Westmoreland Nov. 8, 2022
Darrell Westmoreland DATE
Building and Zoning Administrator