



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

### Tuesday, November 12<sup>th</sup>, 2024 Planning and Design Review Board Agenda

PDRB Secretary:

*Jonah Casper*

PDRB Chairman:

*Wanda McAllister*

Board Members:

*David Greear*

*Randy Summers*

*Ralph Hofer*

*Bruce Pomeroy*

*Chris Williams*

*Dona K. Burke*

#### 1. Call meeting to order

#### 2. Approval of the Agenda

#### 3. Approval of minutes from previous meeting

#### 4. Special Events

- a. The Helen Arts and Heritage Center is requesting approval for multiple special events in 2025. Tina Perkins wants to go ahead and seek approval for all the events in one meeting if possible.
  - Winterfest (Feb 15-16)
  - Hot Air Balloon Art Fest (June 7-8)
  - Summerfest (July 19-20)
  - Art Oberfest (Oct 18-19)
  - Mistletoe Market (Nov 29-30)
- b. Brian Young with Habitat For Humanity of Northeast Georgia is requesting approval for the "Hogpen Hillclimb" on Jan. 18, 2025. The event would be held at Riverside Park and under the pavilion.
- c. The Uhuberg Castle is requesting approval for an event at their castle on January 17-19. They are also requesting approval for extra parking at Helen Fun Factory.
- d. Robin Roberts Promotions is requesting approval for their annual Arts & Crafts event on Sept. 19-21, 2025 at Pete's Park. (This event was tabled at the previous PDRB meeting.)



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### Tuesday, November 12<sup>th</sup>, 2024 Planning and Design Review Board Minutes (pg 1)

The PDRB met on Tuesday, November 12, 2024 at Helen City Hall with chairman Linda McAllister calling the meeting to order at 8:58 am. Board members present were Bruce Pomeroy, Dona Burke, Randy Summers, David Greear, and Chris Williams.

Amendment to the agenda was made by Jonah Casper to add a mural for approval. This amendment was added and the agenda was motioned for approval by David Greear and second by Dona Burke. Motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was motioned by Bruce Pomeroy and second by Dona Burke. This motion was approved by all members present.

### **Special Events**

- a. The Helen Arts and Heritage Center requested approval for 5 different events to be held throughout 2025 on their property. All events were approved with a motion from Chris Williams and a second from Randy Summers. This motion was approved by all members present.
- b. Brian Young (Habitat For Humanity of NE Georgia) requested approval for the "Hogpen Hillclimb" on January 18, 2025. A motion to approve the event was made by Chris Williams and second by Bruce Pomeroy. This motion was approved by all members present.
- c. The Uhuberg Institute requested approval for additional parking at Helen Fun Factory for their event on January 17-19, 2025. The board was in favor to approve with the stipulation that the buses that will be shuttling guests to and from the castle will load and unload in the parking lot and not in the street. Motion to approve was made by Chris Williams and was second by Bruce Pomeroy. This motion was approved by all members present.

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### Tuesday, November 12<sup>th</sup>, 2024 Planning and Design Review Board Minutes (pg 2)

#### Special Events (cont.)

PDRB Secretary:

*Jonah Casper*

- a. Robin Roberts Promotions LLC requested approval for their annual Helen Arts & Crafts event at Pete's Park on Sept. 19-21, 2025. A motion to approve the event was made by Chris Williams and second by Bruce Pomeroy. This motion was approved by all members present.

PDRB Chairman:

*Linda McAllister*

#### Murals

- a. Helen Tubing requested approval for a new mural to be done at the end of their building next to the Wilkins Bridge on Brucken Strasse. The mural will be done by Jubilee Signs. Motion to approve was made by Chris Williams and second by David Greear. This motion was approved by all members present.

Board Members:

*David Greear*

*Randy Summers*

*Ralph Hofer*

*Bruce Pomeroy*

*Chris Williams*

*Dona K. Burke*

#### Adjourn

Motion to adjourn the meeting was made at 9:23 am by Bruce Pomeroy and was second by Dona Burke. This motion was approved by all members present.

APPROVED BY:

*Linda McAllister*  
CHAIRPERSON:  
Linda McAllister

11-12-24  
DATE

PREPARED BY:

*Jonah Casper*  
BUILDING AND ZONING ADMINISTRATOR:  
Jonah Casper

11-12-24