



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

Tuesday, Dec 12th, 2023 Planning and Design Review Board Agenda

706-878-2733—main

706-878-1655—fax

Building & Zoning:

Jonah Casper

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

1. Call meeting to order

2. Approval of Agenda

3. Approval of minutes from previous meeting

4. Sign Submittals

- a. Bangkok Haus is requesting approval for a new sign to be placed above the entrance of their restaurant. The sign will fit in the empty space above the front doors.

5. Plan Submittals

- a. Paul Morris with King Ludwig's Biergarten has some plans that he would like to present to the board for approval which includes new flooring, drainage, and knee wall construction.
- b. J.T. Gangwal with the new hotel construction, will be bringing some plans to present to the board for possibly moving the hotel location here in town.

6. Other Business

- a. The board needs to enter an executive session to discuss the replacement of board member Mervin Barbree's upcoming vacant position due to being elected as a commissioner.



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Tuesday, December 12th, 2023 Planning and Design Review Board Minutes (pg. 1)

The PDRB met on Tuesday, December 12, 2023 at Helen City Hall with chairperson Helen Wilkins calling the meeting to order at 9:02 am. Board members present were Mervin Barbree, David Greear, and Linda McAllister.

Approval of the Agenda; the motion to approve the agenda was made by David Greear and second by Linda McAllister. This motion was approved by all members present.

Approval of the minutes recorded from the previous meeting was first motioned by Linda McAllister and second by David Greear. This motion was approved by all members present.

Sign Submittals

- a. Bangkok Haus requested approval for a new sign for their restaurant. The sign would need a variance from the Commission in order to be approved since they already have 2 signs on the building. The board debated approving the sign, but came to a split decision with only 4 members present at the meeting. They ultimately decided to table the vote until the next meeting with more members present. The motion to postpone the approval was first made by Mervin Barbree, and second by David Greear. This motion was approved by all members present.



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Tuesday, December 12th, 2023 Planning and Design Review Board Minutes (pg. 2)

Plan Submittals

Building & Zoning:

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Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

- a. Paul Morris with King Ludwig's Bier Garten did not show up to the meeting to present their plans. The motion to deny was made by Mervin Barbree and second by Linda McAllister. This motion was approved by all members present.
- b. JT Gangwal presented the board with new concept renderings of the new hotel to be built in town. The original site for the hotel turned out to be too costly to construct at, so they plan on moving it to a different site here in town. The hotel design will be the same as previously approved, just in a different part of town. (Directly across from City Hall on Main Street.) The motion to approve the site relocation was first made by Mervin Barbree and second by Linda McAllister. This motion was approved by all members present.

Other Business

- a. The board entered into an Executive session to discuss which candidate would be chosen to recommend to the Commission for approval to replace Mervin Barbree's position becoming vacant in January of 2024. The motion to enter the session was first made by David Greear and second by Mervin Barbree. Every board member casted their vote and a majority vote was decided. The motion to adjourn the session was made by Mervin Barbree and second by David Greear. Bruce Pomeroy was approved to become a board member during the Commission meeting held later the same day.



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Tuesday, December 12th, 2023 Planning and Design Review Board Minutes (pg. 3)

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Building & Zoning:

Jonah Casper

APPROVED BY:

Helen Wilkins

Jan. 9 2024

Chairman:

CHAIRPERSON:

DATE

Helen Wilkins

Helen Wilkins

Board Members:

David Greear

PREPARED BY:

Linda McAllister

Jonah Casper

1/9/2024

Ralph Hofer

BUILDING AND ZONING ADMINISTRATOR:

DATE

Mervin Barbree

Jonah Casper

Chris Williams

Dona K. Burke