

## City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



opportunity provider and employer

TUESDAY, APRIL 2, 2019 PLANNING AND DESIGN REVIEW BOARD

706-878-2733-main

706-878-1655—fax

**AGENDA** 

1. CALL MEETING TO ORDER

**Building & Zoning:** 

Darrell Westmoreland

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM MARCH 19, 2019 MEETING

building and a small grand opening sign for one day.

Chairman:

4. SIGNS

Helen Wilkins

A. Vape, Smoke, Snacks, Soda and Gifts, 8635 N. Main Street. Muhammad Arif. Requests permit for 6 sq. ft. sign and small sign above door.

B. Alpine Dispensary, 8160 S. Main street. Requests (2) 24 sq. ft. sign for

**Board Members:** 

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

**Chris Williams** 

Dona K Burke

5. SPECIAL EVENTS

A. Helen Holiday Half Marathon, Date: December 14, 2019. Requests special event permit for their annual foot run marathon. Runners will enter Unicoi trail and travel up White Strasse to the trail.

B. Family Fun Day for Offroaders, Appalachian Offroad Ga. Request a special event permit for June 15, 2019 at the city Pavilion. Event will be a Jeep show and fun for families to promote the group.



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The City of Helen is an equal opportunity provider and employer

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Building & Zoning:

Darrell Westmoreland

Chairman:

Helen Wilkins

**Board Members:** 

**David Greear** 

Linda McAllister

Ralph Hofer

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TUESDAY, APRIL 2, 2019 PLANNING AND DESIGN REVIEW BOARD MINUTES OF MEETING pg. 1

The Planning and Design Review Board met on Tuesday, April 2, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Dona K Burke, Charlie Knowles Linda McAllister, Chris Williams and David Greear.

Approval of agenda; Motion to approve the agenda with the correction of date made by member Linda McAllister, 2nd by member David Greear. Motion approved by unanimous vote of members present.

Motion to approve the minutes from the March 19, 2019 meeting made by member David greear, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

#### **SIGNS**

A. Vape, Smoke, Snacks, Soda and Gifts. 8635 N. Main, requested a permit for new signs one being 6 sq. ft. and a smaller sign for entrance area to replace the existing signs from prior business. Motion to approve was made by member David Greear, 2<sup>nd</sup> by member Chris Williams. Motion approved by unanimous vote of members present.

B. Alpine Dispensary. 8160 S. Main Street. Requested 2 signs for new business. Motion to approve made by member Linda McAllister, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

#### SPECIAL EVENTS

A.Helen Holiday Half Marathon, requested permit for their annual foot run marathon .Motion to approve made by member Linda McAllister, 2nd by member David Greear. Motion approved by unanimous vote of members present.

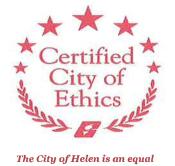


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April 2, 2019

PLANNING AND DESIGN REVIEW BOARD

MINUTES OF MEETING

PAGE 2

**Building & Zoning:** 

SPECIAL EVENTS

Darrell Westmoreland

Chairman:

Helen Wilkins

Motion to adjourn made by member David Greear, 2nd by member Linda Williams. Motion approved by unanimous vote of members present at 09:23am.

A. Family Fun Day for Offroaders, requested permit for event at the city pavilion. June 15, 2019. Motion to approve made by member Chris Williams, 2<sup>nd</sup> by member David Greear. Motion approved by unanimous

**Board Members:** 

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Dona K Burke

APPROVED BY:

CHAIRPERSON HELEN WILKINS

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vote of members present.

PREPARED BY:

Chris Williams

BUILDING AND ZONING ADMINISTRATOR

Darrell Westmoreland