



City of Helen

Planning, Design and Review Board

P. O. Box 280

Helen, GA 30545



*The City of Helen is an equal
opportunity provider and employer*

TUESDAY, August 6, 2019
PLANNING AND DESIGN REVIEW BOARD

706-878-2733—main

706-878-1655—fax

AGENDA

1. CALL MEETING TO ORDER

Building & Zoning

2. APPROVAL OF AGENDA

Darrell Westmoreland

3. APPROVAL OF MINUTES FROM JULY 2, 2019 MEETING

Chairman:

4. SIGNS

Helen Wilkins

A. Café International, 8546 S. Main Street. Requests approval to remove the old menu board and replace the hedges with new sign and landscape. Sign will be in the walking area and will comply to the size regulations.

Board Members:

B. Chocolate Factory, 8078 S. Main Street. Requests approval for (1) sign 2" x 3" in size to hang on the archway entrance.

David Greear

Linda McAllister

5. SPECIAL EVENTS

No events

Ralph Hofer

Charlie Knowles

6. PLAN SUBMITTALS

Chris Williams

A. Cowboys and Angels, 60 Chattahoochee Street, submitted plans for the approval of an addition to match the existing building.

Dona k Burke



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JULY 2, 2019

PLANNING AND DESIGN REVIEW BOARD

MINUTES OF MEETING

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Building & Zoning:

Darrell Westmoreland

The Planning and Design Review Board met on Tuesday, July 2, 2019 at Helen City Hall with Chairperson Helen Wilkins calling the meeting to order at 9:00 a.m. Board Members present were Helen Wilkins, Chris Williams, Ralph Hofer, Linda McAllister, Dona K. Burke and David Greear.

Chairman:

Helen Wilkins

Approval of Agenda: Motion to approve the agenda was made by Member Dona K. Burke, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present.

Board Members:

David Greear

Linda McAllister

Ralph Hofer

Charlie Knowles

Dona K. Burke

Chris Williams

Motion to approve the minutes from the June 18, 2019 meeting was made by Member Dona K. Burke, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present.

SIGNS:

A. "Nothing Over \$15", 11 River Street, Steve Wile. Request a replacement of the existing Humble Pie exterior signs. Motion was made by Member Chris Williams to approve the sign, 2nd by Member Linda McAllister. Motion was approved by a unanimous vote of all Members present with the recommendation that the sign be made more decorative and appealing.

B. Mural at 8016 South Main Street, Anna Wilkins. Ms. Wilkins asked to paint a 16' x 8' mural on the wall of Randy's Pharmacy to face Main Street. The mural is to be a "100 Years of Helen." Tracking lights would be placed above it with plexiglass to cover it. Member David Greear asked Ms. Wilkins to obtain permission for any Copyrighted material used, especially from Bernd Nagy. Motion was made by Member Dona K. Burke to approve the "100 Years of Helen" mural, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present.

C. "Alpine Village Inn", 1005 Edelweiss Strasse, Roy Weaver. Request approval for a Grand Opening banner for the 10 days allowed under the city ordinance. Motion was made by Member Dona K. Burke to approve the Grand Opening banner as long as it complied with the City's Ordinances, 2nd by Member Chris Williams. Motion was approved by a unanimous vote of all Members present.

CITY OF HELEN

SIGN APPLICATION	CITY OF HELEN PO BOX 280 HELEN, GEORGIA 30545 706-878-2733 buildingzoning@cityofhelen.org	PERMIT NUMBER _____ \$25.00 APPLICATION FEE \$75.00 PERMIT FEE (If approved) OCCUPATIONAL TAX # _____
NAME OF APPLICANT & BUSINESS	ADDRESS	CITY
<i>Cape International</i>	<i>Helen Main St.</i>	
	STATE	ZIP PHONE
	<i>GA</i>	<i>31733</i>
NAME OF SIGN COMPANY	ADDRESS	CITY
<i>Subilee Signs</i>	<i>Cleveland, ga.</i>	
	STATE	ZIP PHONE
	<i>GA</i>	<i>31701</i>
		TOTAL VALUE
		\$ <i>1000</i> ⁰⁰⁰
TYPE <input checked="" type="checkbox"/> HANGING <input type="checkbox"/> MURAL <input type="checkbox"/> FREESTANDING <input type="checkbox"/> OTHER (SPECIFY)		
SIZE <input checked="" type="checkbox"/> 6 SQ. FT. WALKING AREA <input type="checkbox"/> 24 SQ. FT. DRIVING AREA <input type="checkbox"/> OTHER		
IS AN "OPEN", "CLOSED" SIGN BEING APPLIED FOR <input type="checkbox"/> YES <input type="checkbox"/> NO (MUST BE SAME COLOR AND DESIGN OF BUSINESS SIGN AND 6 X 12 INCHES OR SMALLER)		
SPECIAL JUSTIFICATION BY APPLICANT FOR SECOND SIGN, IF REQUIRED. <i>on Post - take down (MENU BOARD) and cut down Hedges / sign on post</i>		
1. THE HELEN CITY CODE, CHAPTER 34, ARTICLE VII, WHICH IS AVAILABLE AT CITY HALL FOR YOUR REVIEW, REGULATES THE DESIGN, ERECTION AND DISPLAY OF SIGNS IN THE CITY. 2. AN EXACT, TO SCALE, COLOR RENDERING OF THE PROPOSED SIGN, AND A SITE PLAN SHOWING THE LOCATION OF PROPOSED SIGN ON PROPERTY OR BUILDING MUST BE ATTACHED TO THIS APPLICATION AT TIME SUBMITTED. 3. APPLICATION MUST BE RECEIVED BY CITY HALL AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING DATE OF THE PLANNING AND DESIGN REVIEW BOARD. 4. DOUBLE FEE WILL BE CHARGED FOR SIGN(S) ERECTED WITHOUT AN APPROVED PERMIT. 5. PERMIT VALID FOR 90 DAYS TO COMPLETE APPROVED WORK FOR PERMITTED SIGN		
STATEMENT BY APPLICANT: "I HAVE REVIEWED, UNDERSTAND, AND AGREE TO ABIDE BY THE PROVISIONS OF CHAPTER 34, ARTICLE VII OF THE CITY CODE."		
SIGNATURE <i>Gary Seuchung</i>		DATE <i>7/31/19</i>
FOR OFFICIAL USE ONLY -- DO NOT WRITE BELOW THIS LINE		
BOARD'S COMMENTS: CONDITIONS FOR APPROVAL; OR REASON FOR DENIAL:		
BOARD MEMBERS REVIEWING THE APPLICATION		
DATE:		
____ APPROVED		
____ DISAPPROVED		
FINAL INSPECTION: INSPECTORS NAME		DATE
		DECAL #

PAYMENT OF OCCUPATIONAL TAX MUST BE MADE PRIOR TO APPLYING FOR A SIGN PERMIT



take down MENU Board
and cut down hedges
2 sided facing North &
South

CITY OF HELEN

SIGN APPLICATION	CITY OF HELEN PO BOX 280 HELEN, GEORGIA 30545 706-878-2733 buildingzoning@cityofhelen.org	PERMIT NUMBER _____ \$25.00 APPLICATION FEE \$75.00 PERMIT FEE (If approved) OCCUPATIONAL TAX # _____
NAME OF APPLICANT & BUSINESS <i>Chocolate Factory</i>	ADDRESS <i>main st</i>	CITY <i>helen</i>
	STATE	ZIP
		PHONE
NAME OF SIGN COMPANY <i>Sublee Signs</i>	ADDRESS <i>Cleveland, ga</i>	CITY
	STATE	ZIP
		PHONE
		TOTAL VALUE \$ <i>600.00</i>
TYPE <input type="checkbox"/> HANGING <input type="checkbox"/> MURAL <input type="checkbox"/> FREESTANDING <input type="checkbox"/> OTHER (SPECIFY)		
SIZE <input checked="" type="checkbox"/> 6 SQ. FT. WALKING AREA <input type="checkbox"/> 24 SQ. FT. DRIVING AREA <input type="checkbox"/> OTHER		
IS AN "OPEN", "CLOSED" SIGN BEING APPLIED FOR <input type="checkbox"/> YES <input type="checkbox"/> NO (MUST BE SAME COLOR AND DESIGN OF BUSINESS SIGN AND 6 X 12 INCHES OR SMALLER)		
SPECIAL JUSTIFICATION BY APPLICANT FOR SECOND SIGN, IF REQUIRED. <div style="text-align: center; font-size: 1.5em; font-family: cursive;"> <i>hanging on metal archway</i> </div>		
1. THE HELEN CITY CODE, CHAPTER 34, ARTICLE VII, WHICH IS AVAILABLE AT CITY HALL FOR YOUR REVIEW, REGULATES THE DESIGN, ERECTION AND DISPLAY OF SIGNS IN THE CITY. 2. AN EXACT, TO SCALE, COLOR RENDERING OF THE PROPOSED SIGN, AND A SITE PLAN SHOWING THE LOCATION OF PROPOSED SIGN ON PROPERTY OR BUILDING MUST BE ATTACHED TO THIS APPLICATION AT TIME SUBMITTED. 3. APPLICATION MUST BE RECEIVED BY CITY HALL AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING DATE OF THE PLANNING AND DESIGN REVIEW BOARD. 4. DOUBLE FEE WILL BE CHARGED FOR SIGN(S) ERECTED WITHOUT AN APPROVED PERMIT. 5. PERMIT VALID FOR 90 DAYS TO COMPLETE APPROVED WORK FOR PERMITTED SIGN		
STATEMENT BY APPLICANT: "I HAVE REVIEWED, UNDERSTAND, AND AGREE TO ABIDE BY THE PROVISIONS OF CHAPTER 34, ARTICLE VII OF THE CITY CODE." SIGNATURE <u><i>Gary Sweeney</i></u> DATE <u><i>7/31/19</i></u>		
FOR OFFICIAL USE ONLY -- DO NOT WRITE BELOW THIS LINE		
BOARD'S COMMENTS, CONDITIONS FOR APPROVAL; OR REASON FOR DENIAL: _____ _____ _____		
BOARD MEMBERS REVIEWING THE APPLICATION		
DATE:		
____ APPROVED		
____ DISAPPROVED		
FINAL INSPECTION: INSPECTORS NAME	DATE	DECAL #

PAYMENT OF OCCUPATIONAL TAX MUST BE MADE PRIOR TO APPLYING FOR A SIGN PERMIT

Chocolate Factory

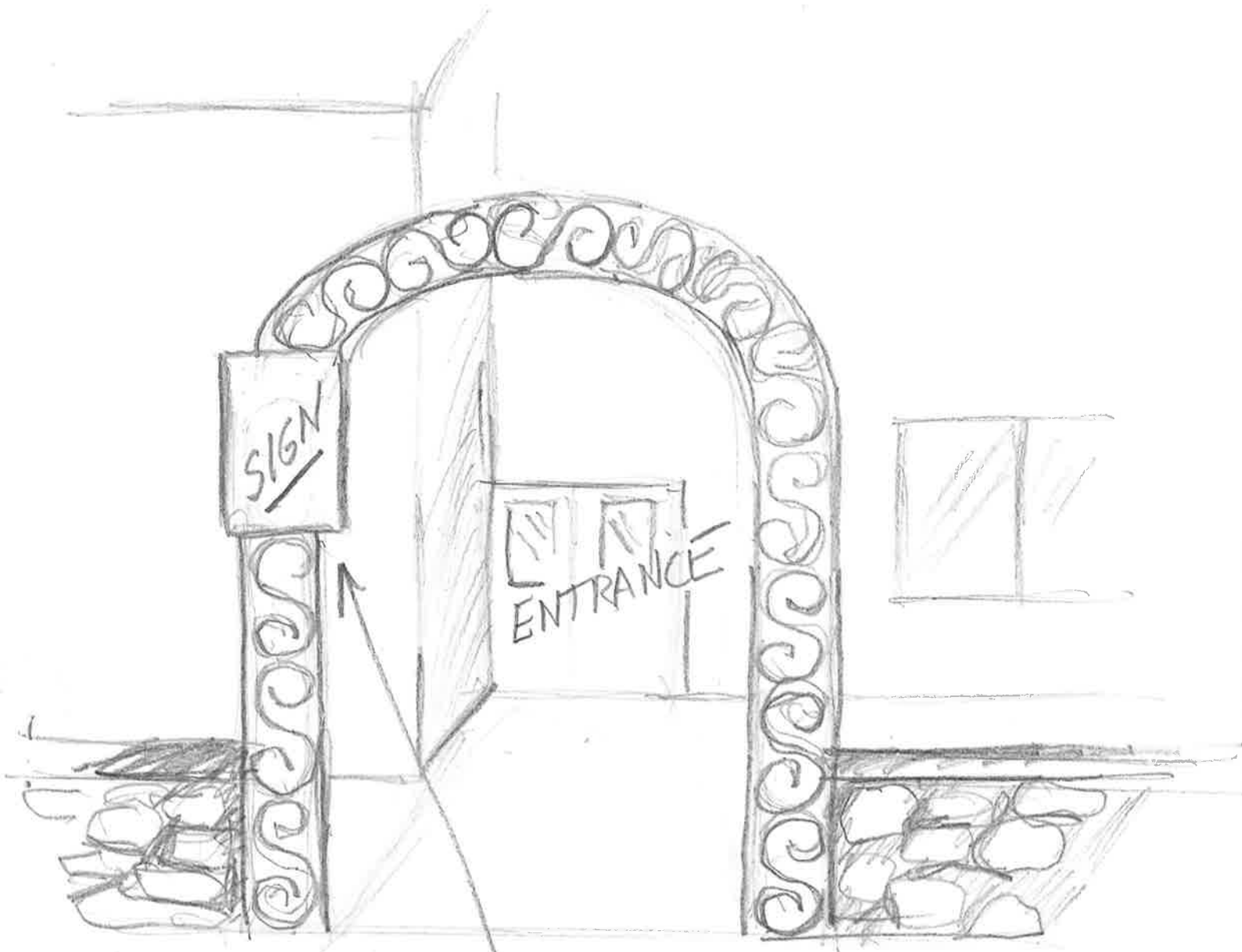


- TOURS
- SAMPLES
- RETAIL



3'





SIGN ON IRON
METAL
ARCHWAY

RECEIVED

JUL 08 2019

City of Helen
PLANNING AND DESIGN REVIEW BOARD City of Helen

PLAN SUBMITTAL FORM

Name of Owner/Applicant CHRIS WILLIAMS Phone# 706-499-2234

Business Name Cowboys + Angels Restaurant + Bar

Project Address 60 Chetlahoochee St Value/Cost\$ 40K

Description of Project Dish expansion

For paint colors please list color name or code from approved color chart match existing

Detailed drawings required for all submitted plans.

STATEMENT BY APPLICANT: "I HAVE REVIEWED, UNDERSTAND, AND AGREE TO ABIDE BY THE PROVISIONS OF CHAPTER 34, ARTICLE IV OF THE CITY OF HELEN CODE."

Signature [Signature]

Date 07/08/19

FOR OFFICIAL USE ONLY - DO NOT WRITE BELOW THIS LINE

BOARDS COMMENTS; CONDITIONS FOR APPROVAL; OR REASON FOR DENIAL:

APPROVED APPROVED WITH CHANGES DENIED

BOARD MEMBERS REVIEWING APPLICATION

CHAIR PERSON _____

