

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 7, 2017
10:00 A.M.
AGENDA**

1. CALL TO ORDER BY MAYOR HELEN WILKINS
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM OCTOBER 17, 2017
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ADMINISTRATIVE OPERATIONS
 - A. DISCUSSION OF ALLOWING RESTAURANTS TO REMAIN OPEN UNTIL 2 A.M. ON NEW YEAR'S EVE
 - B. DISCUSSION OF VETERANS MEMORIAL PARK AND CONSIDERATION OF STATUE DONATION FROM NORTHEAST GEORGIA VETERANS SOCIETY OF PRIVATE RONDALL H. GLAZE
 - C. CONSIDERATION OF REQUEST FROM TERRY SIMS FOR A PLAN CHANGE FOR COOL RIVER ALPINE COASTER TO REMOVE THE EXISTING STRUCTURE AND ADD ADDITIONAL PARKING
8. POLICE DEPARTMENT OPERATIONS
9. FIRE DEPARTMENT OPERATIONS
10. PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS
11. BUILDING AND ZONING OPERATIONS
12. PURCHASES AND BIDS
 - A. CONSIDERATION OF PURCHASING CHRISTMAS DECORATIONS
13. ORDINANCES
 - A. SECOND READING OF ORDINANCE 17-10-01, AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING CHAPTER 34, LAND DEVELOPMENT CODE, ARTICLE VI FLOOD DAMAGE PREVENTION.

B. SECOND READING OF ORDINANCE 17-10-02, AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER SIX OF THE HELEN MUNICIPAL CODE: ALCOHOLIC BEVERAGES; ARTICLE V, DISTILLED SPIRITS

14. RESOLUTIONS;

A. RESOLUTION 17-11-01 TO ADD MEMBERSHIP IN FUND A OF GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA)

15. CITY COMMISSION COMMENTS

16. ADJOURNMENT

**THIS AGENDA WAS POSTED NOVEMBER 3, 2017 @ 11:00 A.M.
THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE
CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.**

**CITY OF HELEN
COMMISSION MEETING
NOVEMBER 7, 2017
MINUTES OF MEETING**

The Helen City Commission met on Tuesday November 7, 2017 in the Commission Chambers at Helen City Hall with Mayor Helen Wilkins calling the meeting to order at 10:00 a.m.

City Clerk Marilyn Chastain called the roll and the following were present: Commissioner Cinnamon Spurlock, Commissioner Fred Garmon, Mayor Helen Wilkins, Commissioner Judy Holloway, Commissioner Jeff Ash.

Also attending were City Clerk Marilyn Chastain, City Attorney Carl Free, Public Works Director Ross Hewell, City Manager Jerry Elkins, Police Chief Brian Stephens, Fire Chief Jody Prickett, Building & Zoning Director Darrell Westmoreland.

Pledge of Allegiance to the Flag

APPROVAL OF AGENDA; Motion to amend the Agenda by adding an Executive Session to discuss personnel made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Motion to approve the amended Agenda made by Commissioner Jeff Ash, 2nd by Commissioner Fred Garmon. Motion approved with a unanimous vote of the Commission.

APPROVAL OF MINUTES FROM OCTOBER 17, 2017; Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

PETITIONS AND COMMUNICATIONS FROM THE PUBLIC

ADMINISTRATIVE OPERATIONS

A. DISCUSSION OF ALLOWING RESTAURANTS TO REMAIN OPEN UNTIL 2 A.M. ON NEW YEAR'S EVE; Tabled to the next meeting.

B. DISCUSSION OF VETERANS MEMORIAL PARK AND CONSIDERATION OF STATUE DONATION FROM NORTHEAST GEORGIA VETERANS SOCIETY OF PRIVATE RONDALL H. GLAZE; After discussion a Motion to move forward and to authorize Fred Garmon and City Manager Jerry Elkins to oversee the project and spend up to \$22,500.00 on project made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

C. CONSIDERATION OF REQUEST FROM TERRY SIMS FOR A PLAN CHANGE FOR COOL RIVER ALPINE COASTER TO REMOVE THE EXISTING STRUCTURE AND ADD

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ADDITIONAL PARKING; After discussion, comments, and questions from the audience a Motion to allow demolition of home and add parking where home is located made by Commissioner Fred Garmon, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

City Manager Jerry Elkins stated he had sent a letter last week to the business owners reminding them of the Christmas light ordinance and of the upcoming pedestrian bridge construction.

Mayor Helen Wilkins stated that at the next Commission meeting that the tubing company owners were to be there to discuss how to better keep the river clean.

POLICE DEPARTMENT OPERATIONS; Police Chief Brian Stephens stated the Halloween carnival had gone great and that there had been 250 to 300 children that attended, that the annual golf tournament had a large turn out, and also that the 2nd car show had been great and thanked all that had participated and donated. He stated they would start taking applications soon by the families for the White Christmas.

FIRE DEPARTMENT OPERATIONS; Fire Chief Jody Prickett stated they had been doing Hose testing for 2 weeks, and stated that due to the County renumbering some stations truck 31 would need to be changed with the cost being made by the county.

PUBLIC WORKS, WATER AND WASTE WATER OPERATIONS; Director Ross Hewell stated they had gone from cleaning after Oktoberfest to hanging Christmas Lights and were very busy, and that they were unable to move some of the Christmas fixtures as requested due to not having an adequate electrical supply at the locations.

BUILDING AND ZONING OPERATIONS; Director Darrell Westmoreland stated he had done multiple inspections and would restart the Hotel inspections now that the Oktoberfest was over and that so far the owner that needed to do repairs had done what he had been told that needed doing.

PURCHASES AND BIDS;

A. CONSIDERATION OF PURCHASING CHRISTMAS DECORATIONS; Commissioner Cinnamon Spurlock stated her plans for completing the Christmas decorations is by the 15th, that she had requested relocating the wreath that is normally put on the gazebo to the firehouse and putting a Christmas tree inside the gazebo as some of the hardscape changes she was making.

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ORDINANCES;

A. SECOND READING OF ORDINANCE 17-10-01, AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING CHAPTER 34, LAND DEVELOPMENT CODE, ARTICLE VI FLOOD DAMAGE PREVENTION. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

B. SECOND READING OF ORDINANCE 17-10-02, AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY THE AMENDMENT OF CHAPTER SIX OF THE HELEN MUNICIPAL CODE: ALCOHOLIC BEVERAGES; ARTICLE V, DISTILLED SPIRITS; Motion to approve made by Commissioner Fred Garmon, 2nd by Commissioner Jeff Ash. Motion approved with a unanimous vote of the Commission.

RESOLUTIONS;

A. RESOLUTION 17-11-01 TO ADD MEMBERSHIP IN FUND A OF GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA); Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

EXECUTIVE SESSION TO DISCUSS PERSONELL; Motion to go into Executive Session at 11:27 a.m. made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Motion to come out of Executive Session and resume the regular Commission meeting at 11:45 a.m. made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

There were no actions taken as a result of the Executive Session.

Commission Comments; Commissioner Cinnamon Spurlock stated she is ready to decorate the poles for Christmas.

ADJOURNMENT; Motion to adjourn at 11:47 a.m. made by Commissioner Fred Garmon, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN