

# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal opportunity provider and employer*

### PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

**Tuesday, October 26, 2021**

#### AGENDA:

*Building & Zoning*

*Durrell Westmoreland*

*Chairman:*

*elen Wilkins*

*Board Members:*

*David Greear*

*Ralph Hofer*

*Charlie Knowles*

*Dona K Burke*

*Chris Williams*

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM SEPTEMBER 28, 2021

#### SIGNS:

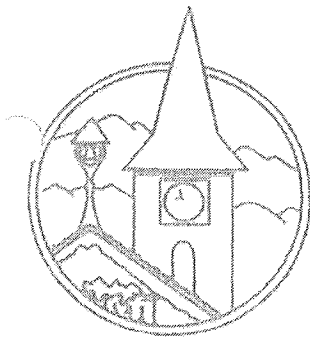
1. The Comfy Corner, 8611N. Main Street requests approval for new sign to be placed in the existing area.

#### SPECIAL EVENTS

1. Robin Roberts Promotions requests approval for their annual Arts and Crafts show held at Unicoi Hill Park. The event will be September 23<sup>rd</sup> – 25<sup>th</sup> 2022.

2. Jay Kim of Helen Import Days requests approval for their next show on the Wilkins property on August 6, 2022.

3. Grand Fondo National and White County CVB requests approval for their yearly Tour of Georgia race held on April 16, 2021 at the Helen Riverside park.



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TUESDAY, OCTOBER 26, 2021  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING pg 1

706-878-2733—main

706-878-1655—fax

### *Building & Zoning:*

*Darrell Westmoreland*

The Planning and Design Review Board met on Tuesday, October 26, 2021 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:01 am. Board members present were Ralph Hofer, Don K. Burke, and Chris Williams, Linda McAllister and Mervin Barbree.

### *Chairman:*

*Helen Wilkins*

Approval of agenda; Motion to approve the agenda with the addition of an addendum for a plan submittal was made by member Dona K. Burke, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

Approval of minutes from the October 26, 2021 meeting made by member Linda McAllister, 2nd by member Dona K. Burke. Motion approved by unanimous vote of members present.

### *Board Members:*

*David Greear*

*Chris Williams*

*Ralph Hofer*

*Mervin Barbree*

*Linda McAllister*

*Dona K. Burke*

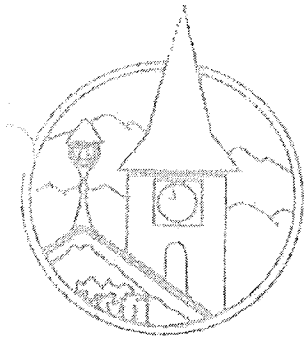
## **SIGNS**

A. The Comfy Corner, 8611 N. Main Street requested approval for a new sign to be placed in the existing area. Motion to approve made by member Dona K. Burke, 2nd by member Mervin Barbree. Motion approved by unanimous vote of members present.

## **SPECIAL EVENTS**

A. Robin Roberts Promotions requests approval for their annual Art show. The dates will be September 23<sup>rd</sup> – 25<sup>th</sup>, 2022. Motion to approve was made by member Chris Williams, 2<sup>nd</sup> by member Mervin Barbree. Motion approved by unanimous vote of members present.

B. Helen Import Days, Jay Kim requested a special event permit for their annual car show held on the Wilkins property on August 6, 2021. Motion to approve was made by member Mervin Barbree, 2<sup>nd</sup> by member Chris Williams. Motion approved by unanimous vote of members present.



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OCTOBER 26, 2021  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Darrell Westmoreland PLAN SUBMITTALS

C. Grand Fondo National and White County CVB requested approval for their Tour of Ga. Race held on April 16, 2021 At the Riverside Park. Motion to approve was made by member Chris Williams, 2<sup>nd</sup> by member Mervin Barbree. Motion approved by a unanimous vote of members present.

Chairman:

Helen Wilkins

A. Joel Caldwell, presented plans and requested approval a building on Narr Weg lot. The building will match the two new buildings beside his. Motion to approve was made by member Mervin Barbree, 2<sup>nd</sup> by member Chris Williams. Motion approved by a unanimous vote of members present.

Board Members:

David Greear

Chris Williams

Ralph Hofer

Mervin Barbree

Dona K. Burke

Linda McAllister

Motion to adjourn at 9:45 am made by member Dona K. Burke, 2<sup>nd</sup> by member Chris Williams. Motion approved by unanimous vote of members present.

APPROVED BY:

Helen Wilkins      Dec. 14, 2021  
CHAIRPERSON, Helen Wilkins      DATE

PREPARED BY

Darrell Westmoreland      12/14/2021  
BUILDING AND ZONING ADMINISTRATOR      DATE  
Darrell Westmoreland