



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, APRIL 17, 2018  
PLANNING AND DESIGN REVIEW BOARD

**706-878-2733—main**

**706-878-1655—fax**

### AGENDA

**Building & Zoning:**

**Darrell Westmoreland**

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM MARCH 27, 2018

**Chairman:**

**Catherine Cleiman**

4. SIGNS:
  - A. The Heidelberg German Restaurant, 8660 White Horse Sq. Remove and replace the (2) existing signs with a new 18" x 48" sign and a 20" x 43" sign.

**Board Members:**

**David Greear**

**Ralph Hofer**

**Charlie Knowles**

**Linda McAllister**

**Helen Wilkins**

**Chris Williams**

5. PLAN SUBMITTALS:
  - A. Helen First Baptist Church, 53 Edelweiss Strasse. Plans submitted for an addition to be added to the side of building. All colors and trim will be uniform with the existing structure.
6. SPECIAL EVENT
  - A. Southeast Victory Motorcycle Rally, Charity event rally. Date: May 30 - June 3, 2018  
Narr Weg and the surrounding areas.
7. New color chart, Recommend commission approval.



# City of Helen

## Planning, Design and Review Board

PO Box 280

Helen, GA 30545



706-878-2733 - main

706-878-1655 - fax

APRIL 17, 2018

PLANNING AND DESIGN REVIEW BOARD

MINUTES OF MEETING

Page 1

**Building & Zoning:**

**Darrell Westmoreland**

The Planning and Design Review Board met on Tuesday, April 17, 2018 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 a.m. Board Members present were Helen Wilkins, Ralph Hofer, David Greear, and Charlie Knowles.

**Chairman:**

**Catherine Cleiman**

Approval of agenda: Motion to approve the agenda with amendments under Plan Submittals of (B) Michaela Muller request to add addition of permanent structure over back deck at 60 Chattahoochee Strasse #2 and (C) Chris Williams request to cover and repair existing deck at 60 Chattahoochee Strasse #303 and amendment under Signs of (B) Jubilee Sign Company request approval of signs for Mindescape at 8160 South Main Street #B-6 was made by Member David Greear, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

**Board Members:**

**David Greear**

**Linda McAllister**

**Ralph Hofer**

**Charlie Knowles**

**Helen Wilkins**

**Chris Williams**

Motion to approve the minutes from the March 27, 2018 meeting was made by Member Helen Wilkins, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all Members present, with Charlie Knowles abstaining since he was not at the meeting.

**SIGNS:**

A. "The Heidelberg", 8660 North Main Street, Fernando Garibaldi. Request the removal of existing signs and replacement with new 18" x 48" and 20" x 43" signs. Motion was made by Member Helen Wilkins to approve the signs, 2nd by Member David Greear. Motion was approved by a unanimous vote of all Members present.

B. "Mindescape", 8160 South Main Street #B-6, Martin Shepherd, 22" x 44" sign to be placed on the marquee and a sign on the glass door with the name and hours. Motion was made by David Greear to approve marquee sign and to approve the sign on the door provided it meets the color and size code, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all Members present with Member Helen Wilkins abstaining since she owns the building.

APRIL 17, 2018  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING  
Page 2

PLAN SUBMITTAL

A. "Helen First Baptist Church", 53 Edelweiss Strasse, Bill Terry. Motion was made by Member Helen Wilkins to approve plan submitted for a 13' x 28' addition to the existing structure to be added to the side of the building next to Jameson Inn for extra storage space, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all Members present. Colors and trim were to be uniform with the existing structure.

B. "Muller's Famous Fried Cheese Café", 60 Chattahoochee Strasse #2, Michaela Muller. Motion was made by Member Charlie Knowles to approve plans submitted for a permanent awning to cover back deck using material to match the existing, 2nd by Member David Greear. Motion was approved by a unanimous vote of all Members present.

C. "Cowboys & Angels", 60 Chattahoochee Strasse #303, Chris Williams. Motion was made by Member Ralph Hofer to approve replacing the existing deck and ramp and to cover the deck with a permanent structure, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

SPECIAL EVENTS

A. "Southeast Victory Motorcycle Rally", Michael Snyder. The closing of Narr Weg was previously discussed in a staff meeting with the Police Chief, and it was determined it would not be possible to close Narr Weg on Thursday or Friday due to deliveries to area restaurants, but could be closed on Saturday. The noise from Dyno Machines was discussed. City Manager Jerry Elkins said the hours are being restricted for the use of the machines, and an effort is being made concerning the direction of the machines to lessen the noise to certain areas. There was discussion concerning the vendors of the event. The Board asked that the Building and Zoning Director inspect the vendors to make sure the vendor merchandise was not offensive and the tents met fire codes. Motion was made by Member Helen Wilkins to approve the motorcycle rally May 30 - June 3, 2018, with limitations as discussed, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all Members present.

NEW COLOR CHART

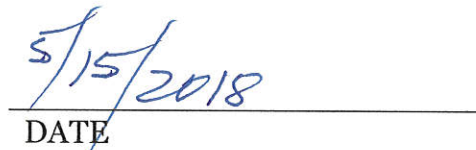
The Board discussed the Old World Bavarian Color Chart and the colors which businesses can use on their outdoor signs. All agreed there was a need for a silver (non-metallic), grey and pink. (It was determined that the medium and deep yellows would be acceptable for gold.) Motion was made by Member Charlie Knowles to recommend to the Helen Commission the Old World Bavarian Color Chart with the additional colors of Rose Quarts (Pantone #13-1520) and a silver and grey color which would be chosen by Member Ralph Hofer\*, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

APRIL 17, 2018  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING  
Page 3


Motion to adjourn was made at 10:23 a.m. by Member Ralph Hofer, 2nd by Member David Greear. Motion was approved by a unanimous vote of all Members present.

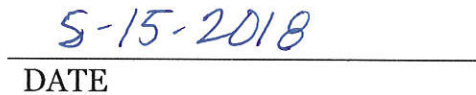
APPROVED BY:

  
CHAIRPERSON CATHERINE CLEIMAN

  
DATE

PREPARED BY:

  
MIRINDA DISPAIN, DEPUTY CLERK

  
DATE

\*Colors chosen by Member David Greear were Pantone colors #420C and #444C.