



# City of Helen

## Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

TUESDAY, JANUARY 24, 2023  
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

### AGENDA

1. CALL MEETING TO ORDER

*Building and Zoning*

2. APPROVAL OF AGENDA

*Darrell Westmoreland*

3. APPROVAL OF MINUTES FROM DECEMBER 13, 2022 MEETING

*Chairman:*

4. SIGNS:

*Helen Wilkins*

A. The Leather Goods, 21 River Street, requests approval for new sign to be hung in the existing place. The sign meets all color requirements.

*Board Members:*

B. Hoochee's River Basket, 9667 N Main street, requests approval for a sign to be placed in the existing frame. This building is the building in Robertstown across from Hwy. 356. Meets all color requirements.

*David Greear*

*Linda McAllister*

*Ralph Hofer*

5. SPECIAL EVENTS

*Mervin Barbree*

A. Gran Fondo Bike tour requests approval for their annual bike race to be held on April 16, 2023. It will be held on Cool River property.

*Dona K. Burke*

B. Corvair Club of Georgia, Joan Law requests approval for a special event permit for their annual car show and race to be held in city parking lots. The event will be held on April 21 -23 2023.

*Chris Williams*

C. Center Baptist Church requests approval their annual "Fishers of Men Trout Tournament" to be held on Cool River Tubing property on May 6, 2023.



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TUESDAY, JANUARY 24, 2023  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING pg. 1

**706-878-2733—main**

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### **Building & Zoning:**

**Darrell Westmoreland**

The Planning and Design Review Board met on Tuesday, January 24, 2023 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:01 am. Board members present were David Greear, Mervin Barbree, Linda McAllister, and Chris Williams.

Approval of agenda; Motion to approve with amendment to add plans was made by member Linda McAllister, 2nd by member Chris Williams. Motion approved by unanimous vote of members present.

### **Chairman:**

**Helen Wilkins**

Approval of meeting minutes from the December 13, 2023 meeting was made by member Mervin Barbree, 2nd by member David Greear. Motion approved by unanimous vote of members present.

### **Board Members:**

**David Greear**

**Chris Williams**

**Ralph Hofer**

**Dona K. Burke**

**Linda McAllister**

**Mervin Barbree**

### SIGNS

- A. The Leather Goods, 21 River Street, requested approval for a new sign to replace the existing sign. Motion to approve was made by Chris Williams 2nd by Mervin Barbree. Motion approved by unanimous vote of members present.
- B. Hoochie's River Basket, 9667 N. Main requested approval for a new sign to go into the existing frame. Motion to approve was made by member Mervin Barbree, 2<sup>nd</sup> by Linda McAllister. Motion approved by unanimous vote of members present.

### PLAN SUBMITTALS

- A. David Wilkins requested approval to remove existing garage doors to the back garage and add windows and door to match existing building. Motion to approve was made by Chris Williams, 2<sup>nd</sup> by Mervin Barbree. Motion approved by unanimous vote of members present.



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January 24, 2023  
PLANNING AND DESIGN REVIEW BOARD  
MINUTES OF MEETING PG 2

706-878-2733—main

706-878-1655—fax

**Building & Zoning:**

**Darrell Westmoreland**

**Chairman:**

**Helen Wilkins**

**Board Members:**

**David Greear**

**Chris Williams**

**Ralph Hofer**

**Dona K. Burke**

**Linda McAllister**

**Mervin Barbree**

**SPECIAL EVENTS**

- A. Gran Fondo Bike Tour requested approval to have their annual bike race on April 16, 2023. Motion to approve was made by member David Greear, 2<sup>nd</sup> By member Linda McAllister. Motion approved by unanimous vote of members present.
- B. Center Baptist Church requested approval for their “Fishers of Men” trout tournament. Motion to approve was made by member Mervin Barbree, 2<sup>nd</sup> by Chris Williams. Motion approve by unanimous vote of members present.
- C. Corvair Club of Georgia requested approval for their annual show and race in the city parking lot. Motion to approve with the understanding they should start looking at different lots for their event made by member Linda McAllister, 2<sup>nd</sup> by David Greear. Motion approved by unanimous vote of members present.

Motion to adjourn at 9:53 am made by member Linda McAllister, 2<sup>nd</sup> by member Mervin Barbree. Motion approved by unanimous vote of members present.

APPROVED BY:

CHAIRPERSON, Helen Wilkins

DATE

02/28/23

PREPARED BY

BUILDING AND ZONING ADMINISTRATOR  
Darrell Westmoreland

2/28/2023  
DATE