



# *City of Helen*

## *Planning, Design and Review Board*

P. O. Box 280  
Helen, GA 30545



*The City of Helen is an equal  
opportunity provider and employer*

706-878-2733—main

706-878-1655—fax

TUESDAY, MARCH 27, 2018  
PLANNING AND DESIGN REVIEW BOARD  
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### AGENDA

#### ***Building & Zoning***

#### ***Darrell Westmoreland***

#### ***Chairman:***

#### ***Catherine Cleiman***

#### ***Board Members:***

#### ***David Greear***

#### ***Linda McAllister***

#### ***Ralph Hofer***

#### ***Charlie Knowles***

#### ***Helen Wilkins***

#### ***Chris Williams***

1. CALL MEETING TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM MARCH 13, 2018 MEETING

4. SIGNS

A. "Soul Trucking Good" 8988 N. Main Street. 6 ft x 4 ft exterior sign to be placed on existing frame

B. "Budgetel Inns and Suites" 749 Brucken Strasse. 58" x 48" sign to replace the existing Alpine Valley Inn sign.

C. "Fair Lady on Main" 8590 N. Main St. inside the Castle Inn. 12" height x 60" length. Will replace existing wall sign above door.

D. "Bear Creek Lodge and Cabins" 219 Escowee Drive. Requesting a sign variance allowing permission to place a larger sign due to the location and distance from highway.

#### PLAN SUBMITTALS

A. Hofer's Bakery, Ralph Hofer. Plans submitted for an addition to be added to the existing structure for office and freezer. 220 sq. ft total.

B. Soul Trucking Good, Derwin Colbert, 8988 N. Main St. Plans submitted for a addition to cover smokers on the back side of building.

#### SPECIAL EVENTS

A. "Georgia Gravel Grinduro Bicycle Race", Tim Molyneaux. November 3, 2018. Plans submitted.

B. "Latin Low Classic Car Show", Ben Salazar. July 21 -22, 2018 Plans submitted with request of use of Riverside Parking Lot.

Posted March 22, 2018



# City of Helen

## Planning, Design and Review Board

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MARCH 27, 2018

### PLANNING AND DESIGN REVIEW BOARD MINUTES OF MEETING

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#### *Building & Zoning:*

*Darrell Westmoreland*

The Planning and Design Review Board met on Tuesday, March 27, 2018 at Helen City Hall with Chairperson Catherine Cleiman calling the meeting to order at 9:00 a.m. Board Members present were Helen Wilkins, Chris Williams, Ralph Hofer, and David Greear.

#### *Chairman:*

*Catherine Cleiman*

Approval of agenda: Motion to approve the agenda with amendment (C) under Plan Submittals - Terry Sims request a variance to place a metal roof on the structure on top of hill at the coaster and amendment (C) under Special Events - White County Chamber of Commerce requesting a special event permit for the Tour of Georgia Gran Fondo Bicycle Race was made by Member Ralph Hofer, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

#### *Board Members:*

*David Greear*

*Linda McAllister*

*Ralph Hofer*

*Charlie Knowles*

*Helen Wilkins*

*Chris Williams*

Motion to approve the minutes from the March 13, 2018 meeting was made by Member Helen Wilkins, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all Members present.

#### **SIGNS:**

A. "Soul Truckin Good", 8988 North Main Street, Derwin Colbert. Request a 6' x 4' exterior sign to be placed on the existing frame. Motion was made by Member Helen Wilkins to approve the sign, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present. Member David Greear asked Gary with Jubilee Signs to make sure the sign frame was straight and set so it would not lean.

B. "Budgetel Inns and Suites", 749 Brucken Strasse, Ashvin Patel. 58" x 48" sign to replace existing. Motion was made by Member Ralph Hofer to approve sign on building and freestanding sign to be replaced with the new Budgetel sign after Occupational Tax Application was completed, 2nd by Member David Greear. Motion was approved by a unanimous vote of all Members present. Board asked for flaking paint in area of the sign to be repaired before sign is hung.

C. "Fair Lady of Main", 8590 North Main Street, Kelly Kanches. Motion was made by Member David Greear to approve 12" x 60" hand painted sign over



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windows, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present. Member David Greear asked for all the area inside the mural above of the window be painted before the sign was added.

D. "Bear Creek Lodge and Cabins", 219 Escowee Drive, Earl Rodgers. Asked for a variance in sign size to 4' x 12' so it could be visible from Highway 75 on the other side of the river. Motion was made by Member Chris Williams to recommend to the City Commission to approve the sign because of the distance from the main road, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

#### PLAN SUBMITTAL

A. Hofer's Bakery, 8758 North Main Street, Ralph Hofer. Motion was made by Member Helen Wilkins to approve plan submitted for a 220 sf addition to the existing structure for an office and freezer, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present with the exception of Member Ralph Hofer who abstained.

B. Soul Truckin Good, 8988 North Main Street, Derwin Colbert. Motion was made by Member Chris Williams to approve plans submitted for an addition on the back side of the building with the color to match the existing structure, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

C. Terry Sims, 8409 South Main Street, Terry Sims. Motion was made by Member Helen Wilkins to recommend the Commission to approve a metal roof for the small structure at the top of the hill by the coaster due to the wind which would cause shingles to not be a good choice, 2nd by Member Ralph Hofer. Motion was approved by a unanimous vote of all Members present.

#### SPECIAL EVENTS

A. "Georgia Gravel Grinduro Bicycle Race", Tim Molyneaux. Motion was made by Member Helen Wilkins to approve the bicycle race on November 3, 2018 as submitted, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present.

B. "Latin Low Classic Car Show", Ben Salazar. Motion was made by Member Ralph Hofer to approve the car show as submitted for July 21-22, 2018, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

C. "Tour of Georgia Gran Fondo Bicycle Race", White County Chamber of Commerce. Motion was made by Member David Greear to approve the bicycle race as submitted for

May 5-6, 2018, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present.

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PLANNING AND DESIGN REVIEW BOARD

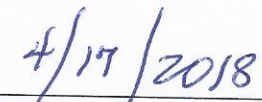
MINUTES OF MEETING

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Motion to adjourn was made at 10:00 a.m. by Member Ralph Hofer, 2nd by Member Helen Wilkins. Motion was approved by a unanimous vote of all Members present.

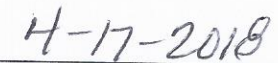
APPROVED BY:

  
CHAIRPERSON CATHERINE CLEIMAN

  
DATE

PREPARED BY:

  
MIRINDA DISPAIN/DEPUTY CLERK

  
DATE