



**City of Helen  
Georgia's Alpine  
Village**

25 Alpenrosen Strasse  
PO Box 280  
Helen, Georgia 30545  
706-878-2733  
706-878-1655 -fax  
www.cityofhelen.org



The City of Helen is an equal  
opportunity provider and employer

**CITY OF HELEN  
COMMISSION MEETING**

**APRIL 18, 2023**

**10:00 A.M.**

**AGENDA**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cliff Hood  
Cinnamon Ruston

**City Manager:**

Darrell Westmoreland

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

**Finance Officer:**

Anna Wood

**Chief of Police:**

Aletha Barrett

**Building and Zoning**

**Administrator:**

Jonah Casper

**Public Works**

**Director:**

Jack Morgan

**Fire Department**

**Chief:**

Jody Prickett

1. CALL TO ORDER BY MAYOR JEFF ASH
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM MARCH 14, 2023 CALLED MEETING AND MINUTES FROM MARCH 21, 2023 COMMISSION MEETING
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT
8. ADMINISTRATIVE
  - A. UPDATE FROM CITY MANAGER OF CURRENT PROJECTS
  - B. FINANCIAL REPORT
  - C. DISCUSSION OF SMARTWAVE
  - D. DISCUSSION OF CHANGING ORDINANCES TO ALLOW SWEARING IN OF NEW MAYOR, MAYOR PRO TEMP AND ANY NEW COMMISSIONERS AT THE DECEMBER COMMISSION MEETING
  - E. DISCUSSION OF NEW BENCHES FOR THE MARKET PLATZ
  - F. CONSIDERATION FOR ALCOHOL LICENSE FOR JEFF HOGSED TO CANCEL ALCOHOL LICENSE FOR 663 EDELWEISS STRASSE WILD HOG'S-BBQ AND USE FUNDS TO APPLY FOR LICENSE AT 635 BRUCKENSTRASSE SINCE HE HAD NOT ACTIVATED WITH STATE WITH SAME REQUIREMENTS FOR NEW FINGERPRINTS, BACKGROUND AND ADVERTISEMENT
9. POLICE DEPARTMENT MONTHLY REPORT
10. FIRE DEPARTMENT MONTHLY REPORT
11. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
12. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
13. PURCHASES AND BIDS

14. ORDINANCES

15. RESOLUTIONS

16. CITY COMMISSION COMMENTS

17. ADJOURNMENT

**THIS AGENDA WAS POSTED APRIL 13, 2023 @ 2:45 P.M.  
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE  
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**



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**CITY OF HELEN  
CALLED COMMISSION MEETING  
MARCH 14, 2023  
MINUTES OF MEETING**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cliff Hood  
Cinnamon Ruston

The Helen City Commission met on Tuesday March 14, 2023 in the Commission Chambers at Helen City Hall. Mayor Jeff Ash called the meeting to order at 10:00 a.m. City Clerk Marilyn Chastain called the roll and the following were present; Mayor Jeff Ash, Commissioner Cliff Hood, Commissioner Steve Fowler and Commissioner Cinnamon Sullivan. Absent was Commissioner Fred Garmon.

**City Manager:**

Darrell Westmoreland

SALUTE TO THE FLAG

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

APPROVAL OF AGENDA; Motion to approve made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

**Finance Officer:**

Anna Wood

DISCUSSION OF STREET PAVING; City Manager Darrell Westmoreland explained which streets were in the most need for paving. Motion to approve paving Escowee and Schloss Streets made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission present.

**Chief of Police:**

Aletha Barrett

City Manager Darrell Westmoreland informed the Commission that he had contacted the owner of the County Inn Hotel about the street they own from Main Street to their hotel and the possibility of them deeding that road to the City to become a City Street in exchange the City would be responsible for paving and maintenance. The owner stated he would talk with the other investors about the possibility.

**Building and Zoning**

**Administrator:**

Jonah Casper

DISCUSSION OF INSTALLATION OF NEW PHONE SYSTEM; City Manager Darrell Westmoreland informed the Commission of the purchase of the new phone system that will replace the current system. He explained that the IT department needs access Friday to the system in order to install and that phone and internet service will be down during the installation. Motion to approve closing City Hall at 12:00 p.m. on Friday March 24, 2023 in order to install the new phone system made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the commission present.

**Public Works**

**Director:**

Jack Morgan

**Fire Department**

**Chief:**

Jody Prickett

PRESENTATION FROM SMART WAVE; There was a presentation and explanation from a Smart Wave representative that presented the pro's of using Smart Wave. Also explained were the additional options that could be purchased to enhance the service. There was discussion of possibly visiting other Cities that have purchased Smart Wave. There was discussion of possible other injection areas that will increase the cost as well. Mayor Jeff Ash asked what would be the next step to get a more precise cost estimate of both phase 1 & Phase 2 and was told that approval of the Engineering phase was necessary.

**CALLED COMMISSION MEETING  
MARCH 14, 2023  
MINUTES OF MEETING  
PAGE 2**

Commissioner Steve Fowler made a motion to proceed with getting from Smart Wave a cost of both Phase 1 and Phase 2 and additional cost of engineering the project, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 11:37 a.m. made by Commissioner Cinnamon Sullivan, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission present.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN

*Marilyn Chastain*



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**CITY OF HELEN  
COMMISSION MEETING  
MARCH 21, 2023  
MINUTES OF MEETING**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cliff Hood  
Cinnamon Ruston

The Helen City Commission met on Tuesday March 21, 2023 in the Commission Chambers at Helen City Hall. Mayor Jeff Ash called the meeting to order at 10:00 a.m. City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Fred Garmon, Commissioner Cliff Hood, Commissioner Steve Fowler and Commissioner Cinnamon Sullivan. Also attending were Finance Officer Mona Wood, City Manager Darrell Westmoreland, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Aletha Barrett, Fire Chief Jody Prickett, Building & Zoning Director Jonah Casper, Public Works Director Jack Morgan was absent.

**City Manager:**

Darrell Westmoreland

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**City Clerk/ :**

**Clerk of Court**

Marilyn M. Chastain

**APPROVAL OF AGENDA;** Motion to Amend with the addition as 7B Chamber of Commerce Report, and as 8C Workshop update and approve Agenda with amendments made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission.

**Finance Officer:**

Mona Wood

**Chief of Police:**

Aletha Barrett

**APPROVAL OF MINUTES FROM FEBRUARY 21, 2023, MARCH 14, 2023;** Motion to approve the February 21, 2023 Minutes made by Commissioner Fred Garmon, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

**Building and Zoning**

**Administrator:**

Jonah Casper

Motion to approve the Minutes from March 14, 2023 made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

**Public Works**

**Director:**

Jack Morgan

**PETITIONS AND COMMUNICATIONS FROM THE PUBLIC;** Jeff Hogsed explained some things he has planned for the property of the old amusement park and old car wash building. He asked if the City would approve a cross walk from the water park property to the amusement park property for safety concerns and inquired about approval of the Special event permit that had been approved by the PDRB with recommendation for approval of the City Commission for the Carnival. Motion to approve the Special Event Carnivals on July 20 to September 3<sup>rd</sup> and November 23 to December 31<sup>st</sup> made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

**Fire Department**

**Chief:**

Jody Prickett

Motion to approve installing a cross walk on Edelweiss Strasse at the old Carwash to the water park property as recommended by the Police Chief made by Commissioner Fred Garmon, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

**COMMISSION MEETING  
MARCH 21, 2023  
MINUTES OF MEETING  
PAGE 2**

ALPINE HELEN/WHITE COUNTY C.V.B. MONTHLY REPORT; Director Jerry Brown asked if the City would consider purchasing 41 banners for the upcoming Songwriters Festival at a cost of \$2983.50. Commissioner Steve Fowler made a motion to split the cost with the Welcome Center with each contributing up to \$1500.00, 2<sup>nd</sup> by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

7 A. Helen Chamber of Commerce monthly report. Verbal report given by Judy Holloway.

White County Chamber representative Beth Truelove explained a study to be done on the workforce and housing called the 2030 Vision that was originally voted on in 2019 to see if the City of Helen would be interested in being part of the study along with the County and City of Cleveland, and would help fund the project at a cost of \$2,000. Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission.

UPDATE FROM CITY MANAGER OF CURRENT PROJECTS; Fletcher Holliday of EMI updated the Commission on well development and explained the estimated cost of drilling a new well below the current one at the Lenzen property at a cost of approximately \$54,000 and the estimated cost to bring the current well up to EPD standards \$60,000 to \$80,000. Motion made by Commissioner Steve Fowler to proceed with applying with the State for a new well on the Lenzen property, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

Next discussed was the pond on the Wilkins property, Fletcher Holliday of EMI explained the Contractor has drained the pond and that dredging while empty would be considerably less than while filled but will need to get the cost from the contractor and added to the original cost. Motion to approve going ahead and dredging the pond while empty made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

FINANCIAL REPORT; Finance Officer Mona Wood gave a verbal report with written report included as an integral part of the Minutes. Commissioner Cliff Hood suggested a 5 year Capital project plan and to look at the budgeted items. Motion to approve the Financial Report made by Commissioner Cliff Hood, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission.

POLICE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Police Chief Aletha Barrett was present and gave a verbal report as well. Chief Barrett explained that her officers had hand delivered notices to businesses that had not paid their Occupational tax and informed them of citations that would be written if not

**COMMISSION MEETING  
MARCH 21, 2023  
MINUTES OF MEETING  
PAGE 3**

paid by March 31<sup>st</sup>. All but seven had been in and paid. Attorney Carl Free stated that an Ordinance change could be looked at.

FIRE DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Fire Chief Jody Prickett was present and gave a verbal report.

PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT; Report included as an integral part of the Minutes.

BUILDING AND ZONING DEPARTMENT MONTHLY REPORT; Report included as an integral part of the Minutes. Building & Zoning Director Jonah Casper was present and gave a verbal report.

PURCHASES AND BIDS; None

Commissioner Cinnamon Sullivan told the Commission that she had been approached by the Coordinator of the VW Car show to see if the Commission will allow parking of a VW in the Market Platz during the car show event and of the free publicity allowing so will do. Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission.

ORDINANCES; CORRECTIVE ORDINANCE OF THE CITY OF HELEN, GEORGIA, APPROVING THE ANNEXATION OF PROPERTY INTO THE CITY OF HELEN, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA, AS ORIGINALLY ADOPTED ON OCTOBER 18, 2022; Motion to approve made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

EXECUTIVE SESSION TO DISCUSS PERSONNEL AND PENDING OR POTENTIAL LITIGATION; Motion to go into Executive Session at 11:55 a.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Cliff Hood. Motion approved with a unanimous vote of the Commission.

Motion to resume the regular Commission meeting at 12:28 p.m. made by Commissioner Fred Garmon, 2<sup>nd</sup> Cinnamon Sullivan. Motion approved with a unanimous vote of the Commission.

There were no motions made as a result of the Executive Session.

**COMMISSION MEETING  
MARCH 21, 2023  
MINUTES OF MEETING  
PAGE 4**

CITY COMMISSION COMMENTS; None

ADJOURNMENT; Motion to adjourn at 12:30 p.m. made by Commissioner Steve Fowler, 2<sup>nd</sup> by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

**RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN**

*Marilyn Chastain*





# Alpine Helen/White County Convention & Visitors Bureau

P.O. Box 730 • Helen, Georgia 30545 • 706-878-2181 • FAX 706-878-4032

## CVB Report March, 2023

### ADVERTISEMENTS:

- Carolina Country – EMC Magazine.
- North Georgia Living Magazine.
- Blue Ridge Country Magazine.
- Atlanta Magazine.
- Georgia EMC Magazine.
- LRC Inc. Blogs, etc. and Social Media Campaigns.
- Regional Newspaper Ad's for the Songwriters Festival.
- Regional Newspaper Ad's for the Trout Tournament.
- Explore Georgia – Best Things to do in the Northeast Georgia Mountains – Helen and Tubing. 755,000. Impressions, with an estimated value of \$6,984.
- Southern Living.com – South's Best Awards – Helen. 11.4 million Impressions, with an estimated value of \$105,450.
- Only in Your State.com – The Adults Only Resort in Georgia – Valhalla – Helen. 6.4 million Impressions, with an estimated value of \$59,290.
- The Gap.com – 10 incredible spring destinations in Georgia – Helen. Also picked up by MSN Travel. 1.1 Billion Impressions, with an estimated value of \$10.4 million.
- Southern Living.com – 35 General Stores in the South you should visit – Old Santee Store. 11.4 million Impressions, with an estimated value of \$105,450.
- Southern Living.com – The 10 best waterfalls in Georgia – Helen – Anna Ruby Falls. 11.4 million Impressions, with an estimated value of \$105,450.
- Travel Awaits.com – 11 Gorgeous Georgia Cabin Rentals with Amazing View's – Wildlife Cabin, Moon dance Cabin – Helen. 4.7 million Impressions, with an estimated value of \$43,475.
- Southern Living.com – 16 best river towns for retirement in the south. Also picked up by MSN Travel.com – Helen. 9.1 Billion Impressions, with an estimated value of \$84.6 million.



# Alpine Helen/White County Convention & Visitors Bureau

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## **WELCOME CENTER:**

- 3,372 (1,183 more) Visitors stopped by the Welcome Center in March. (130 more than last year).
- Helen Travel Guides delivered over 174 cases of the new guides. Mailed out an additional 112 Travel Guides by request in March. We had 97 Travel Guide downloads.
- Website visits for the month of March 102,433. (53,003 more) with 100,784. unique/new visitors 4.75 page visits with over 403,818. (62,400 more) page views with duration of 2:39 minutes per view. Bounce rate 46.90%.

## **TRAVEL SHOWS/MEETINGS:**

- March 3<sup>rd</sup> – Director Brown met with Gwenn Beckham with the AJC to set up the next campaign.
- March 10<sup>th</sup> – Director Brown attended a zoom meeting with Advance Travel & Tourism for the February digital campaign reporting.
- March 10<sup>th</sup> – Director Brown attended a zoom meeting with Mayor Jeff Ash and Smart Wave concerning possible WIFI installation/ costs for downtown Helen that would give cell service availability for visitors during their time in Helen.
- March 12<sup>th</sup> – 13<sup>th</sup> - Director Brown, Doris Skelton and Tanya Stanley attended the Annual Winter Chautauqua Conference at Brasstown Valley Resort.
- March 14<sup>th</sup> – Director Brown attended a called City Commission meeting for the Smart Wave WIFI presentation.
- March 16<sup>th</sup> – Director Brown gave the monthly CVB report at the CVB Board meeting.



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## TRAVEL SHOWS/MEETINGS CON'T:

- March 16<sup>th</sup> – Director Brown and Doris Skelton met with Bob, Jeanine and Naomi Marthai at the Uhuburg Eagle Owl Castle to discuss tours starting in May and how we can assist with promoting the Castle.
- March 21<sup>st</sup> – Director Brown attended the monthly City Commission meeting and gave the February CVB report.
- March 22<sup>nd</sup> - Director Brown, Doris Skelton and Rita Morgan interviewed Brandy Carson for the open Informational Specialist position and offered the position to Ms. Carson, which she accepted. She will begin work on April 17<sup>th</sup>.
- March 23<sup>rd</sup> – Director Brown met with Emory Jones to discuss marketing the CVB is assisting Hardman Farm in promoting this Junes Outdoor Theater play.
- March 24<sup>th</sup> – Director Brown met with Advance Travel & Tourism to go over the monthly Digital Campaign report.
- March 24<sup>th</sup> – Director Brown met with Ruth Sykes of LRC P.R. Company to discuss Travel Writers trips this spring and summer.
- March 28<sup>th</sup> – Director Brown attended the Songwriters Festival meeting to prepare for the 5<sup>th</sup> Annual Festival.



**CITY OF HELEN  
FINANCIAL REPORT SUMMARY  
NINE MONTHS ENDED MARCH 31, 2023  
TAX REVENUES SUMMARY COMPARISON**

**TAX REVENUES**

**HOTEL/MOTEL TAX FUND**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Nine Months Ended 3/31/23</u>			
Mar-22	Mar-23	Difference	% Inc(Dec)	Mar-22	Mar-23	Difference	% Inc(Dec)
168,214	141,651	-26,563	-15.79%	2,292,118	2,286,084	-6,034	-0.26%

**SALES TAX**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Nine Months Ended 3/31/23</u>			
Mar-22	Mar-23	Difference	% Inc(Dec)	Mar-22	Mar-23	Difference	% Inc(Dec)
101,375	107,262	5,887	5.81%	1,063,127	1,160,960	97,833	9.20%

**BEER/WINE EXCISE TAX**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Nine Months Ended 3/31/23</u>			
Mar-22	Mar-23	Difference	% Inc(Dec)	Mar-22	Mar-23	Difference	% Inc(Dec)
7,869	7,099	-770	-9.79%	117,499	114,921	-2,578	-2.19%

**LIQUOR EXCISE TAX**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Nine Months Ended 3/31/23</u>			
Mar-22	Mar-23	Difference	% Inc(Dec)	Mar-22	Mar-23	Difference	% Inc(Dec)
3,189	2,739	-450	-14.11%	39,000	37,505	-1,495	-3.83%

**MIXED DRINK TAX**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Nine Months Ended 3/31/23</u>			
Mar-22	Mar-23	Difference	% Inc(Dec)	Mar-22	Mar-23	Difference	% Inc(Dec)
7,205	9,286	2,081	28.88%	83,265	85,717	2,452	2.94%

**2020 SPLOST**

<u>Monthly Comparison</u>				<u>Fiscal YTD Comparison - Nine Months Ended 3/31/23</u>			
Mar-22	Mar-23	Difference	% Inc(Dec)	Mar-22	Mar-23	Difference	% Inc(Dec)
100,361	105,343	4,982	4.96%	1,052,499	1,146,987	94,488	8.98%

**Fiscal YTD Budget Comparison - Nine Months Ended 3/31/23**

Budget	Actual	% Inc(Dec)
933,300	1,146,987	122.90%

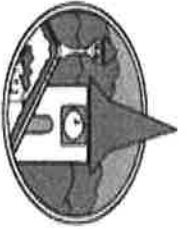
Cumulative #28	Estimated 2020	Difference	% of Estimate
3,268,985	5,600,000	2,331,015	58.37%

\*Unaudited



**CITY OF HELEN AVAILABLE 2014 SPLOST FUNDS  
AS OF MARCH 31, 2023**

	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (39.47%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (47.37%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (9.11%)</u>	<u>COMPUTER, COMM INFO EQUIP (4.05%)</u>	<u>TOTAL 2014 SPLOST REVENUE</u>
<b>2014 SPLOST</b>					
<b>TOTALS FOR</b>					
<b>6 YEAR PERIOD</b>	974,909.00	1,170,039.00	225,017.00	100,035.00	2,470,000.00
<b>CURRENT ESTIMATE</b>					
<b>REVENUE</b>					
ACTUAL RECEIVED	1,383,160.92	1,660,003.36	319,244.89	141,925.56	3,504,334.73
INTEREST EARNED	2,089.60	2,507.83	482.30	214.41	5,294.14
<b>EXPENSES</b>					
PRIOR YEARS TOTALS	1,384,698.86	1,661,798.55	319,533.95	78,463.42	3,444,494.78
CURRENT YEAR TOTALS	0.00	0.00	0.00	48,600.03	48,600.03
BANK FEES	0.00	0.00	0.00	0.00	0.00
<b>2014 SPLOST AVAILABLE</b>	<b>551.65</b>	<b>712.65</b>	<b>193.24</b>	<b>15,076.52</b>	<b>16,534.06</b>



**CITY OF HELEN AVAILABLE 2020 SPLOST FUNDS  
AS OF MARCH 31, 2023**

	<u>2020 SPLOST (20%)</u>	<u>ROADS, STREETS, BRIDGES, SIDEWALKS (23.21%)</u>	<u>WATER/WASTEWATER IMPROVEMENTS (33.93%)</u>	<u>PUBLIC BUILDINGS AND GROUNDS (37.5%)</u>	<u>ADMIN EQUIP, FACILITIES &amp; VEHICLES (5.36%)</u>	<u>2020 SPLOST REVENUE</u>
<u>TOTALS FOR</u>						
<u>6 YEAR PERIOD</u>	1,300,000.00		1,900,000.00	2,100,000.00	300,000.00	5,600,000.00
<u>CURRENT ESTIMATE</u>						
<u>REVENUE</u>						
ACTUAL RECEIVED	758,754.93		1,109,200.97	1,225,907.36	175,223.02	3,269,086.28
INTEREST EARNED	8,527.34		12,465.87	13,777.49	1,969.26	36,739.96
<u>EXPENSES</u>						
PRIOR YEARS TOTALS	325,795.83		145,213.64	127,664.93	9,832.76	608,507.16
CURRENT YEAR TOTALS	186,686.50		147,862.00	93,579.29	88,721.47	516,849.26
BANK FEES	0.00		0.00	0.00	0.00	0.00
<u>2020 SPLOST AVAILABLE</u>	<u>254,799.94</u>		<u>828,591.20</u>	<u>1,018,440.62</u>	<u>78,638.06</u>	<u>2,180,469.82</u>





Add a Personalized Bronze Plaque, See Pg. 33

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**GUARANTEE**  
Against Breakage

Extra-Wide 12" Seat for Maximum Comfort



Surface Mount Kits for Your Portable Bench — Available at KirbyBuilt.com

6 & 8 Ft. Long

VCL1009

**AS LOW AS \$528<sup>85</sup> ea.**  
+ shipping

## The City™ Series Benches

- Popular with schools and sports centers
- Low-maintenance benches for year-round outdoor use
- Heavy-gauge, plastic-coated steel with high-gloss and UV-coated finish
- Seats and backs feature diamond-shaped expanded metal design with smooth, rounded corners and edges for comfort and safety
- 2-3/8" OD Black powder-coated steel frames include corrosion-resistant primer for added protection



Easy Assembly



Accessible



**BEST SELLER**

**AS LOW AS \$338<sup>85</sup> ea.**

VCL1016 (6 Ft.)

MODEL#	DESCRIPTION	DIMENSIONS	WEIGHT	SALE PRICE	6+
<b>BENCHES WITH BACKS</b>					
VCL1009	6' portable bench	72" l x 23" w x 35" h, 72" l x 12" w x 18" h seat	91 lbs.		
VCL1010	6' surface mount bench	72" l x 22.5" w x 35" h, 72" l x 12" w x 18" h seat	82 lbs.	<b>\$568.85 ea.</b>	<b>\$528.85 ea.</b>
VCL1011	6' inground bench	72" l x 22.5" w x 35" h, 72" l x 12" w x 18" h seat	86 lbs.		
VCL1012	8' portable bench	96" l x 23" w x 35" h, 96" l x 12" w x 18" h seat	109 lbs.		
VCL1013	8' surface mount bench	96" l x 22.5" w x 35" h, 96" l x 12" w x 18" h seat	100 lbs.	<b>\$638.85 ea.</b>	<b>\$588.85 ea.</b>
VCL1014	8' inground bench	96" l x 22.5" w x 35" h, 96" l x 12" w x 18" h seat	104 lbs.		
<b>BACKLESS PLAYERS BENCHES</b>					
VCL1015	6' portable bench	72" l x 22" w x 18.25" h, 72" l x 12" w x 18.25" h seat	49 lbs.		
VCL1016	6' surface mount bench	72" l x 12" w x 18.5" h seat	38 lbs.	<b>\$378.85 ea.</b>	<b>\$338.85 ea.</b>
VCL1017	6' inground bench	72" l x 12" w x 18.5" h seat	43 lbs.		
VCL1018	8' portable bench	96" l x 22" w x 18.25" h, 96" l x 12" w x 18.25" h seat	58 lbs.		
VCL1019	8' surface mount bench	96" l x 22" w x 18.5" h seat	47 lbs.	<b>\$418.85 ea.</b>	<b>\$378.85 ea.</b>
VCL1020	8' inground bench	96" l x 12" w x 18.5" h seat	52 lbs.		

BLACK

GREEN

BLUE

RED

+ shipping

# Helen Police Department

## Monthly Report



March 2023

<p style="text-align: center;"><b><u>Arrests- 6</u></b></p> <ul style="list-style-type: none"> <li>• Felony- 0</li> <li>• Misdemeanor- 4</li> <li>• FVA- 1</li> <li>• VGCSA- 1</li> </ul>	<p style="text-align: center;"><b><u>Citations</u></b></p> <p style="text-align: center;">134</p>
<p style="text-align: center;"><b><u>Security Checks</u></b></p> <p style="text-align: center;">1,693</p> <p>*Downtown businesses 71 (4,970)</p>	<p style="text-align: center;"><b><u>Calls for Service</u></b></p> <p style="text-align: center;">407</p>
<p style="text-align: center;"><b><u>Foot Patrol Hours</u></b></p> <p style="text-align: center;">18</p>	<p style="text-align: center;"><b><u>Accident Reports</u></b></p> <p style="text-align: center;">3</p>
<p style="text-align: center;"><b><u>Criminal Trespass</u></b></p> <p style="text-align: center;">1</p>	<p style="text-align: center;"><b><u>Investigations</u></b></p> <ul style="list-style-type: none"> <li>• Cases cleared by arrest</li> <li>• Cases closed</li> <li>• Cases opened</li> <li>• Investigative Interviews</li> <li>• Search warrants obtained</li> </ul>



## Calls for Service

911 Accidental/Open Line/Hang Up	22	Fight	3	Road Rage	
Abandoned Vehicle	1	Fire Calls	5	Security / Business Check	11
Active Shooter		Flag Down		Sexual Assault Reported	2
Alarm Calls		Follow up Report	4	Shots Fired	
Amber/Levi/Matties Call/Alert	1	Foot Patrol	18	Special Detail	9
Animal Call		For Your Information	2	Speeding Vehicle	2
Apparent Death		Forgery		Stalking	
Armed Robbery		Fraud	1	Subject Screaming	1
Assault		Harassment		Suicide (attempt or threat)	
Assist Fire / LEO		Hit and Run		Suspicious Person or Vehicle	17
Assist Motorist	1	Hostage Situation		Taking Report	2
Assistance Needed		Improperly Parked Vehicle	3	Temporary Protection Order	
Attempting to Stop		In the Area		Test Call	
BOLO	16	Intoxicated Driver/ Ped.	4	Theft Report	6
Bomb Threat		Indecent Exposure		Threats	2
Bond	3	Juvenile Problem	1	Traffic Accident	4
Burglary	7	Kidnapping		Traffic Hazard	
Call by Phone	12	Lines Down		Traffic Stop	137
Car Jacking	1	Loitering		Tree Down/ Across Roadway	2
Chase in Progress		Lost/Found Item or Person	7	Trespassing	2
Child Abuse/ DFCS		Mechanical Breakdown	1	Problem Unknown	
City/County Ordinance Violation		Medical Calls	21	Vandalism	1
Court Detail		Meet in Person	7	Vehicle Lock Out	
Criminal Trespass	1	Mental Subject		Vehicle Registration Info.	2
Damage to Property	4	Missing Person	1	Vehicle Taken without Permission	2
Debris in Roadway		Noise Complaint	1	Vin Verification	1
Deliver Message		Not Otherwise Specified	8	Walk Thru	7
Direct Traffic		Open Door	1	Wanted Person/Warrant	2
Dispute	7	Overdue Motorist	2	Wanted/Stolen Indicated	
Disturbance	1	Pandering		Welfare Check	4
Domestic	4	Pick up Prisoner/ Subject	3	School Crossing/ Traffic	
Driver/Criminal History Requested	1	Possible Dam Failure		Subject in Custody	
Driver's License Info.	2	Prowler	1	Wrecker needed	
Drug Suspect	1	Public Assist	1	Civil Process	
Emergency Road Repair		Reckless Driving	4	Illegal dumping	
Entering Auto		Refusing to Leave	4	Residence check	
Escort	2	River Patrol		Calls for water dept problems	
Extra Patrol	1	Road Blocked		Information Purposes Only	

**Total call for service:407**

# City of Helen Fire & Rescue

## Monthly Report for March 2023

Total "911 Responses" = 58 / Year to Date = 133

### Major Incident Type(s) Breakdown

Major Incident Type	# Of Incidents Current Month	2022 Monthly Comparison	% Of Total Current Month
Fires	2	2	3.45%
Overpressure rupture, explosion, overhear (No Fire)	0	0	0%
Rescue & Emergency Medical Service	31	9	53.45%
Hazardous Condition (No Fire)	0	0	0%
Service Call	8	5	13.79%
Good Intent Call	16	5	27.59%
False Alarm & False Call	1	1	1.72%
Severe Weather & Natural Disaster	0	1	0%
Special Incident Type	0	0	0%
<b>TOTAL</b>	<b>58</b>	<b>23</b>	

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TTL
2022	41	30	23	40	66	81	87	55	62	78	52	59	675
2023	42	33	58										133
Difference	+1	+3	+30										

Count of Aid Given and Received for Incidents for Date Range			# Of Incidents by Day of the Week for Date Range						
AID TYPE	TOTAL	% OF TOTAL	MON	TUE	WED	THU	FRI	SAT	SUN
Aid Given	10	17.25%	9	9	11	11	5	7	6
Aid Received	10	17.25%	Busiest Hours for Date Range						
None	38	65.5%	0800-1959						

Average Response Time for Non-Aid Incidents for Date Range		
AGENCY	AVERAGE RESPONSE TIME (Dispatched to Arrival)	NUMBER OF INCIDENTS
City of Helen Fire & Rescue	5:14	37

### Overlapping Calls

Overlapping calls are two or more calls occurring at the same time before the Duty Crew can respond to it. For instance, the Duty Crew could be responding to, arriving at, or at the scene of an incident when another call for service comes in. In March we had 6 overlapping calls for a total of 10.34% of our calls. This year our overlapping call average is about 9.02% (12 of 133).

**Apparatus Responses: This chart identifies our busiest apparatus for the Month**

Apparatus Call Sign	Type of Vehicle	Number of Responses for Apparatus
Engine 31	2017 HME "Ahrens Fox"	42
Engine 32	1997 Ferrara "Spartan"	0
Truck 31	2002 Ferrara "Igniter Series"	3
Rescue 31	2000 Ford "F-650"	5
301	2016 Ford "F-150"	12
ATV 31	2016 Polaris "Ranger"	1

**Training**

Firefighters completed a total of **72 hours of classroom and practical training.**

<b>Fire Department Non-Emergency Activities</b>		
Walk In Evaluation & Public Assist	5	*T31 water leak fixed – Brackett's *All Hose tested *Hydrant Maintenance Started *New Power Inverter installed on E31 – Personnel *Station Flagpole Fixed – Personnel *Repainted Ground Monitor in front of station *2 Multi Training Session with County Fire
COVID 19 was a factor in incidents	0	
Station Tour/Visitors	14	
Public Relation Hours	151.67 hrs.	
Fire Safety Programs	1	
CPR/BLS Class	1	
Smoke Detector Installation	0	
Pre-Fire Plans/Inspections	3	
Hose Testing (Feet)	6,100'	
Hydrant Testing/Maintenance (Total #)	31	

# **PUBLIC WORKS REPORT**

**March 2023**

- Put in three loads of rip rap and cleaned out two drain pipes on Escowee drive.
- Fixed five water leaks.
- Jet sewer drain on main at Ber weg.
- Paint doors at the welcome center.
- Paint walking ramps on side walks.
- We set four meters.
- Normal routine clean restrooms. Trash rout. Road side trash. read meters . Cut grass .
- Put in new door and led lights at the library .
- WorkedD on the rescue truck pump for the fire dp .
- Put up directional signs.
- Help with putting in the big Christmas tree in the park for bart .
- Put chlorine and salt in wells weekly .
- Take out the eight deed trees in the market platz and replant with new trees .
- Done fourty locats .



## Group Summary

Group	Issued	Completed	Voided	New
1ST AVAILABLE	127	102	7	18
CHIPPING	3	2	0	1
WATER	6	5	1	0
Grand Totals	136	109	8	19

## Staff Summary

Staff	Issued	Completed	Voided	New
1ST AVAILABLE	34	34	0	0
EDWARD SALWAY	62	39	5	18
JACK MORGAN	1	1	0	0
JACOB WESTMORELAND	3	3	0	0
JARED TURNER	24	24	0	0
JIMMY ROGERS	1	1	0	0
PW TEAM	3	2	0	1
WATER TEAM	8	5	3	0
Grand Totals	136	109	8	19

## Job Code Summary

Job Code	Issued	Completed	Voided	New
CHANGE METER - CHANGE METER	15	6	2	7
CHIPPING - CHIPPING	1	1	0	0
CONNECT - CONNECT	9	9	0	0
DELIVER CAN - DELIVER CAN	1	1	0	0
DISCONNECT & READ - DISCONNECT & READ	6	5	1	0
LEAK CK - LEAK CHECK	5	5	0	0
LOCK NON PAYMENT - LOCK NON PAYMENT	11	11	0	0
MISC - MISC	32	16	4	12
PICK UP CAN- TERM - PICK UP CAN - TERMINATE SERVI	1	1	0	0
PULL METER - PULL METER	5	4	1	0
READ - READ	3	3	0	0
READ TO TRANSFER - READ TO TRANSFER	11	11	0	0
RE-READ IN BILLING - RE-READ IN BILLING	19	19	0	0
SERVICE ACTION - SERVICE ACTION	8	8	0	0
SET METER - SET METER	4	4	0	0
UNLOCK - UNLOCK	4	4	0	0
UNLOCK & READ - UNLOCK & READ	1	1	0	0
Grand Totals	136	109	8	19

## Action Summary

Action	Issued	Completed	Voided	New
Connect	9	9	0	0
Disconnect	6	5	1	0
Re-Read	19	19	0	0
Occupant Change	11	11	0	0
Miscellaneous	46	30	4	12
Cutoff	11	11	0	0
Service Action	34	24	3	7
Grand Totals	136	109	8	19

## Issued by User

User	Issued
Mirinda	14

### Issued by User

User	Issued
Susie	122
Grand Totals	136

### Completed by User

User	Completed
esalway	45
jdmorgan	1
jturner	6
ssanders	57
Grand Totals	109



**City of Helen  
Georgia's Alpine  
Village**

25 Alpenrosen Strasse  
PO Box 280  
Helen, Georgia 30545  
706-878-2733  
706-878-1655 -fax  
www.cityofhelen.org



The City of Helen is an equal  
opportunity provider and employer

## **BUILDING AND ZONING MONTHLY REPORT March 2023**

**Commissioners:**

Jeff Ash  
Steve Fowler  
Fred Garmon  
Cinnamon Ruston  
Cliff Hood

**City Manager:**

Darrell Westmoreland

**City Clerk/  
Clerk of Court**

Marilyn M. Chastain

**Chief of Police:**

Aletha Barrett

**Building and Zoning  
Administrator:**

Jonah Casper

**Fire Chief**

Jody Prickett

**Public Works  
Director:**

Jack Morgan

### **PERMITS**

Building: 18

Electrical: 0

Mechanical: 0

Plumbing: 0

Signs: 3

### **INSPECTIONS**

-Permitted: 5

-Courtesy inspections and consultations: 7

-Builder and Architect consultations: 20

Certificate of Occupancy permits issued: 0



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	<b>3000148021248.1</b>	<b>Sales Rep</b>	Jason Arnold
<b>Total</b>	<b>\$9,745.50</b>	<b>Phone</b>	(800) 456-3355, 7281586
<b>Customer #</b>	15679319	<b>Email</b>	Jason_A_Arnold@DELL.com
<b>Quoted On</b>	Mar. 20, 2023	<b>Billing To</b>	MIRANDA DISPAIN
<b>Expires by</b>	Apr. 19, 2023		HELEN POLICE DEPT
	Dell National Cooperative		25 ALPENROSEN STRASSE
<b>Contract Name</b>	Purchasing Alliance-NCPA		HELEN, GA 30545-3416
	Master Agreement		
<b>Contract Code</b>	C000000005600		
<b>Customer Agreement #</b>	NCPA 01-42		

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,  
Jason Arnold

Your order contains one or more items which are billed on a recurring basis. See Important Notes for details on your specific offering and, for customers with auto-renewing subscriptions, how to turn off automatic renewal.

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
ACCOUNTS PAYABLE	Standard Delivery
HELEN POLICE DEPT	
PO BOX 280	
25 CHATTAHOOCHEE ST	
HELEN, GA 30545	
(706) 878-2722	

Product	Unit Price	Quantity	Subtotal
<b>CSP - Microsoft 365 GCC G3 - Annual Subscription</b>	\$389.82	25	\$9,745.50
<i>Estimated Prorated Charge per unit to Mar. 20, 2024 : \$389.82 plus tax. Actual prorated charges are based on date of fulfillment. Annual charge per unit will be \$ 389.82 plus tax subject to change upon notice.</i>			



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<b>Subtotal:</b>	<b>\$9,745.50</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Non-Taxable Amount:</b>	<b>\$9,745.50</b>
<b>Taxable Amount:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>

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**Total:** **\$9,745.50**

**Note:** This Quote contains a Recurring Service.

**Shipping Group Details**

**Shipping To**

ACCOUNTS PAYABLE  
 HELEN POLICE DEPT  
 PO BOX 280  
 25 CHATTAHOOCHEE ST  
 HELEN, GA 30545  
 (706) 878-2722

**Shipping Method**

Standard Delivery

	Quantity	Subtotal
<b>CSP - Microsoft 365 GCC G3 - Annual Subscription</b>	<b>25</b>	<b>\$9,745.50</b>

Estimated delivery if purchased today:  
 Apr. 11, 2023  
 Contract # C000000005600  
 Customer Agreement # NCPA 01-42

Description	SKU	Unit Price	Quantity	Subtotal
CSP - Microsoft 365 GCC G3 - Annual Subscription	AC468351	-	25	

<b>Subtotal:</b>	<b>\$9,745.50</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$9,745.50</b>

**RESOLUTION 23-04-01**

**RESOLUTION OF CITY OF HELEN, GEORGIA (“CITY”) AGREEING  
TO SETTLE WITH PUBLIX SUPER MARKETS, INC.  
CONCERNING THE PRESCRIPTION OPIOID LITIGATION**

WHEREAS, the City initiated litigation against certain manufacturers, distributors, and pharmacy chains in *In re: National Prescription Opiate Litigation*, MDL 2804, to hold them accountable for the opioid epidemic and to seek equitable and monetary relief;

WHEREAS, defendant Publix Super Markets, Inc. (“Publix”) has separately reached a settlement framework with certain local government entities;

WHEREAS, certain Georgia local government entities seek to resolve the litigation with Publix and maximize the recovery from this settlement; and

WHEREAS, the City desires to agree to settle with Publix;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HELEN COMMISSIONERS, AS FOLLOWS:

Section 1. The City Commissioners, as the governing body of the City, hereby agrees to settle with PUBLIX and to be bound by the Release and


Section 2. The City Commissioners hereby appoints Darrell Westmoreland as the duly appointed representative of the City for the purposes of agreeing to be bound by the settlement agreement.

Section 3. The City Commissioners directs the duly appointed representative of the City to execute the settlement agreement with Publix upon such terms approved by the Commission with the advice of the City Attorney.


Section 4. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. This Resolution shall be in full force and effect from and after its adoption as provided by law.

This Resolution was introduced, seconded and adopted at a duly convened meeting of the City Commissioners, held on April 18th, 2023.

  
\_\_\_\_\_  
Jeffrey Neal Ash, Sr., Mayor

ATTEST:

  
\_\_\_\_\_  
Marflyn Chastain, City Clerk  
(CITY SEAL)