



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, December 13, 2022
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM NOVEMBER 8, 2022 MEETING

Building & Zoning:

Darrell Westmoreland

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Dona K. Burke

Chris Williams

4. SIGNS
 - A. Terry Link ask for approval for a new sign to go in the existing place of Cheeky Bella Salon on 8160 S. Main St.
 - B. Alisa Jacobson, 63 Chattahoochee Street, requests approval for new sign to be placed in the area of the existing Dizzy Bear sign. Same size as existing and all colors are approved.
 - C. Alpine Dispensary, 8160 S. Main Street. Josh Garrison requests approval for a Mural to be place outside of building.
5. PLAN SUBMITTAL
 - A. Keith Thibodeau, 8160 S. Main Street. Requests approval to close in a addition to the existing building for storage.
 - B. Sal Rullan, 8797 N. Main, requests approval for the addition of a gable roof over the courtyard area to match the existing building and surrounding buildings.



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TUESDAY, December 13, 2022
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 1

706-878-2733—main

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Building & Zoning

Darrell Westmoreland

The Planning and Design Review Board met on Tuesday, December 13, 2023 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00am. Board members present were Dona K. Burke, Linda McAllister, David Greear, Chris Williams and Mervin Barbree.

Approval of agenda; Motion to approve the agenda was made by member Dona K. Burke, 2nd by member Mervin Barbree. Motion approved by unanimous vote of members present.

Chairman:

Helen Wilkins

Approval of minutes from the November 8, 2023 meeting, motion to approve made by member Linda McAllister, 2nd by member David Greear. Motion approved by a vote of members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

SIGNS

- A.** Terry Link requested approval for a 6 sq. ft. sign to be placed in the existing area of the previous sign at 8160 S. Main St. Motion to approve was made by member Mervin Barbree, 2nd by member Linda McAllister. Motion carried by a unanimous vote of all members present.
- B.** Alisa Jacobson, 63 Chattahoochee St. requested approval for a new sign to be placed on her building for a new business. Motion to approve was made by member Chris Williams, 2nd by member Mervin Barbree. Motion to approve by unanimous vote of members present.
- C.** Alpine Dispensary requested approval for a mural to be placed outside of the building on front wall. Motion was made by David Greear to deny the mural until it could be presented in color form and with a letter from the owner of the building. 2nd by Dona K. Burke. Motion was approved by all members present.



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December 13, 2023
PLANNING AND DESIGN REVIEW BOARD
MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

PLAN SUBMITTALS

Building & Zoning:

Darrell Westmoreland

Chairman:

Helen Wilkins

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Mervin Barbree

Chris Williams

Dona K. Burke

A. Keith Thibodeau, 8160 S. Main presented plans and ask for approval to close in a loading area of the building for additional storage. Motion to approve was made by member Mervin Barbree, 2nd by Chris Williams. Motion to approve by all members present.

B. Sal Rullan, 8797 N. Main, requested approval to add a gable style roof over the courtyard area to match the existing building. Motion to approve was made by member Mervin Barbree, 2nd by Dona K. Burke. Motion approved by all members present.

Motion to adjourn at 9:35 am made by member Mervin Barbree, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

APPROVED BY:

Helen Wilkins Jan. 24, 2023
CHAIRPERSON: HELEN WILKINS DATE

PREPARED BY

Darrell Westmoreland
DARRELL WESTMORELAND
BUILDING AND ZONING ADMINISTRATOR

1-24-2023
DATE