



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

**Tuesday, June 27th, 2023
Planning and Design Review Board
Agenda**

- 1. Call meeting to order.**
- 2. Approval of Agenda.**
- 3. Approval of Minutes from previous meeting.**
- 4. Sign Submittals:**
 - a. The Chevron station at 8217 South Main Street is requesting approval for a new sign that will display the current fuel prices. The sign will be a manual mechanical type and will be externally illuminated. It will be of the appropriate size and color.
- 5. Special Events:**
 - a. Brett Welch, Hofbräuhaus, is requesting approval for a conference at the restaurant on July 12th, 2023. The conference will be held outside and under a 60x40 tent.



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Tuesday, June 27th, 2023 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, June 27, 2023, at Helen City Hall with Chairman Helen Wilkins calling the meeting to order at 9:00 am. Board members present were David Greear, Linda McAllister, Dona Burke, and Mervin Barbree.

Approval of the Agenda; the motion to approve the agenda was made by Mervin Barbree, second by Dona Burke. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Linda McAllister, second by Mervin Barbree. This motion was approved by all members present.

Sign Submittals

- a. The Chevron station at 8217 S Main St requested approval for a sign that displays current fuel prices. The motion to approve the sign was first made by Mervin Barbree, and second by Dona Burke. This motion was approved by all members present.

Special Events

- a. Brett Welch requested approval for a special event permit for a conference to be held on July 12th at the Hofbräuhaus restaurant. The event will be held outside under a tent. The motion to approve was made by Mervin Barbree, second by Linda McAllister. The motion was approved by all members present.



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Tuesday, June 27th, 2023 Planning and Design Review Board Minutes (pg. 2)

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Adjourn

Building & Zoning:

Jonah Casper

The motion to adjourn the meeting came first from Mervin Barbree, and second by Linda McAllister at 9:15 am. This motion was approved by all members present.

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

APPROVED BY:

Helen Wilkins

CHAIRPERSON:

Helen Wilkins

July 11, 2023
DATE

PREPARED BY:

Jonah Casper

BUILDING AND ZONING ADMINISTRATOR:

Jonah Casper

7/11/2023
DATE