



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

OCTOBER 11, 2016  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 1

*706-878-2733—main*

*706-878-1655—fax*

### *Building & Zoning:*

*Larry Krul*

The Planning and Design Review Board met on Tuesday, October 11, 2016 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00am. Board members present were Steve Fowler, Charlie Knowles, Ralph Hofer, Danna Lee and David Greear. Absent was Charlie Knowles.

Approval of agenda; Motion to approve the agenda made by member Ralph Hofer, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.

### *Chairman:*

*Catherine Cleiman*

Approval of meeting minutes from the September 27, 2016 meeting made by member David Greear, 2nd by member Steve Fowler. Motion approved by vote of members present with Charlie Knowles and Ralph Hofer abstaining due to their absence at that meeting.

### *Board Members:*

*David Greear*

## **SIGNS**

*Geffery McAllister*

A. Yonah Coffee café and Ice Cream, 2 window signs. Motion to approve after downsizing the sign to 6 sq. ft. made by member Steve Fowler, 2nd by member Danna Lee. Motion approved by unanimous vote of members present.

*Ralph Hofer*

*Charlie Knowles*

B. DJ's Collectibles, 2 window signs upstairs. Motion to approve made by member Danna Lee, 2nd by member David Greear. Motion approved by unanimous vote of members present.

*Danna Lee*

*Bill Miles*

C. Rice Jewelry LLC., double sided hanging sign. Motion to approve made by member Steve Fowler, 2nd by member Danna Lee. Motion approved by unanimous vote of members present.

## **DISCUSSION**

New color cards for signs and buildings were discussed. New cards were to be scanned and emailed to members and Chairperson Cleiman would get hard copies to all members after receiving them.



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MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

Motion to adjourn at 9:14 am made by member Danna Lee, 2nd by member Steve Fowler. Motion approved by unanimous vote of members present.

**Building & Zoning:**

**Larry Krul**

**Chairman:**

**Catherine Cleiman**

APPROVED BY:

**Board Members:**

**David Greear**

**Geffery McAllister**

**Ralph Hofer**

**Charlie Knowles**

**Danna Lee**

**Bill Miles**

*Catherine Kay Cleiman* 11/8/2016  
CHAIRPERSON CATHERINE CLEIMAN DATE

PREPARED BY  
*Larry Krul* 11/8/16  
LARRY KRUL BUILDING AND ZONING ADMINISTRATOR DATE