

**CITY OF HELEN
COMMISSION MEETING
JUNE 21, 2016
3:00 P.M.
AGENDA**

1. CALL TO ORDER BY MAYOR FRED GARMON
2. ROLL CALL BY CITY CLERK MARILYN CHASTAIN
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES FROM JUNE 7, 2016
6. PETITIONS AND COMMUNICATIONS FROM THE PUBLIC
7. ALPINE HELEN/WHITE COUNTY CVB MONTHLY REPORT
8. HELEN CHAMBER OF COMMERCE MONTHLY REPORT
9. ADMINISTRATIVE;
 - A. CONSIDERATION OF ALCOHOL LICENSE OF A.K.M. AFZAL UI MUNIR AND KHAIRUL ANAM OF A & M TRADING, INC. D/B/A SAFFRON GRILL AND BAR, LOCATED AT 8759 N. MAIN STREET, HELEN, GEORGIA 30545 FOR AN ALCOHOL BEVERAGE LICENSE FOR , BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, AND SUNDAY SALES
 - B. FINANCIAL REPORT
 - C. DISCUSSION AND APPROVAL OF ALLOWING WALKER PIERCE & TUCK CERTIFIED PUBLIC ACCOUNTTS, P.C. TO AUDIT YEAR ENDED JUNE 30 2016 AT A COST OF \$17,250.00;
10. POLICE DEPARTMENT MONTHLY REPORT
11. FIRE DEPARTMENT MONTHLY REPORT
12. PUBLIC WORKS, WATER AND WASTE WATER MONTHLY REPORT
13. BUILDING AND ZONING DEPARTMENT MONTHLY REPORT
 - A. VARIANCE REQUEST FROM CINNAMON AND BOB SPURLOCK OF CIMMI'S CAFE REQUESTING USE OF CANOPY ON RESTAURANT DECK LOCATED AT 9667 NORTH MAIN STREET, HELEN, GEORGIA 30545;

14 (A) Added; RESOLUTION 16-06-02; A Resolution by the City of Helen, Georgia for the purpose of awarding a bid for a sewer jetter in conjunction with the Willow Pond Area sewer replacement project and to authorize the City Manager to execute appropriate documents for implementation of awarding the bid

14 (B) Added; Approval for the City Manager and Public Works Director to review bids for restroom supplies and award bid to the best and lowest bid.

15. PURCHASES AND BIDS; NONE

16. ORDINANCES;

A. 16-06-01; SECOND READING OF ORDINANCE 16-06-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING CHAPTER 34, LAND DEVELOPMENT CODE, ARTICLE VII SIGNS;

B. 16-06-02; SECOND READING OF ORDINANCE 16-06-02; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, MAKING APPROPRIATIONS FOR THE 2016-2017 FISCAL YEAR

17. RESOLUTIONS;

A. 16-06-01; A RESOLUTION OF THE CITY OF HELEN, GEORGIA, AUTHORIZING ADOPTION OF THE WHITE COUNTY HAZARD MITIGATION PLAN UPDATE PURSUANT TO THE DISASTER MITIGATION ACO OF 2000;

17. CITY COMMISSION COMMENTS

18. ADJOURNMENT

THIS AGENDA WAS POSTED JUNE 17, 2016 AT 11:00 A.M.

THE MEETING AGENDA IS SUBJECT TO CHANGE AND IS NOT FINAL UNTIL APPROVED BY THE CITY OF HELEN COMMISSION AT THE COMMISSION MEETING STATED HEREIN.

**CITY OF HELEN
COMMISSION MEETING
JUNE 21, 2016
MINUTES OF MEETING**

The Helen City Commission met on Tuesday June 21, 2106 in the Commission Chambers at Helen City Hall with Mayor Fred Garmon calling the meeting to order at 3:00 p.m.

City Clerk Marilyn Chastain called the roll and the following were present; Commissioner Cinnamon Spurlock, Commissioner Helen Wilkins, Mayor Fred Garmon, Commissioner Judy Holloway, Commissioner Jeff Ash.

Also attending were City Manager Jerry Elkins, City Attorney Carl Free, City Clerk Marilyn Chastain, Police Chief Brian Stephens, Fire Chief Jody Prickett, Public Works Director Ross Hewell, Building & Zoning Director Larry Krul.

Pledge of Allegiance to the Flag was given.

Approval of Agenda; ; Motion to Amend the Agenda with the additions of 14. (A)- A Resolution by the City of Helen, Georgia for the purpose of awarding a bid for a sewer jetter in conjunction with the Willow Pond Area sewer replacement project and to authorize the City Manager to execute appropriate documents for implementation of awarding the bid made by Commissioner Helen Wilkins with changes, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

Approval of Minutes from June 7, 2016; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

Petitions and Communications from the Public; None

Alpine Helen/White County CVB Monthly Report; Report included as an integral part of the Minutes. Director Jerry Brown was not present.

Helen Chamber of Commerce Monthly Report; Report included as an integral part of the Minutes. Director Renee Chacon was not present.

Administrative;

A. CONSIDERATION OF ALCOHOL LICENSE OF A.K.M. AFZAL UI MUNIR AND KHAIRUL ANAM OF A & M TRADING, INC. D/B/A SAFFRON GRILL AND BAR, LOCATED AT 8759 N. MAIN STREET, HELEN, GEORGIA 30545 FOR AN ALCOHOL BEVERAGE LICENSE FOR , BEER ON PREMISES, WINE ON PREMISES, LIQUOR POURING, AND SUNDAY SALES. Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

**CITY OF HELEN
COMMISSION MEETING
JUNE 21, 2016
MINUTES OF MEETING
PAGE 2**

Financial Report; City Manager Jerry Elkins gave an update saying that the City is in good shape financially and is in line with the budget, that revenues are up compared to last year, but that expenses are also up, but still under the projected revenues, and that the water/waste water figures look good.

DISCUSSION AND APPROVAL OF ALLOWING WALKER PIERCE & TUCK CERTIFIED PUBLIC ACCOUNTTS, P.C. TO AUDIT YEAR ENDED JUNE 30 2016 AT A COST OF \$17,250.00; Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Police Department Monthly Report; Report included as an integral part of the Minutes. Police Chief Brian Stephens went over the report and stated that the season is starting off good.

Fire Department Monthly Report; ; Report included as an integral part of the Minutes. Fire Chief Jody Prickett reported that they had been busy with calls, but that the department is doing well and has had more volunteer fire fighters join the department.

Public Works, Water and Waste Water Monthly Report; Report included as an integral part of the Minutes. Public Works Director Ross Hewell went over the report and informed the Commission that the playground area at the City Park is closed for repairs, that originally the owners of Bigg Daddys were to keep the play ground equipment up, but they had sold the business so now the City was making the necessary repairs and hopes to have it finished before the weekend.

Building and Zoning Department Monthly Report; Report included as an integral part of the Minutes. Director Larry Krul stated that all is going well, and that the plans for Valhalla are being re-submitted for a couple of issues, and that the Holiday Inn is progressing with still a good bit of work on the lower floors to be done.

A. VARIANCE REQUEST FROM CINNAMON AND BOB SPURLOCK OF CIMMI'S CAFE REQUESTING USE OF CANOPY ON RESTAURANT DECK LOCATED AT 9667 NORTH MAIN STREET, HELEN, GEORGIA 30545; There was no Motion and no Second. Variance request denied.

14 (A) Added; RESOLUTION 16-06-02; A Resolution by the City of Helen, Georgia for the purpose of awarding a bid for a sewer jetter in conjunction with the Willow Pond Area sewer replacement project and to authorize the City Manager to execute appropriate documents for implementation of awarding the bid. Motion to approve made by

**CITY OF HELEN
COMMISSION MEETING
JUNE 21, 2016
MINUTES OF MEETING
PAGE 3**

Commissioner Jeff Ash, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

14 (B) Added; Approval for the City Manager and Public Works Director to review bids for restroom supplies and award bid to the best and lowest bid. Motion to approve made by Commissioner Jeff Ash, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

Purchases and Bids; None

Ordinances;

A. 16-06-01; SECOND READING OF ORDINANCE 16-06-01; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, TO AMEND THE OFFICIAL CODE OF THE CITY OF HELEN, GEORGIA, BY AMENDING CHAPTER 34, LAND DEVELOPMENT CODE, ARTICLE VII SIGNS; Motion to approve made by Commissioner Helen Wilkins, 2nd by Commissioner Judy Holloway. Motion approved with a unanimous vote of the Commission.

B. 16-06-02; SECOND READING OF ORDINANCE 16-06-02; AN ORDINANCE OF THE CITY OF HELEN, GEORGIA, MAKING APPROPRIATIONS FOR THE 2016-2017 FISCAL YEAR; Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Helen Wilkins. Motion approved with a unanimous vote of the Commission.

Resolutions;

A. 16-06-01; A RESOLUTION OF THE CITY OF HELEN, GEORGIA, AUTHORIZING ADOPTION OF THE WHITE COUNTY HAZARD MITIGATION PLAN UPDATE PURSUANT TO THE DISASTER MITIGATION ACO OF 2000; City Manager Jerry Elkins read the resolution. Motion to approve made by Commissioner Judy Holloway, 2nd by Commissioner Cinnamon Spurlock. Motion approved with a unanimous vote of the Commission.

City Commission Comments; Commissioner Judy Holloway stated to let the Department heads know to take care of their Department. Mayor Fred Garmon stated there had been a funeral service for Geff Mcallister in Athens and that another service is being planned in Helen for him after the Commission returns from the Convention.

ADJOURNMENT; Motion to adjourn at 3:40 p.m. made by Commissioner Judy Holloway, 2nd by Helen Wilkins. Motion approved with a unanimous vote of the Commission.

RESPECTFULLY PREPARED BY CITY CLERK MARILYN CHASTAIN