

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 1, 2016
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM OCTOBER 18, 2016
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. DISCUSSION ON SETTING THE DATE FOR THE EMPLOYEE CHRISTMAS DINNER
 - B. DISCUSSION OF PURCHASING A NEW FIRE DEPARTMENT ENGINE
8. POLICE DEPARTMENT OPERATIONS
9. FIRE DEPARTMENT OPERATIONS
10. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
11. BUILDING AND ZONING OPERATIONS
12. PURCHASES AND BIDS
13. ORDINANCES
14. RESOLUTIONS
15. CITY COMMISSION COMMENTS
16. ADJOURNMENT

**THIS AGENDA WAS POSTED OCTOBER 28, 2016 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 1, 2016
MINUTES OF MEETING**

The Helen City Commission met on Tuesday November 1, 2106 in the Commission Chambers at Helen City Hall with Mayor Fred Garmon calling the meeting to order at 10:00 a.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Helen Wilkins, Mayor Fred Garmon, Commissioner Jeff Ash. Absent was Commissioner Judy Holloway.

Also attending were City Manager Jerry Elkins, City Clerk Marilyn Chastain, Police Chief Brian Stephens , Fire Chief Jody Prickett , Building & Zoning Director Larry Krul, City Attorney Carl Free. Absent was Public Works Director Ross Hewell.

Pledge of Allegiance to the Flag was given.

Approval of Agenda; Motion to Amend the Agenda with the addition under Administrative Operations as item C. Discussion for approval of allowing the White County Chamber to hang a banner promoting shopping locally, and as item D. Discussion of Construction dates for the new Pedestrian Bridge, was made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission present.

Approval of Minutes from October 18, 2016; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

Petitions and Communications from the Public; Douglas Young stood and introduced himself to the Commission and informed them of his new business Freeze Cream on Chattahoochee Strasse. He also explained how his product is made and invited everyone to come by.

Administrative;

A. Discussion on setting the date for the Employee Christmas Dinner; It was decided to have the dinner on Friday December 9, 2016 at 6:00 p.m.

B. Discussion of purchasing a new Fire Department Engine; Fire Chief Jody Prickett explained the current truck is still a good truck but is 20 years old and thinks it is time to consider getting a new one, and if it was approved it would take at least 240 days to build when ordered. Commissioner Helen Wilkins asked if this would be a lease purchase and Commissioner Jeff Ash stated they should look at financing locations. City Manager Jerry Elkins suggested looking at GMA financing and other companies for their rates. Commissioner Jeff Ash made a motion to set up a study panel consisting of

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Commissioner Cinnamon Spurlock, Commissioner Jeff Ash, City Manager Jerry Elkins, Fire Chief Jody Prickett,
2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

C. Discussion for approval of allowing the White County Chamber to hang a banner promoting shopping locally. Motion to approve allowing the banner made by Commissioner Helen Wilkins, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

D. Discussion of Construction dates for the new Pedestrian Bridge. City Manager Jerry Elkins informed the Commission he had been contacted by GDOT that in order not to start construction during the busy season that it may be November of 2017 before the bridge was started unless the Commission agreed to an earlier time. Motion to allow City Manager Jerry Elkins authority to contact GDOT representative and request the earliest construction date for the new Pedestrian Bridge made by Commissioner Cinnamon Spurlock, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission present.

Police Department Operations; Police Chief Brian Stephens informed the Commission that he is glad the Oktoberfest is over with no major issues and that they had a large turn-out for the Halloween Carnival that was held last night and all seemed to have a good time and that he appreciated all the help from his department, the Fire Department for bringing up their trucks and from Commissioner Cinnamon Spurlock.

Fire Department Operations; Fire Chief Jody Prickett stated the yearly testing on the trucks had just been done and that both trucks passed, but they would need to be serviced in December. He also stated the County Polaris is going to be delivered soon and would need to find a location on where to store it.

Public Works, Water and Waste Water Operations; City Manager Jerry Elkins stated besides keeping things clean during Oktoberfest the department had been busy with Christmas lights.

Building and Zoning Operations; Building and Zoning Director Larry Krul informed the Commission that the 2 Hotels he had gotten complaints on had been inspected by himself and the Health Department and that the owners were going to comply with getting the items fixed that were not compliant. He also stated that the WilderForest Condos and the Vahalla Resort are moving along and that he still has not received plans for the Fairfield Inn. He informed the Commission that he had passed his Fire Marshall's exam and thanked them for letting him take the classes and test.

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Purchases and Bids; None

Ordinances; None

Resolutions; None

City Commission Comments; Commissioner Jeff Ash commended the Police Department and Public Works department on a good job during Oktoberfest.

Adjournment; Motion to adjourn at 10:34 a.m. made by Commissioner Helen Wilkins, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission present.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN