

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 4, 2012
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR JUDY HOLLOWAY
2. ROLL CALL BY DEPUTY CITY CLERK MARILYN CHASTAIN
3. SALUTE TO THE FLAG
4. APPROVAL OF MINUTES FROM NOVEMBER 20, 2012
5. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
 - A. Chris Cooley, SOWO event
6. ADMINISTRATIVE OPERATIONS
 - A. Approval for Mayor and City Manager to execute all documents for the Immediate Threat & Danger Grant for the Alpine Crest water line replacement
 - B. Set date for show cause hearing for violations of the alcohol laws by Club Escape.
 - C. Consideration of approval for plans to renovate the River Street restrooms.
 - D. Discussion of improvements to the Market Platz Water Fall
7. POLICE DEPARTMENT OPERATIONS
 - A. Approval of acceptance of two 4-wheelers
8. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
9. BUILDING AND ZONING OPERATIONS
10. PURCHASES AND BIDS
11. ORDINANCES
12. RESOLUTIONS
13. Executive session for personnel
14. CITY COMMISSION COMMENTS
15. ADJOURNMENT

THIS AGENDA WAS POSTED: NOVEMBER 30, 2012 @ 7:45 A.M.

**CITY OF HELEN
COMMISSION MEETING
DECEMBER 4, 2012**

The Helen City Commission met Tuesday December 4, 2012 at 10:00 a.m. in the Commission Room at Helen City Hall.

Mayor Judy Holloway called the meeting to order at 10:00 a.m.

Deputy Clerk Marilyn Chastain called the roll and the following were present: Mayor Judy Holloway, Commissioner Lynn Whitener, Commissioner Dona K Burke, Commissioner Helen Wilkins, Commissioner Jeff Ash.

Also present were City Attorney Carl Free, City Manager Jerry Elkins, Public Works Director Ross Hewell, Planning & Zoning Director Randy DeShon, Police Chief Jim Couch, and Deputy Clerk Marilyn Chastain.

The Pledge to the American Flag was given.

Mayor Judy Holloway asked for a motion to amend the Agenda to include extending the restaurant hours on New Year's Eve. Motion to amend the Agenda made by Commissioner Dona K Burke, 2nd by Commissioner Helen Wilkins.

Motion approved with a unanimous vote of the Commission

Motion to approve the Minutes of the November 20, 2012 made by Commissioner Helen Wilkins, 2nd by Commissioner Lynn Whitener. Commissioner Jeff Ash abstained from the vote being he was not at the November 20, 2012 meeting.

Motion approved with a majority vote of the Commission.

Petitions and Communications from the Public

- A. Chris Cooley from SOWO was present for the meeting and explained to the Commission that approximately 8000 people were present for the last event and projects 10,000 for 2013. He requested permission to block Edelweiss Strasse Saturday morning on one end and make it a one way street to help with parking the show cars. Chief Jim Couch said he did not see a problem. Dates for 2013 will be May 17-19 2013.

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Chris Cooley explained that parking on the Wilkins property will be done by 10:00 p.m. Friday night, and that only Vendors and participants will be parked in the City Park and that they had secured insurance for the event. Motion to approve the SOWO event for May 17-19 2013 made by Commissioner Dona K Burke, 2nd by Commissioner Jeff Ash.

Motion approved with a unanimous vote of the Commission.

Administrative Operations

- A. Approval for Mayor and City Manager to execute all documents for the Immediate Threat & Danger Grant for the Alpine Crest water line replacement. Motion to approve the Mayor and City Manager to execute all documents for the Immediate Threat & Danger Grant for the Alpine Crest water line replacement made by Commissioner Dona K Burke, 2nd by Commissioner Lynn Whitener. Motion approved with a unanimous vote of the Commission.
- B. Date for show cause hearing for violations of the alcohol laws by Club Escape. Police Chief Jim Couch explained to the Commission that on October 27, 2012 an underage male had been served alcohol, he picked the server out from the City, and given a written statement. Also on November 19, 2012 a 2nd violation had occurred. At 2:30 a.m. officers had gone inside Club Escape and found several people sitting around a table with alcoholic beverages, and were told by Manager Mark Turner they were all employees. City Attorney Carl Free suggested having the hearing scheduled for December 18, 2012 at 2:00 p.m. Motion to have the show cause hearing for Club Escape on December 18, 2012 at 2:00 p.m. made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.
- C. Consideration for approval of plans to renovate the River Street restrooms. Planning and Zoning Director Randy Deshon explained to the Commission what changes were needed.

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Cost estimates have not been figured. City Manager Jerry Elkins explained that The project would be paid from the Hotel Motel special projects fund. No motion Was made to approve until cost estimates were submitted.

- D. Discussion of improvements to the Market Platz Water Fall. City Manager Jerry Elkins presented the Estimate for changes from Bartlett Landscape Company and explained the changes that will be made at a cost of \$9748.00 Motion to approve changes and cost to the Market Platz water fall made by Commissioner Dona K Burke, 2nd by Commissioner Helen Wilkins.
Motion approved with a unanimous vote of the Commission.
- E. Motion for approval to allow Restaurants to stay open until 2:00 a.m. on New Year's night made by Commissioner Jeff Ash, 2nd by Commissioner Dona K Burke.
Motion approved with a unanimous vote of the Commission.

Police Department Operations

- A. Approval of acceptance of two 4-wheelers. Police Chief Jim Couch told the Commission that Paul Morris of King Ludwigs was willing to donate 1 4-wheeler to the Helen Police Department. If approved, delivery is expected by December 15, 2012. Motion to approve acceptance of 4-wheeler made by Commissioner Jeff Ash, 2nd by Commissioner Dona K Burke.
Motion approved with a unanimous vote of the Commission.

Public Works, Water and Waste Water Operations

Public Works Director Ross Hewell told the Commission that the GA Power project in the Island area is almost complete.

Building and Zoning Operations

Building & Zoning Director Randy Deshon informed the Commission of the Corvair Club's application for a Special Event permit for April 18, 19, 20, 2013. Discussion of the SOWO event and remodeling of the Public Restrooms had been done already.

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Purchases & Bids: None

Ordinances: None

Resolutions: None

Executive session for personnel: Commissioner Helen Wilkins made the motion to go into Executive session at 11:20 a.m., 2nd by Commissioner Lynn Whitener.
Motion approved with a unanimous vote of the Commission.

Commission meeting called back to order at 11:32 a.m. Motion to adjourn at 11:35 a.m. made by Commissioner Helen Wilkins, 2nd by Commissioner Lynn Whitener.
Motion approved with a unanimous vote of the Commission.

Respectfully Submitted

Marilyn Chastain
Deputy Clerk