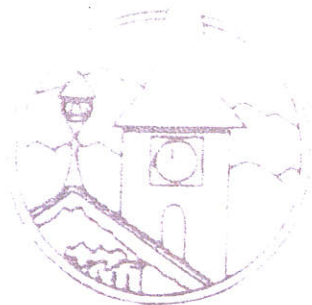


# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, JANUARY 23, 2018  
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

### AGENDA

#### *Building & Zoning:*

*Darrell Westmoreland*

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM DECEMBER 12, 2017 MEETING

#### *Chairman:*

*Catherine Cleiman*

4 SIGNS

A. Homemade Ice Cream, Size: 30" x 30". Sign will be replacing the one that had earlier approval.

#### *Board Members:*

*David Greear*

5. PLANS

*Helen Wilkins*

*Ralph Hofer*

A. Chuck Scragg, 75 Sportarten Strasse. Close in existing screened in porch. Will meet Innsbruck requirements.

*Charlie Knowles*

6. SPECIAL EVENTS

*Thris williams*

No special events

*Linda McAllister*

posted Jan. 19, 2018



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JANUARY 23, 2018  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING pg 1

**706-878-2733—main**

**706-878-1655—fax**

***Building & Zoning:***

***Darrell Westmoreland***

The Planning and Design Review Board met on Tuesday, January 23, 2018 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:01 am. Board members present were Linda McAllister, Helen Wilkins, Chris Williams and David Greear. Absent were Ralph Hofer and Charlie Knowles.

Approval of agenda; Motion to approve the agenda with the addition of plans presented by Old Heilelberg Restaurant, made by member David Greear, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

***Chairman:***

***Catherine Cleiman***

Approval of meeting minutes from the December 12, 2017. Motion to approve made by member David Greear, 2nd by member Linda McAllister. Motion approved by unanimous vote of members present.

***Board Members:***

***David Greear***

**SIGNS**

***Helen Wilkins***

A. Homemade Ice Cream, 27" x 30" sign to replace existing faded and worn one. Motion to approve made by Helen Wilkins, 2nd by member David Greear. Motion approved by unanimous vote of members present.

***Ralph Hofer***

***Charlie Knowles***

***Linda McAllister***

**PLANS**

***Chris Williams***

A. 75 Sportarten Strasse, After discussion explaining the request to close in a existing deck on the residence a motion was made to approve by member Helen Wilkins, 2nd by member David Greear. Motion was approved by a unanimous vote of members present.

B. Old Heilelberg Restaurant. After reviewing the plans on expanding the kitchen area, a motion to approve was made by member Linda McAllister, 2nd by member Helen Wilkins. Motion was approved by a unanimous vote of members present.



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JANUARY 23, 2018  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 2

**706-878-2733—main**

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Motion to adjourn meeting was made by member David Greear, 2nd by member Linda McAllister. A unanimous vote to adjourn was made by members present.

**Building & Zoning:**

**Darrell Westmoreland**

Approved by:

**Chairman:**

**Catherine Cleiman**

*Catherine Gay Cleiman*  
Chairperson Catherine Cleiman

*2/13/2018*  
Date

Prepared by :

**Board Members:**

**David Greear**

**Helen Wilkins**

**Ralph Hofer**

**Charlie Knowles**

**Linda McAllister**

**Chris Williams**

*Darrell Westmoreland*  
Darrell Westmoreland, Building and Zoning Administrator

*2/13/2018*  
Date