



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, DECEMBER 3, 2019  
PLANNING AND DESIGN REVIEW BOARD

*706-878-2733—main*

*706-878-1655—fax*

### AGENDA

1. CALL MEETING TO ORDER

*Building & Zoning:*

2. APPROVAL OF AGENDA

*Darrell Westmoreland*

3. APPROVAL OF MINUTES FROM NOVEMBER 19, 2019 MEETING

*Chairman:*

4. CALL FOR PUBLIC HEARING, regarding the zoning of property (H04D-073), 53 Comer Circle. For which annexation is requested. Property listed is being petitioned as a c3 zoning.

*Helen Wilkins*

5. SIGNS

*Board Members:*

A. Helen Waterpark, Lesia Long, 222 Edelweiss Strasse. Request approval to update and repaint the existing murals on building.

*David Greear*

*Linda McAllister*

*Ralph Hofer*

5. NO PLAN SUBMITTALS

*Charlie Knowles*

6. NO SPECIAL EVENTS

*Dona K Burke*

*Chris Williams*



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal opportunity provider and employer*

TUESDAY, DECEMBER 3, 2019  
DESIGN REVIEW BOARD  
MINUTES OF MEETING pg 1

**706-878-2733—main**

**706-878-1655—fax**

The Planning and Design Review Board met on Tuesday, December 3, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00 am. Board members present were David Greear, Linda McAllister, Ralph Hofer, Dona K Burke and Chris Williams.

**Building & Zoning:**

**Darrell Westmoreland**

Approval of agenda; Motion to approve the agenda made by member Ralph Hofer, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

**Chairman:**

**Helen Wilkins**

Approval of meeting minutes from the November 19, 2019 meeting; Motion to approve made by member Dona K. Burke, 2nd by member Ralph Hofer. Motion approved by vote of members present.

**Board Members:**

**David Greear**

**Dona K Burke**

**Ralph Hofer**

**Charlie Knowles**

**Linda McAllister**

**Chris Williams**

Call for Public Hearing regarding the zoning of property (H04D-073), 53 Comer Circle. David Greear made a motion to go into a Public Hearing, 2<sup>nd</sup> by Linda McAllister. Approved by unanimous vote. No Comments from the public. David Greear made a motion to close the Public Hearing, 2<sup>nd</sup> by Chris Williams. After discussion a motion was made by member Dona K. Burke to recommended to the Commission that the property be zoned C-3 with regards that the cemetery be noted and handled in the correct manor. 2<sup>nd</sup> by member Ralph Hofer. Motion was approved by unanimous vote of members present.

### SIGNS

A. Helen Waterpark, Lesia Long requested approval to update and repaint the existing murals on the building located at 222 Edelweiss Strasse. Motion was made by member Linda McAllister, 2<sup>nd</sup> by member Chris Williams. Motion approved by all unanimous vote of members present.



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal opportunity provider and employer*

DECEMBER 3, 2019  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

There were no Plan Submittals or requests for Special Events.

### Building & Zoning:

*Darrell Westmoreland*

Motion to adjourn at 9:23 am made by member Ralph Hofer, 2nd by member Dona K. Burke. Motion approved by unanimous vote of members present.

### Chairman:

*Helen Wilkins*

APPROVED BY:

### Board Members:

*David Greear*

*Dona K. Burke*

*Ralph Hofer*

*Charlie Knowles*

*Linda McAllister*

*Chris Williams*

*Helen Wilkins*  
CHAIRPERSON, HELEN WILKINS

*Jan. 7, 2020*  
DATE

PREPARED BY

*Darrell Westmoreland*  
BUILDING AND ZONING ADMINISTRATOR  
Darrell Westmoreland .

*1-7-20*  
DATE